



FLORENCE CITY COUNCIL
Regular Meeting Agenda
Monday, July 13, 2026, 6:30 PM

Watch this meeting live on the City's YouTube channel at
<https://www.youtube.com/@CityofFlorenceCO>

- 1) **CALL TO ORDER & PLEDGE OF ALLEGIANCE**
City Council Chambers, 600 W. 3rd Street, Florence, CO 81226
- 2) **ROLL CALL:**
 - Mayor Wolfe
 - Councilman Vanhoutan
 - Councilman Stiefel
 - Councilwoman Stone
 - Councilman Mergelman
 - Councilwoman Gardner
 - Councilwoman MacKinnon
- 3) **PUBLIC COMMENTS**
Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion (three minutes).
- 4) **CONSENT AGENDA**
 - a) Consider approving the minutes as written for the Regular City Council Meeting on June 15, 2026
 - b) Consider approving City expenditures prepared on June 18, 2026, in the amount of \$368,585.91, on June 25, 2026, in the amount of \$109,892.33, on July 1, 2026, in the amount of \$109,402.37, and on July 8, 2026, in the amount \$162,996.45.
 - c) Consider approving the annual liquor license renewal for the Green Parrot Lounge
 - d) Consider approving the annual liquor license renewal for Barn & Barrel
 - e) Consider approving the annual Takeout and Delivery Permit renewal for Barn & Barrel
 - f) Consider authorizing the City Manager to execute an agreement for the 2026 Audit
 - g) Consider an amendment to the contract amount, approval of change orders, due to unforeseen conditions encountered during the ADA Ramp Replacement Project
 - h) Consider authorizing the City Manager to enter into a contract with Daniels Long Chevrolet for the purchase of one (1) police vehicle
 - i) Consider authorizing the City Manager to enter into a contract with Southwest Motors, Inc. for the purchase of one (1) public works vehicle
- 5) **OLD BUSINESS**
 - a) Consider adopting the second reading of Ordinance No. 5-2026, a general housekeeping and process ordinance amending Chapter 5.28 of the Florence Municipal Code to remove existing numerical liquor licensing fees in code and streamline administrative processing rules.
- 6) **COUNCIL REPORTS**
 - a) City Council Reports
 - b) City Manager Reports
- 7) **EXECUTIVE SESSION(S): IF NECESSARY**
Pursuant to C.R.S. §24-6-402(4)(b), an executive session for the purpose of conferencing with an attorney for the local public body for the purposes of receiving legal advice on specific legal questions pertaining to any item listed on the agenda herein and/or any related discussion that may

arise thereto. Such executive session may be entered into at any time or at any point on the agenda, if necessary and with the requisite Council approval.

- 8) **ADJOURNMENT:** Adjournment until the regular City Council Meeting Monday, July 20, 2026.



FLORENCE CITY COUNCIL
Regular Meeting Minutes
Monday, June 15, 2026, 6:30 PM

Watch this meeting live on the City's YouTube channel at
<https://www.youtube.com/@CityofFlorenceCO>

1) CALL TO ORDER & PLEDGE OF ALLEGIANCE

City Council Chambers, 600 W. 3rd Street, Florence, CO 81226

Mayor Wolfe called the meeting to order at 6:30 p.m. with the Pledge of Allegiance

2) ROLL CALL:

Mayor Wolfe	Present
Councilman Vanhoutan	Present
Councilman Stiefel	Present
Councilwoman Stone	Present
Councilman Mergelman	Present
Councilwoman Gardner	Present
Councilwoman MacKinnon	Present

OTHERS PRESENT: City Clerk Cortlyne Huppe, City Manager Lori Cobler, and City Attorney Dan Findlay.

3) PRESENTATION

- a) Canon City Area Metropolitan Recreation and Park District donation to the Florence Municipal Pool

City Manager Lori Cobler presented a Certificate of Appreciation to the Canon City Area Metropolitan Recreation and Park District in recognition of their generous donation of pool equipment to the Florence Municipal Pool. She highlighted the strong collaboration between the entities, the vital role the facility plays for Fremont County residents and families, and how sincerely grateful the City of Florence is for their generosity.

City Manager Cobler also introduced the City's new Building Inspector David Wales to the City Council.

4) PUBLIC COMMENTS

Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion (three minutes).

There was no input.

5) CONSENT AGENDA

- a) Consider approving the minutes as written for the Regular City Council Meeting on June 15, 2026
b) Consider approving City expenditures prepared on June 4, 2026, in the amount of \$38,871.30
c) Consider entering into an agreement for a Compensation Study with Graves Consulting for the City of Florence.

Councilor Mergelman requested item 5c be removed from the Consent Agenda.

Councilor Stone motioned to approve the Consent Agenda items 5a and 5b. Councilor Gardner seconded. With the Councilmembers voting in favor of the motion, the motion carried.

Councilor Mergelman removed item 5c seeking to table the item and have a workshop to learn more about the proposal.

City Manager Cobler explained the project proposal and elaborated on it being a normal business practice within city governments. This project would analyze the market for wage equity and competitiveness.

Councilor Stiefel voiced support for the item and its importance.

Councilor MacKinnon confirmed the compensation survey would be completed prior to budgeting 2027 wages.

City Council discussed budget timelines, inquired about work session discussions, pay range modifications, budget impacts, and agreed on the importance of wage consistency and pay equity.

Councilor Stiefel motioned to approve the Consent Agenda items 5c. Councilor Vanhoutan seconded. With the Councilmembers voting in favor of the motion, the motion carried.

6) OLD BUSINESS

- a) Consider adopting the second reading of Ordinance No. 4-2026, an Ordinance adopting a comprehensive citywide fee schedule system within the Florence Municipal Code.

City Clerk Cortlyne Huppe explained the proposed code revisions. The revisions would allow the City to follow a city-wide fee schedule.

Councilor Stiefel motioned to adopt the second reading of Ordinance No. 4-2026, an Ordinance amending the Florence Municipal Code to establish a consolidated, citywide fee schedule system
Seconded by: Councilor MacKinnon

7 Ayes

Motion Passed: 7 - 0

7) NEW BUSINESS

- a) Consider adopting the first reading of Ordinance No. 5-2026, a general housekeeping and process ordinance amending Chapter 5.28 of the Florence Municipal Code to remove existing numerical liquor licensing fees in code and streamline administrative processing rules.

City Clerk Huppe explained the liquor licensing fee modifications, and the proposal for the City Clerk's office to manage the basic annual liquor license renewals in house without presenting to the City Council for liquor board approval.

Councilor MacKinnon motioned to approve Ordinance No. 5-2026 on first reading, a general housekeeping and process ordinance amending Chapter 5.28 of the Florence Municipal Code.

Seconded by: Councilor Gardner

7 Ayes

Motion Passed: 7 - 0

- b) Consider adopting Resolution No. 8-2026, a Resolution formally adopting the citywide Fee Schedule ("Exhibit A") to establish the municipal liquor licensing, application, and processing fee structures.

City Clerk Huppe represented the fee schedule with the newest liquor licensing fees included.

Councilor MacKinnon motioned to approve Resolution No. 8-2026, a Resolution adopting the Citywide Fee Schedule as set forth in Exhibit A.

Seconded by: Councilor Mergelman

7 Ayes

Motion Passed: 7 - 0

8) COUNCIL REPORTS

a) City Council Reports

Councilor Stone announced the upcoming June Tunes, Second Saturday Merchant's event, and Business After Hours. The Merchants are also working with the American Legion on implementing flags around Main Street.

Councilor MacKinnon elaborated on the Tavern Talk series.

Councilor Mergelman attended the Mayor's Round Table, and Ward 1 Town Hall. He also presented an update on the theater development at the Bell Tower.

Mayor Wolfe attended Senior Coffee Chat, a Federal Prison luncheon, a Mytikas, Legacy Metals, and Colorado Shed Company tour, Mayor's Round Table, a first responders appreciation dinner, and Sam's retirement luncheon. He also announced 2026 Tour de Coal.

b) City Manager Reports

City Manager Cobler reported on the Federal Prison luncheon and their upcoming hiring event, the new restaurant opening downtown "Fat Joes", establishing a fire wood donation program, the High Meadows speed bump project being on hold, Pioneer Park porta potties being locked for safety, Willow Creek development collaboration, Public Works break room building bids being published soon, and on the 2026 pool operations.

9) EXECUTIVE SESSION(S): IF NECESSARY

Pursuant to C.R.S. Section 24-6-402(4)(f), discussion of a personnel issue, specifically the City Manager's performance review and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees.

Councilor Stiefel motioned to enter into executive session at 7:28 p.m., C.R.S. Section 24-6-402(4)(f), discussion of a personnel issue, specifically the City Manager's performance review and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees.

Seconded by: Councilor Stone

7 Ayes

Motion Passed: 7 - 0

Attendees of the executive session were the City Council, the City Attorney, and the City Manager. The executive session adjourned at 8:46 p.m.

Mayor Wolfe stated the City Council is happy with the City Manager's performance, and they will conduct another review in 6 months.

City Attorney Dan Findlay will not be present for the July 6, 2026, City Council meeting.

Pursuant to C.R.S. §24-6-402(4)(b), an executive session for the purpose of conferencing with an attorney for the local public body for the purposes of receiving legal advice on specific legal questions pertaining to any item listed on the agenda herein and/or any related discussion that may arise thereto. Such executive session may be entered into at any time or at any point on the agenda, if necessary and with the requisite Council approval.

10) ADJOURNMENT: Adjournment until the regular City Council Meeting Monday, July 6, 2026.

Councilor Gardner motioned to adjourn the meeting. Councilor Mergelman seconded. With all of the Councilmembers voting in favor of the motion, the motion carried. Mayor Wolfe adjourned the City Council Meeting at 8:47 p.m.

CITY OF FLORENCE, CO

BY: _____
Steve Wolfe, Mayor

RESPECTFULLY SUBMITTED: _____
Cortlyne Huppe, City Clerk

Report Criteria:
 Detail report type printed

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
7	FREMONT SANITATION D	700052	0140608540	CITY SHOP	1	06/15/2026	36.60	.00	36.60	20260393	06/17/2026
		700028	0140608440	10829-2459 Museum	1	06/15/2026	36.60	.00	36.60	20260387	06/17/2026
		700035	0145207835	RIVER PARK	1	06/15/2026	36.60	.00	36.60	20260392	06/17/2026
		700101	0140608751	10935-2559 Muni Center	1	06/16/2026	36.60	.00	36.60	20260386	06/17/2026
		700102	0140608751	22838-2559 N Plant	1	06/17/2026	36.60	.00	36.60	20260389	06/17/2026
		700103	0140608751	10935-2559 Muni Center	1	06/15/2026	86.98	.00	86.98	20260388	06/17/2026
		700104	0444152100	10910-2537 Pool	1	06/15/2026	36.60	.00	36.60	20260391	06/17/2026
		70034	0140608751	WILCOX PARK	1	06/15/2026	36.60	.00	36.60	20260390	06/17/2026
Total 7:							343.18	.00	343.18		
122	MOHR'S	401	0141103500	NAME PLATE	1	06/02/2026	65.55	.00	65.55	46842	06/17/2026
		6.15.26	0141103500	Retirement Plaque	1	06/15/2026	137.00	.00	137.00	46842	06/17/2026
Total 122:							202.55	.00	202.55		
193	GOBINS	AR5264490	0241503700	overage copies	1	06/03/2026	303.91	.00	303.91	46834	06/17/2026
Total 193:							303.91	.00	303.91		
201	ATMOS ENERGY	6.29.26	0243607710	Filtration Plant	1	06/17/2026	98.81	.00	98.81	20260399	06/17/2026
		6.29.26 CH	0140608751	MUNI CENTER	1	06/17/2026	137.79	.00	137.79	20260400	06/17/2026
		6.29.26 POO	0444151900	pool	1	06/17/2026	726.98	.00	726.98	46820	06/17/2026
Total 201:							963.58	.00	963.58		
245	KRASSA & MILLER, LLC	5.13.26	0243707890	LEGAL FEES	1	06/01/2026	12,845.52	.00	12,845.52	46839	06/17/2026
Total 245:							12,845.52	.00	12,845.52		
923	ALSCO	LDEN329648	0140608750	MATS	1	06/03/2026	77.99	.00	77.99	46824	06/17/2026
Total 923:							77.99	.00	77.99		
994	ECONO SIGN & BARRICA	101003084	0143103500	Street Signs	1	05/26/2026	1,946.58	.00	1,946.58	46832	06/17/2026

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 994:							1,946.58	.00	1,946.58		
1035	CENTURYLINK	5.29.26	0142104650	PHONE MAINT- Police	1	05/29/2026	305.37	.00	305.37	46826	06/17/2026
		5.29.26	0241505000	PHONE	2	05/29/2026	131.25	.00	131.25	46826	06/17/2026
Total 1035:							436.62	.00	436.62		
1229	CASELLE, INC.	INV-202463	0241505600	Software Support annual m	1	06/03/2026	30,016.92	.00	.00	46825	06/17/2026
Total 1229:							30,016.92	.00	.00		
1281	HD Supply, Inc	6.2.26	0243707835	CLEANER	1	06/02/2026	22.71	.00	22.71	46835	06/17/2026
Total 1281:							22.71	.00	22.71		
1288	JOHNNY'S PLUMBING	38434	0140608750	PD water leak in shower	1	06/01/2026	133.90	.00	133.90	46837	06/17/2026
Total 1288:							133.90	.00	133.90		
1295	SE WATER CONSERVAN	COMD26-15	0249509063	Carry over	1	06/02/2026	5,352.72	.00	5,352.72	46852	06/17/2026
Total 1295:							5,352.72	.00	5,352.72		
1718	BLACK HILLS ENERGY	5.29.26	0143107540	STREET LIGHTS	1	05/29/2026	87.19	.00	87.19	20260394	06/17/2026
		5.29.26	0143107540	STREET LIGHTS	2	05/29/2026	119.53	.00	119.53	20260394	06/17/2026
		5.29.26	0143107540	STREET LIGHTS	3	05/29/2026	408.95	.00	408.95	20260394	06/17/2026
		5.29.26	0143107540	STREET LIGHTS	4	05/29/2026	8.67	.00	8.67	20260394	06/17/2026
		6.8.26	0143107540	STREET LIGHTS	1	06/08/2026	23.09	.00	23.09	20260395	06/17/2026
		6.8.26	0444151800	POOL	2	06/08/2026	516.88	.00	516.88	20260395	06/17/2026
		6.8.26	0143107540	STREET LIGHTS	3	06/08/2026	1,041.15	.00	1,041.15	20260395	06/17/2026
		6.8.26	0243557690	NEWLIN CABIN	4	06/08/2026	169.30	.00	169.30	20260395	06/17/2026
		6.8.26	0243557660	S RESERVOIR PUMP	5	06/08/2026	20.85	.00	20.85	20260395	06/17/2026
		6.8.26	0243557675	NEW SOUTH PLANT	6	06/08/2026	10,695.47	.00	10,695.47	20260395	06/17/2026
		6.8.26	0243557650	2 MG TANK	7	06/08/2026	22.39	.00	22.39	20260395	06/17/2026
		6.8.26	0243557693	BULK WATER STATION	8	06/08/2026	107.99	.00	107.99	20260395	06/17/2026
		6.8.26	0243557670	SOUTH PLANT	9	06/08/2026	227.00	.00	227.00	20260395	06/17/2026
		6.8.26	1446602600	CONCESSION STAND	10	06/08/2026	45.34	.00	45.34	20260395	06/17/2026
		6.8.26	0140608753	MUNI ANNEX	11	06/08/2026	63.92	.00	63.92	20260395	06/17/2026
		6.8.26	0140608751	MUNI CENTER	12	06/08/2026	3,426.95	.00	3,426.95	20260395	06/17/2026

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		6.8.26	0145207830	SKATE PARK	13	06/08/2026	112.84	.00	112.84	20260395	06/17/2026
		6.8.26	1446602600	WILCOX LIGHTS	14	06/08/2026	42.90	.00	42.90	20260395	06/17/2026
		6.8.26	0145207830	TRIANGLE PARK	15	06/08/2026	21.45	.00	21.45	20260395	06/17/2026
		6.8.26	0145207830	RIVER PARK	16	06/08/2026	85.37	.00	85.37	20260395	06/17/2026
		6.8.26	0140608632	North Plant	17	06/08/2026	327.94	.00	327.94	20260395	06/17/2026
		6.8.26	0243507600	MINNEQUA CANAL PUMP	18	06/08/2026	4,838.53	.00	4,838.53	20260395	06/17/2026
		6.8.26	0243507660	PUMP @ RIVER	19	06/08/2026	2,559.75	.00	2,559.75	20260395	06/17/2026
		6.8.26	0243507620	W PUMP STATION	20	06/08/2026	255.16	.00	255.16	20260395	06/17/2026
		6.8.26	0140608510	CITY SHOP	21	06/08/2026	239.94	.00	239.94	20260395	06/17/2026
		6.8.26	0243507640	NEW RAW WATER PUMP	22	06/08/2026	10,806.68	.00	10,806.68	20260395	06/17/2026
		6.8.26	0145207830	QUARTZ PARK	23	06/08/2026	21.45	.00	21.45	20260395	06/17/2026
		6.8.26	0145207830	PIONEER PARK	24	06/08/2026	89.52	.00	89.52	20260395	06/17/2026
		6.8.26	0145207830	PAVILION	25	06/08/2026	40.03	.00	40.03	20260395	06/17/2026
		6.8.26	0143107540	STREET LIGHTS	26	06/08/2026	1,210.76	.00	1,210.76	20260395	06/17/2026
Total 1718:							37,636.99	.00	37,636.99		
1805	ACORN PETROLEUM	5.31.26	0142104000	GASOLINE Police	1	05/31/2026	3,569.01	.00	3,569.01	46823	06/17/2026
		5.31.26	0143104000	GASOLINE - Streets	2	05/31/2026	2,534.29	.00	2,534.29	46823	06/17/2026
		5.31.26	0243707850	GASOLINE - Water	3	05/31/2026	1,774.29	.00	1,774.29	46823	06/17/2026
Total 1805:							7,877.59	.00	7,877.59		
1965	PRAIRIE MOUNTAIN medi	0000453237	0241507300	Inviation to Bid pd vehivles,	1	05/31/2026	605.64	.00	605.64	46848	06/17/2026
Total 1965:							605.64	.00	605.64		
2180	ACE Industrial Supply, Inc.	179711	0243658780	elgin main max wrap	1	05/31/2026	1,330.35	.00	1,330.35	46822	06/17/2026
Total 2180:							1,330.35	.00	1,330.35		
2219	CHARTER COMMUNICATI	2551355010	0141505000	pool	1	05/21/2026	206.11	.00	206.11	46822	06/17/2026
		255707201	0141505000	pool	1	05/21/2026	126.54	.00	126.54	46821	06/17/2026
Total 2219:							332.65	.00	332.65		
2220	KAGAN & SON, LLC	19225	1743107530	class 6 road base	1	05/20/2026	4,715.07	.00	4,715.07	46838	06/17/2026
Total 2220:							4,715.07	.00	4,715.07		

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
2341	CRCA	2026-080279	0142305200	3rd quarter cost share	1	06/04/2026	63,296.27	.00	63,296.27	46828	06/17/2026
Total 2341:							63,296.27	.00	63,296.27		
2412	J.A.Y ELECTRIC INC COR	377379	1249701125	union highland cemetery lig	1	06/10/2026	1,015.76	.00	1,015.76	46836	06/17/2026
Total 2412:							1,015.76	.00	1,015.76		
2468	SGS ACCUTEST	5216017395	0243707810	Disinfecting Byproducts	1	06/03/2026	436.00	.00	436.00	46853	06/17/2026
Total 2468:							436.00	.00	436.00		
2496	TAYLOR MECHANICAL	1260609846	0140608420	Preventative Chiller	1	06/09/2026	503.72	.00	503.72	46855	06/17/2026
Total 2496:							503.72	.00	503.72		
2614	Amnet Inc.	19823	0410001630	pool camera	1	06/05/2026	518.40	.00	518.40	20260382	06/17/2026
Total 2614:							518.40	.00	518.40		
2693	CH2M Hill Engineers, Inc.	709336CH03	0144007400	Airport PS, Willow Creek, J	1	06/03/2026	3,882.00	.00	3,882.00	46827	06/17/2026
Total 2693:							3,882.00	.00	3,882.00		
2719	Rocky Mountain Behavior	210123	0142103100	Drug Screening	1	05/31/2026	230.00	.00	230.00	46851	06/17/2026
Total 2719:							230.00	.00	230.00		
2871	Core & Main	Z001037	0249509030	Water equipment	1	06/02/2026	13,750.08	.00	13,750.08	20260398	06/17/2026
		Z091738	0243807940	meters and pit parts willow	1	05/27/2026	1,067.67	.00	1,067.67	20260383	06/17/2026
		Z092024	0243807940	meters and pit parts willow	1	05/27/2026	3,456.50	.00	3,456.50	20260384	06/17/2026
		Z092037	0249509030	Water equipment	1	05/29/2026	2,745.50	.00	2,745.50	20260397	06/17/2026
		Z092037.1	0243807940	meters and pit parts willow	1	06/17/2026	2,745.50	.00	2,745.50	46856	06/17/2026
		Z097103	0243808080	Annual RNI	1	05/28/2026	14,919.88	.00	14,919.88	20260385	06/17/2026
		Z148529	0243707890	BASE STATION Certificatio	1	06/03/2026	3,947.00	.00	3,947.00	20260396	06/17/2026
Total 2871:							42,632.13	.00	42,632.13		
2882	Fiber Platform, LLC	5.31.26	0142105000	Ethernet Access PD	1	05/31/2026	22.98	.00	22.98	46833	06/17/2026

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 2882:							22.98	.00	22.98		
3044	3 Rocks Engineering	26.101-01	0444152600	Street Survey, elevation cer	1	05/31/2026	7,138.50	.00	7,138.50	46821	06/17/2026
Total 3044:							7,138.50	.00	7,138.50		
3171	PVS DX INC.	737001498-2	0243458510	Sodium Hypo 10%	1	05/29/2026	8,816.77	.00	8,816.77	46850	06/17/2026
Total 3171:							8,816.77	.00	8,816.77		
3194	Miss Independent Distributi	658903380	0444152400	Little Debbie- Pool Conces	1	05/29/2026	288.00	.00	288.00	46841	06/17/2026
		658903456	0444152400	Little Debbie- Pool Conces	1	06/10/2026	288.00	.00	288.00	46841	06/17/2026
Total 3194:							576.00	.00	576.00		
3225	Oldcastle SW Group Inc	880028454	1743107520	ASPHALT	1	05/29/2026	385.73	.00	385.73	46845	06/17/2026
Total 3225:							385.73	.00	385.73		
3233	Down to Earth Tree Servic	6.11.26	0143107571	Tree Removal	1	06/11/2026	4,700.00	.00	4,700.00	46831	06/17/2026
Total 3233:							4,700.00	.00	4,700.00		
3262	DKHorn Engineering & Des	22859	0757708100	Pioneer Park Bathroom Pr	1	06/02/2026	1,758.75	.00	1,758.75	46830	06/17/2026
Total 3262:							1,758.75	.00	1,758.75		
3266	MTECH MECHANICAL TE	0458400102	0140608420	Service agreement HVAC	1	03/15/2026	2,660.00	.00	2,660.00	46843	06/17/2026
Total 3266:							2,660.00	.00	2,660.00		
3291	Spire Building Group	6.1.26	0646601270	Pioneer Park Bathrooms Pr	1	06/01/2026	140,360.00	.00	140,360.00	46854	06/17/2026
Total 3291:							140,360.00	.00	140,360.00		
3303	Nancy Schechter	6.15.26	0136001300	Park res. refund	1	06/15/2026	25.00	.00	25.00	46844	06/17/2026
Total 3303:							25.00	.00	25.00		

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
3304	p3 Communities, inc,	1	0144007400	Manor Building Code Analy	1	06/09/2026	3,000.00	.00	3,000.00	46846	06/17/2026
Total 3304:							3,000.00	.00	3,000.00		
3305	Potable Divers Inc.	26080	0210001620	2 mg and 1 mg tank cleani	1	05/29/2026	4,000.00	.00	4,000.00	46847	06/17/2026
Total 3305:							4,000.00	.00	4,000.00		
3306	Prespective Business Solut	1568	0444152600	Audit 2026	1	06/08/2026	7,000.00	.00	7,000.00	46849	06/17/2026
Total 3306:							7,000.00	.00	7,000.00		
3307	Daylight 2 Dusk Carwash	990282	0348702150	PD Car Wash	1	05/31/2026	42.00	.00	42.00	46829	06/17/2026
Total 3307:							42.00	.00	42.00		
3308	Lori Cobler	6.16.26	0241505650	CML Annual Confrence	1	06/16/2026	458.35	.00	458.35	46840	06/17/2026
Total 3308:							458.35	.00	458.35		
Grand Totals:							<u>398,602.83</u>	<u>.00</u>	<u>368,585.91</u>		

Report Criteria:
 Detail report type printed

Report Criteria:
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Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
635	SAFETY KLEEN CORPOR	100171940	0143103500	washer solvent	1	06/11/2026	353.39	.00	353.39	46743	06/24/2026
Total 635:							353.39	.00	353.39		
861	CIRSA	INV1004432	0141106700	PROPERTY/CASUALTY c	1	06/22/2026	65,814.91	.00	65,814.91	20260406	06/24/2026
		WINV100131	0444151960	WC Compensation covera	1	06/22/2026	14,310.48	.00	14,310.48	20260405	06/24/2026
Total 861:							80,125.39	.00	80,125.39		
916	MARTIN AND WOOD	29044	0243707890	May draft review 2024 irrig	1	05/31/2026	533.75	.00	533.75	46742	06/24/2026
		29045	0243707890	UAWCD union sitch share	1	05/31/2026	11,849.25	.00	11,849.25	46742	06/24/2026
Total 916:							12,383.00	.00	12,383.00		
923	ALSCO	LDEN312915	0143102000	UNIFORM RENTAL-Street	1	06/18/2025	187.55	.00	187.55	46122	06/26/2025
		LDEN330322	0140608750	FLOOR MAT	1	06/17/2026	75.72	.00	75.72	46739	06/24/2026
Total 923:							263.27	.00	263.27		
1035	CENTURYLINK	334006856.6	0241504600	PHONE MAINT Water	1	06/22/2026	393.75	.00	393.75	46741	06/24/2026
Total 1035:							393.75	.00	393.75		
2467	Century Link	6.22.26	0241505000	SOUTH PLANT internet	1	06/22/2026	916.79	.00	916.79	46740	06/24/2026
Total 2467:							916.79	.00	916.79		
2614	Amnet Inc.	19834	0141506600	admin cybersecurity monthl	1	06/15/2026	3,525.00	.00	3,525.00	20260401	06/24/2026
		19834	0141506600	admin cybersecurity last pa	2	06/15/2026	84.00	.00	84.00	20260401	06/24/2026
		19834	0141505050	admin harddrive install and	3	06/15/2026	1,544.43	.00	1,544.43	20260401	06/24/2026
		19834	0141505050	admin microsoft	4	06/15/2026	1,746.41	.00	1,746.41	20260401	06/24/2026
		19834	0142103100	police Teams phone	5	06/15/2026	404.72	.00	404.72	20260401	06/24/2026
		19834	0444152300	pool firewall	6	06/15/2026	210.00	.00	210.00	20260401	06/24/2026
		19834	0241506600	water cybersecurity monthl	7	06/15/2026	380.00	.00	380.00	20260401	06/24/2026
		19834	0143104550	public works24 port switch	8	06/15/2026	125.00	.00	125.00	20260401	06/24/2026
		19834	0141505050	admin	9	06/15/2026	6,439.00	.00	6,439.00	20260401	06/24/2026

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 2614:							14,458.56	.00	14,458.56		
2871	Core & Main	Z199855	0243807940	meters and pit parts	1	06/16/2026	384.00	.00	384.00	20260403	06/24/2026
		Z221659	0243807930	Valve Parts	1	06/18/2026	138.59	.00	138.59	20260404	06/24/2026
		Z240750	0243607731	Valve Parts	1	06/23/2026	138.59	.00	138.59	20260402	06/24/2026
Total 2871:							661.18	.00	661.18		
3008	Great American Financial S	4228551	0141503500	Printer lease	1	06/18/2026	337.00	.00	337.00	20260407	06/24/2026
Total 3008:							337.00	.00	337.00		
Grand Totals:							109,892.33	.00	109,892.33		

Report Criteria:
 Detail report type printed

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Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
635	SAFETY KLEEN CORPOR	99961919	0143103500	washer solvent	1	06/16/2026	353.39	.00	353.39	46875	07/01/2026
Total 635:							353.39	.00	353.39		
1253	AT & T MOBILITY	2872917141	0141505000	ADMIN	1	05/20/2026	209.39	.00	209.39	46867	07/01/2026
		2872917141	0144005000	PLANNING	2	05/20/2026	148.55	.00	148.55	46867	07/01/2026
		2872917141	0241505000	WATER	3	05/20/2026	562.81	.00	562.81	46867	07/01/2026
		2872917141	0143105000	STREETS	4	05/20/2026	362.35	.00	362.35	46867	07/01/2026
		2872917141	0444152000	POol	5	05/20/2026	95.64	.00	95.64	46867	07/01/2026
		2872917141	0144205000	CEMETARY	6	05/20/2026	55.36	.00	55.36	46867	07/01/2026
		2872917141	0142105000	PD	7	05/20/2026	1,726.79	.00	1,726.79	46867	07/01/2026
Total 1253:							3,160.89	.00	3,160.89		
2219	CHARTER COMMUNICATI	11599590106	0241505600	INTERNET SERVICE and	1	06/21/2026	454.49	.00	454.49	46870	07/01/2026
		2551355010	0141505000	pool	1	06/21/2026	206.11	.00	206.11	46870	07/01/2026
		2557072010	0141505000	pool	1	06/21/2026	188.38	.00	188.38	46870	07/01/2026
Total 2219:							848.98	.00	848.98		
2276	KUBWATER RESOURCES	13565	0243458540	POLY ALUM CHLORIDE	1	03/19/2026	40,194.80	.00	40,194.80	46872	07/01/2026
Total 2276:							40,194.80	.00	40,194.80		
2412	J.A.Y ELECTRIC INC COR	377383	0144207700	power pole sprinkler recon	1	06/17/2026	845.76	.00	845.76	46871	07/01/2026
Total 2412:							845.76	.00	845.76		
2468	SGS ACCUTEST	5216016181	0243707810	Dalapon Samples	1	02/26/2026	696.00	.00	696.00	46876	07/01/2026
		5216017122	0243707810	Disinfecting Byproducts	1	03/02/2026	1,948.00	.00	1,948.00	46876	07/01/2026
		5216017166	0243707810	LAB RESULTS	1	03/17/2026	198.00	.00	198.00	46876	07/01/2026
		5216017223	0243707810	LAB RESULTS	1	04/07/2026	659.00	.00	659.00	46876	07/01/2026
Total 2468:							3,501.00	.00	3,501.00		
3171	PVS DX INC.	737000788-2	0243458510	Sodium Hypo 10%	1	03/30/2026	8,702.27	.00	8,702.27	46874	07/01/2026

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 3171:							8,702.27	.00	8,702.27		
3309	Brush Hallow Creek Constr	6.30.26	1743107570	ADA Ramps Contracted a	1	06/30/2026	48,059.00	.00	48,059.00	46868	07/01/2026
Total 3309:							48,059.00	.00	48,059.00		
3310	O'Reilly Auto Parts	2929-118388	0243707850	Oil and filters	1	06/03/2026	79.60	.00	79.60	46873	07/01/2026
		2929-118464	0243707861	dc or hub bth seal	1	06/03/2026	173.52	.00	173.52	46873	07/01/2026
		2929-118511	0243707861	Door handlepickup	1	06/03/2026	27.74	.00	27.74	46873	07/01/2026
		2929-118576	0243707861	reid sleeve	1	06/04/2026	172.76	.00	172.76	46873	07/01/2026
		2929-118653	0243707861	brk shoes	1	06/04/2026	391.68	.00	391.68	46873	07/01/2026
		2929-118728	0243707861	brakeclean	1	06/05/2026	143.52	.00	143.52	46873	07/01/2026
		2929-119479	0243707861	Oil and air fliters an dbelts	1	06/09/2026	162.59	.00	162.59	46873	07/01/2026
		2929-119541	0243707861	Heater conn water	1	06/10/2026	32.24	.00	32.24	46873	07/01/2026
		2929-119977	0142104600	hydraulic fluid	1	06/12/2026	649.99	.00	649.99	46873	07/01/2026
		2929-120316	0243707861	brake drum water dept	1	06/15/2026	1,120.86	.00	1,120.86	46873	07/01/2026
		2929-120503	0243707861	asy lb water	1	06/16/2026	12.99	.00	12.99	46873	07/01/2026
		2929-120739	0142104600	mod asslybly mfi for 2018 r	1	06/17/2026	480.42	.00	480.42	46873	07/01/2026
		2929-121761	0243707861	hvac actuatr	1	06/23/2026	88.98	.00	88.98	46873	07/01/2026
		2929-122055	0243707850	Oil Filter Water Dept	1	06/25/2026	54.40	.00	54.40	46873	07/01/2026
		2929122251	1249701125	Door lk kit	1	06/26/2026	144.99	.00	144.99	46873	07/01/2026
Total 3310:							3,736.28	.00	3,736.28		
Grand Totals:							109,402.37	.00	109,402.37		

Report Criteria:
 Detail report type printed

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 Detail report type printed

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
71	CANON RENTAL CENTER	310134	0145204581	306515 Pioneer Park	1	06/10/2026	3.40	.00	3.40	46881	07/08/2026
		311415	0145205000	300744 lions park	1	06/02/2026	82.50	.00	82.50	46881	07/08/2026
		311436	0145203500	307769 Pioneer Park	1	06/03/2026	356.50	.00	356.50	46881	07/08/2026
		311494	0145204583	300171 Skate park	1	06/12/2026	75.00	.00	75.00	46881	07/08/2026
		311494	0144203500	302897 cemetary	2	06/12/2026	75.00	.00	75.00	46881	07/08/2026
		311691	0145204581	306755 Portable	1	06/18/2026	84.00	.00	84.00	46881	07/08/2026
Total 71:							676.40	.00	676.40		
861	CIRSA	WINV100139	0142101960	DEDUCTIBLE WC 602924	1	07/07/2026	500.00	.00	500.00	46884	07/08/2026
Total 861:							500.00	.00	500.00		
923	ALSCO	LDEN330322	0143102000	UNIFORM RENTAL-Street	1	06/17/2026	135.11	.00	135.11	46879	07/08/2026
		LDEN330660	0143102000	UNIFORM RENTAL	1	06/24/2026	275.29	.00	275.29	46879	07/08/2026
		LDEN331003	0140608750	FLOOR MAT	1	07/01/2026	75.72	.00	75.72	46879	07/08/2026
Total 923:							486.12	.00	486.12		
1229	CASELLE, INC.	INV20463	0241505600	Software Support 6 months	1	06/19/2026	15,008.46	.00	15,008.46	46882	07/08/2026
Total 1229:							15,008.46	.00	15,008.46		
1232	FEDC	10746	0146008075	Sponsorship	1	12/17/2025	400.00	.00	400.00	46885	07/08/2026
Total 1232:							400.00	.00	400.00		
2871	Core & Main	Z184447	0243807930	Valve Parts	1	06/12/2026	421.30	.00	421.30	20260410	07/08/2026
		Z240646	0243807940	meters and pit parts willow	1	06/23/2026	4,332.00	.00	4,332.00	20260409	07/08/2026
		Z263388	0243807940	meters and pit parts willow	1	06/24/2026	2,714.20	.00	2,714.20	20260408	07/08/2026
Total 2871:							7,467.50	.00	7,467.50		
2947	SECOM, INC	7.1.26	0241505000	Internet	1	07/01/2026	70.16	.00	70.16	46890	07/08/2026
Total 2947:							70.16	.00	70.16		

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
3044	3 Rocks Engineering	26.101-02	0444152600	Street Survey, elevation cer	1	07/02/2026	124.50	.00	124.50	46878	07/08/2026
		26.101-02	0444152600	Airport Swale Waterline rel	2	07/02/2026	1,023.50	.00	1,023.50	46878	07/08/2026
Total 3044:							1,148.00	.00	1,148.00		
3225	Oldcastle SW Group Inc	880032946	1743107520	ASPHALT	1	06/20/2026	427.45	.00	427.45	46887	07/08/2026
Total 3225:							427.45	.00	427.45		
3249	Amber L. Dickson	14230	0140608755	June Cleaning 2026	1	07/01/2026	1,400.00	.00	1,400.00	46880	07/08/2026
Total 3249:							1,400.00	.00	1,400.00		
3257	Robert S Willett , ESQ	013	0141203700	july Prosectuor 2026	1	07/01/2026	585.00	.00	585.00	46889	07/08/2026
Total 3257:							585.00	.00	585.00		
3261	Quench USA , INC	INV11096064	0141503000	Water coolers	1	07/01/2026	249.27	.00	249.27	46888	07/08/2026
Total 3261:							249.27	.00	249.27		
3291	Spire Building Group	4	0646601270	Pioneer Park Bathrooms Pr	1	06/30/2026	128,895.02	.00	128,895.02	46865	07/08/2026
Total 3291:							128,895.02	.00	128,895.02		
3302	Utility Notification Center of	226060420	0141105600	4th billing tier annual asses	1	06/30/2026	65.07	.00	65.07	46891	07/08/2026
Total 3302:							65.07	.00	65.07		
3311	Graves Consulting LLC	20270708	0144007400	Compensation Study	1	07/01/2026	2,117.20	.00	2,117.20	46886	07/08/2026
		20270708	0243707890	Compensation Study	2	07/01/2026	3,175.80	.00	3,175.80	46886	07/08/2026
Total 3311:							5,293.00	.00	5,293.00		
3312	Catherine Karpilo	5-6.2026	0444151100	Aquatics Consulting	1	07/07/2026	325.00	.00	325.00	46883	07/08/2026
Total 3312:							325.00	.00	325.00		
Grand Totals:							162,996.45	.00	162,996.45		

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
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Report Criteria:
Detail report type printed

COUNCIL ACTION FORM

MEETING DATE: JULY 13, 2026

STAFF CONTACT: CORTLYNE HUPPE, CITY CLERK

Agenda Item: Consider approving the annual liquor license renewal for the Green Parrot Lounge

Department: Administration

Staff Recommendation:

Approve the annual liquor license renewal for the Green Parrot Lounge

Background/Description of Item:

The Green Parrot Lounge is located at 223 West Main Street. The applicant has submitted all required renewal documentation.

Financial Impact:

The City fee for this application was \$175.00

Suggested Motion:

Approve the annual liquor license renewal for the Green Parrot Lounge.

COUNCIL ACTION FORM

MEETING DATE: JULY 13, 2026

STAFF CONTACT: CORTLYNE HUPPE, CITY CLERK

Agenda Item: Consider approving the annual liquor license renewal for Barn & Barrel

Department: Administration

Staff Recommendation:

Approve the annual liquor license renewal for Barn & Barrel

Background/Description of Item:

Barn & Barrel is located at 105 West Main Street. The applicant has submitted all required renewal documentation.

Financial Impact:

The City fee for this application was \$148.75.

Suggested Motion:

Approve the annual liquor license renewal for Barn & Barrel.

COUNCIL ACTION FORM

MEETING DATE: JULY 13, 2026

STAFF CONTACT: CORTLYNE HUPPE, CITY CLERK

Agenda Item: Consider approving the annual Takeout and Delivery Permit for Barn & Barrel

Department: Administration

Staff Recommendation:

Approve the Takeout and Delivery Permit renewal for Barn & Barrel

Background/Description of Item:

Barn & Barrel is located at 105 West Main Street. The applicant has paid the requested fees, and all supporting documentation has been submitted. With the Council's approval, this item is ready to be sent to the Department of Revenue Liquor Enforcement Division.

Financial Impact:

The City fee for this application was \$0.

Suggested Motion:

Approve the Takeout and Delivery Permit renewal for Barn & Barrel.

COUNCIL DISCUSSION FORM

MEETING DATE: JULY 13, 2026

STAFF CONTACT: LORI COBLER, CITY MANAGER

Agenda Item: Consider authorizing the City Manager to execute an agreement for the 2026 Audit

Department: Administration

Background/Description of Item:

Prospective Business Solutions has conducted the City's annual financial audit for the past five years, with an additional optional year authorized by the previous City Manager in 2025.

Staff will be issuing a Request for Proposal for the 2027 audit year.

Financial Impact:

Funding in the amount of \$16,000 split between the General Fund and Water Fund, this is an annual cost fixed in the budget yearly.

Attachments:

- Prospective Business Solutions, LLC Audit Scope and Objectives

Suggested Motion:

Authorize the City Manager to execute an agreement with Prospective Business Solutions, Inc. for completion of the 2026 annual financial audit, in an amount not to exceed \$16,000.00.



**PROSPECTIVE
BUSINESS
SOLUTIONS, LLC**
Certified Public Accountants
Auditing, Accounting, and Consulting Services for
Governments and Nonprofit Organizations

June 11, 2026



Ms. Lori Cobler, City Manager
City of Florence
Florence, Colorado

We are pleased to confirm our understanding of the services we are to provide the City of Florence (the "City") for the year ended December 31, 2026.


Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of the City as of and for the year ended December 31, 2026. Accounting standards generally accepted in the United States of America (GAAS) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City's RSI in accordance with GAAS. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles (GAAP) and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Budgetary Comparison Schedule – General Fund
- 3) Schedule of the City's Proportionate Share of the FPPA Net Pension Liability
- 4) Schedule of the City's Contributions to the FPPA Statewide Defined Benefit Pension Plan

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 uli@prospective-business-solutions.com
 prospective-business-solutions.com

 26 West Dry Creek Circle
Suite 600
Littleton, CO 80120

We have also been engaged to report on supplementary information other than RSI that accompanies City's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements:

- 1) Combining and Individual Fund Statements and Schedules
- 2) Local Highway Finance Report

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not

designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

We have identified the following significant risk of material misstatement as part of our audit planning:

- None at this time

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance, and we will not express such an opinion.

Other Services

We will also prepare the financial statements of the City in conformity with accounting principles generally accepted in the United States of America based on information provided by you. We will perform the services in accordance with applicable professional standards. The other services

are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our

report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for the financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing. We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If, for whatever reason, your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.

Uli Keeley, CPA is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Our fee for services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed **\$16,000**. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. **50%** of the audit fees will be invoiced after completion of fieldwork and are payable on presentation. The remaining audit fees will be invoiced upon issuance of the audit report.

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all

out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Reporting

We will issue a written report upon completion of our audit of the City's financial statements. Our report will be addressed to the members of the City Council. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We appreciate the opportunity to be of service to the City and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy, and return it to us.

Our audit engagement ends on delivery of our audit report. Any follow-up services that might be required will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

Very truly yours,

PB Solutions LLC

Prospective Business Solutions LLC
Littleton, Colorado

RESPONSE:

This letter correctly sets forth the understanding of the City.

Management signature: _____

Title: _____

Date: _____

COUNCIL ACTION FORM

MEETING DATE: JULY 13, 2026

STAFF CONTACT: LORI COBLER, CITY MANAGER

Agenda Item: Consider an amendment to the contract amount, approval of change orders, due to unforeseen conditions encountered during the ADA Ramp Replacement Project

Department: Administration / Public Works

Staff Recommendation:

Authorize an amendment to the contract price exceeding the previously approved amount of \$48,059, adding an additional \$4,916.24.

Background/Description of Item:

On March 16, 2026, City Council approved the ADA Ramp Replacement project at multiple locations within the City of Florence, awarding the contract to Brush Hollow Creek Construction in the amount of \$43,690, plus a 10% contingency.

During construction, additional unforeseen work was identified that was inseparable from the original scope and necessary to complete the project. All additional tasks fell within the original bid unit pricing. A change order was issued at the time and approved by Public Works Director Sam Elstun; however, the final cost exceeded the total amount previously authorized by City Council.

This Council Action Form serves as the official report to Council documenting the added work and seeking approval for payment beyond the originally approved contract amount. Moving forward, staff will strive, when feasible, to bring similar change order requests to Council for review prior to the work being completed.

Financial Impact:

- Additional change order costs totaling \$4,916.24.

Attachments:

- Brush Hollow Creek Construction, LLC Original Quote
- Construction Change Orders (2)
- Final Billing

Suggested Motion:

Ratify the contract for the ADA Ramp Replacement Project awarded to Brush Hollow Creek Construction, increasing the total contract amount to \$52,975.24 to include the additional \$4,916.24 in approved change orders.

ALL QUANTITIES ARE ESTIMATED

Bid Item # 1 – Northwest Corner - West 3rd St and North Pike Peak Ave

5.75 - Cubic Yards – Cement
8" Schedule 40 – 10 LF
2 – Domes
3 - 18" x 18" x 20" Boxes
1 – 8" x 10" Femco
5 Feet – 6" Curbhead
3 - 18" x 18" 3/16" metal plate

Not to exceed

Bid Item #1

Total Cost

\$ \$14,310.00

Bid Item # 2 – Northeast Corner - East 3rd Street and North McCandless Ave

5.75 - Cubic Yards – Cement
8" Schedule 40 – 15 LF
2 – Domes
2 - 18" x 18" x 20" Boxes
1 – 8" x 8" Femco
1 – 8" x 10" Femco
8 Feet – 6" Curbhead
2 - 18" x 18" 3/16" metal plate

Not to exceed

Bid Item #2

Total Cost

\$ \$14,620.00

Bid Item # 3 – Northwest Corner – East 3rd Street and North McCandless Ave

3.75 - Cubic Yards – Cement
8" Schedule 40 – 8 LF
2 – Domes
1 - 18" x 18" x 20" Box
5 Feet – Diamond Plate
9 Feet – 6" Curbhead
1 - 18" x 18" 3/16" metal plate

Not to exceed

Bid Item #3

Total Cost

\$ \$9,680.00

Bid Item # 4 – Southwest Corner – West 5th and Washington

1.75 - Cubic Yards – Cement
2 – Domes

Not to exceed

Bid Item #4

Total Cost

\$ \$5,080.00

Miscellaneous Bid Items to Establish Price: Bid Items # 5 and 6 are in addition to similar work required for completion of Bid Items 1 through 4. Estimated quantities are not anticipated, but are listed to establish price only, and will only be used for ancillary work requested by City and within same block as approved work, or for backfill of over-excavation approved by City for unsuitable subsurface soils encountered during construction.

Bid Item #5 Additional Class 6 Roadbase, Compacted in Place.

Estimated Quantity Cubic Yards @ \$ \$75.00 per CY = \$ _____

Bid Item # 6 Additional 4" Concrete Sidewalk, Finished in Place, together with its underlying 6" Aggregate Base compacted in place.

Estimated Quantity Cubic Yards @ \$ \$625.00 per CY = \$ _____

Bidder acknowledges receipt of Addendum # None, if any, and has based this bid upon the revised information.

Signed: Richard J Patterson Date: 03/10/2026

Printed Name: Richard (Joe) Patterson

Title: Owner

Representing: Brush Hollow Creek Construction Phone No: (719) 499-3211

Company Address: 3400 County Road 260

City, State, Zip: Westcliffe, Colorado, 81252

Email Address: joe@bhconstruct.com

Brush Hollow Creek Construction LLC

City of Florence - Change Orders by Bid Item

Original Contract Amount: \$43,690.00
Total Approved Change Orders: \$9,285.26
Revised Contract Amount: \$52,975.26

Bid Item #1 – Northwest Corner of W. 3rd St. & N. Pikes Peak Ave.

Description	Amount
Over Excavation – 4.625 CY	\$1,156.25
Road Base Import & Compaction – 4.625 CY	\$855.63
Upgrade from 8" to 10" Schedule 40 PVC Pipe	\$175.00
18" x 18" x 20" Concrete Box	\$1,200.00
Diamond Steel Plate	\$125.00
10% Overhead	\$351.19
10% Profit	\$386.31
Total Change Order	\$4,249.38

Bid Item #2 – Northeast Corner of E. 3rd St. & N. McCandless Ave.

Description	Amount
Over Excavation & Disposal – 4.625 CY	\$1,156.25
Road Base Import & Compaction – 4.625 CY	\$855.63
One Additional 20' Stick of 10" Schedule 40 PVC Pipe and Upgrade	\$650.00
18" x 18" x 20" Concrete Box	\$1,200.00
Diamond Steel Plate	\$125.00
10% Overhead	\$398.69
10% Profit	\$438.56
Total Change Order	\$4,824.13

Bid Item #3 – Northwest Corner of E. 3rd St. & N. McCandless Ave.

Description	Amount
10" Pipe Upgrade	\$175.00
10% Overhead	\$17.50
10% Profit	\$19.25

Brush Hollow Creek Construction LLC

Florence Project - Revised Change Order Summary (9.25 CY)

Item	Amount
10" Schedule 40 Pipe Upgrade (3 x 20' sticks)	\$1,000.00
(2) Diamond Steel Plates	\$250.00
Over Excavation & Disposal (9.25 CY)	\$2,312.50
Road Base Import & Compaction (9.25 CY)	\$1,711.25
(2) Cast-in-Place Concrete Boxes	\$2,400.00

Original Contract Amount	\$43,690.00
Change Order Subtotal	\$7,673.75
10% Overhead	\$767.38
10% Profit	\$844.11
Total Change Orders	\$9,285.24
Revised Contract Amount	\$52,975.24

CONSTRUCTION CHANGE ORDER

OVERVIEW

Change Order Number: 01

Project Name: ADA Ramp Project Number: C.009

Location of Work: E 3 & N. McCadless N.W. Corner

Contractor Name: Bush Hollow Creek Client Name: City of Florence

Date of Issue: 5-19-26

CHANGE TO CONTRACT

Change Description:

Over excavated area because of the
irrigation water penetrated the area

Breakdown:

- Additional Excavation 6.52 CY
- Crack 6.50 CY
- " " Crk 9 LF

Change in Contract Price:

Original Contract Price: 43690.⁰⁰

Price of Change: 3187.46

New Contract Price: 46877.46

Change in Contract Time:

Original Completion Date: 9-21-26

Additional Time for Change: 5 day

New Completion Date: 9-26-26

APPROVAL

Client Approval:



CONSTRUCTION CHANGE ORDER

OVERVIEW

Change Order Number: #02

Project Name: ADA Ramp Project Number: 0.019

Location of Work: 834 N. McCauley N.E. Corne

Contractor Name: Bush Walker Coak Client Name: City of Glen

Date of Issue: 5.27.26

CHANGE TO CONTRACT

Change Description:

Over Excavate An area because of
irrigation water

Breakdown:

- Additional Excavation 6,50.CY - Additional 10 inch pipe ~~SCOLF~~
- CONCRETE Boxes - 2 - 18x18 inch Steel - 12x10 FANCO - 1

Change in Contract Price:

Original Contract Price: 43,890.⁰⁰

Price of Change: 6097.⁷⁰

New Contract Price: 49,987.⁷⁰

Change in Contract Time:

Original Completion Date: 9-21-26

Additional Time for Change: 5 days

New Completion Date: 9-26-26

APPROVAL

Client Approval:



Brush Hollow Creek Construction LLC

City of Florence – Change Order Justification

Original Contract Amount: \$43,690.00

Total Change Orders: \$9,285.26

Revised Contract Amount: \$52,975.26

Professional Justification

During construction, unforeseen field conditions were encountered that could not reasonably have been identified prior to excavation. Unsuitable subsurface conditions required additional over-excavation beyond the limits of the original contract to establish a stable foundation for the work. The additional excavation required hauling and lawful disposal of excess material, followed by importing, placing, and compacting additional road base to restore the excavation to the required grades and provide proper support for the completed improvements.

In addition, the Owner directed a change from the originally anticipated 8-inch pipe to 10-inch Schedule 40 PVC. This directive required procurement and installation of larger pipe, including additional material beyond the original contract quantity. The field conditions also required construction of cast-in-place concrete utility boxes and installation of additional diamond steel cover plates to complete the work in accordance with the revised field requirements.

These changes were necessary to complete the project safely and in compliance with the City's requirements. The work represents additional labor, equipment, materials, hauling, disposal, and restoration that were outside the original scope of work and are therefore submitted as contract change orders. Overhead and profit have been applied in accordance with the contract.

Requested Action

Brush Hollow Creek Construction LLC respectfully requests approval of the attached change orders and adjustment of the contract amount from \$43,690.00 to \$52,975.26.

COUNCIL DISCUSSION FORM

MEETING DATE: JULY 13, 2026

STAFF CONTACT: LORI COBLER, CITY MANAGER

Agenda Item: Consider authorizing the City Manager to enter into a contract with Daniels Long Chevrolet for the purchase of one (1) police vehicle

Department: Administration

Background/Description of Item:

During the 2026 budget process, City Council authorized the purchase of one (1) police vehicle. Following the formal bidding process, the City received a bid for a Chevy Silverado 1500 PPV units, including accompanying police upfitting packages necessary for patrol use.

At this time, staff is requesting approval to move forward with the purchase of one (1) patrol vehicle. This request supports ongoing fleet replacement needs within the Florence Police Department and ensures reliable, properly equipped patrol vehicles for daily operations.

On May 7, 2026, the City of Florence released a Request for Bid for Two 2026 Chevy Silverado 1500 Trucks. This request was published in *The Daily Record*, and on the City's official website. One qualified bid was received, and therefore, the lowest qualified bidder was determined in accordance with law and the Florence Municipal Code.

Financial Impact:

Total requested funding: \$79,409.50

Breakdown:

- \$57,892.00 – Chevy Silverado 1500 (Daniels Long Chevrolet)
- \$21,517.50 – Watts Upfitting Patrol Package (lights, sirens, communication equipment, safety features, etc.)

Funding for this purchase was allocated in the approved 2026 Budget.

Attachments:

- Florence Police Department Request for Bid
- Daniels Long Chevrolet Bid

Suggested Motion:

Authorize the City Manager to enter into an agreement with Daniels Long Chevrolet for the purchase of one (1) Chevrolet Silverado 1500, including the Watts Upfitting Patrol Package, in an amount not to exceed \$79,409.50.

Florence Police Dept. Request for Bid: Two 2026 Chevy Silverado 1500 trucks

BID DUE: Thursday, May 28th 2026, by 2 PM MST

Issuing Office:

This Request for Bid is issued by The City of Florence Police Department.
All contact regarding this solicitation can be directed to:

Amanda Nelson
600 West 3rd Street Florence, CO 81226
(719) 784-3411, option 0
Amanda.nelson@pd.florencecolorado.org

Purpose:

The purpose of this Request for Bid is to obtain competitive quotations from qualified individuals and firms for the following commodities:

Two (2) New Chevrolet Silverado 1500 trucks to be upfitted as patrol vehicles.

- City intends to make one vendor award from this solicitation
- The commodity(s) proposed by bidders must meet or exceed all specifications listed to be considered responsive
- Award will be based upon the lowest responsive, responsible bidder meeting the minimum qualifications
- The determination of the equivalency of proposed substitute(s) of commodity(s) rests solely with the City of Florence

Written Inquiries:

Potential bidders may make written inquiries concerning the solicitation and its specifications. No inquiries will be accepted after the date and time specified in the Solicitation Schedule.
The preferred method for submitting inquiries is via email to Amanda.nelson@pd.florencecolorado.org.

The answers to any written inquiries received by the Written Inquiry Deadline will be posted in a new document on www.cityofflorenceco.gov/upcoming-projects-bids-request-for-services by the date and time stated in the Solicitation Schedule.

Insurance Required:

All insurance policies required by this award shall be issued by insurance companies with an AM Best rating of A-VIII or better.

a) Automobile Liability Automobile liability insurance covering any auto (including owned, hired, and non-owned autos) with a minimum limit of \$1,000,000 for each accident combined single limit.
Auto insurance is not required if using 3rd party delivery service

Florence Police Dept. Request for Bid: Two 2026 Chevy Silverado 1500 trucks

Solicitation Schedule

Bid Posted	Tuesday, May 5, 2026
Written Inquiry Deadline	Tuesday, May 19, 2026
Answers to Written Inquiries	Tuesday, May 26, 2026
Bid Closes	Thursday, May 28, 2026, by 2 PM MST

Measurement and Payment:

Payment for the solicited commodity will occur following the inspection and acceptance of the materials by the City's project manager.

Bid Submission Instructions:

All respondents to this solicitation shall include the following items in their bid:

- 1) Specification Verification Sheet **(Page 3)**
- 2) Bid Pricing Sheet **(Page 4)**
- 3) Vendor Information and Verification Sheet **(Page 5)**
- 4) At least 5 unsolicited written product reviews
- 5) Current Insurance Certificate(s) with all required coverage (if applicable)
- 6) Current Vendor W-9

Failure by the bidder to submit any of the required items listed above may cause the bid to be deemed non-responsive and it may not be evaluated. Bidders may submit additional information if it assists in explaining their bid, but such information cannot be provided in lieu of the required items listed above.

Bids shall only be submitted by one of the following methods:

- Emailed to amanda.nelson@pd.florencecolorado.org
- By physical copy mailed or delivered to the Florence Police Department or City Hall

PLEASE NOTE:

- All bids must be received by the bid closing time or the bid will not be accepted – NO EXCEPTIONS.
- For every piece of equipment we receive a bid for, we will require a test drive unless the vehicle is new. The test drives will be scheduled after the bid closing and before the bid is awarded.

Florence Police Dept. Request for Bid: Two 2026 Chevy Silverado 1500 trucks

Specification Verification Sheet

Potential bid respondents are urged to read this solicitation thoroughly before submitting a bid.

Commodity	Two (2) New Chevrolet Silverado trucks to be upfitted as patrol vehicles	Required Vendor Specifications		
		Does your bid item meet these specifications?		If No, describe your bid item:
		Y	N	
General				
(2) Chevy Silverado trucks				
	Brand new 2025 or newer required	Y		
	Must be Silverado 1500s	Y		
	Must have 4-door crew cabs	Y		
	Must include upfitting for patrol functionality or have the capacity to be upfitted as a patrol vehicle	Y		
	Must include TWO (2) trucks in the bid	Y		
	Options should be priced separately unless they come standard on the model you are providing in your Bid.			
Desired Options				
	Standard tow package	Y		
	0 miles (or close to)	Y		
	Radio	Y		
	Patrol upfitting pricing if available	Y		
Warranty and Safety				
	Minimum 2-year warranty			
	Selected vendors shall provide safety and operating instructions to the Florence Police Department staff as needed	Y		
Preferred Delivery date	Delivery date: on or before June 30, 2026		N	Production begins 8/30/26

Florence Police Dept. Request for Bid: Two 2026 Chevy Silverado 1500 trucks


Bid Pricing Sheet

All costs, including delivery, trade-in value, and discounts shall be figured into the final bid price. The City will NOT pay for shipping and/or freight. The City is exempt from paying certain taxes, and bidders shall not include such taxes in their bid price.

Pricing			
Commodity	Year, Make and Model	Quantity	Price for Tractor and attachments, including delivery
Two (2) New Chevy Silverado 1500 trucks	2026 CHEVROLET 1500 SILVERADO PPV	2	\$158,819.00

Florence Police Dept. Request for Bid: Two 2026 Chevy Silverado 1500 trucks

Vendor Information and Verification Sheet

Company Name	Daniels Long Chevrolet
Address	607 Automotive Dr.
City, State, Zip	Colorado Springs, CO 80905
Phone	Office: 719-228-3529 Mobile: 573-855-3603
Email Address	kvereen@phillong.com
Bid Contact Name	Kevin Vereen
Title	Fleet Manager
Date	05/13/26
Signature	

Have all requirements for this solicitation, as stated above, been met? Yes No

Have you included proof of your current insurance policy(s) as required above? Auto insurance is required if delivery to City Property is not 3rd party.

Yes No If no, explain why: _____



[Fleet] 2026 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (5) (✔ Complete)

Quote: CITY OF FLORENCE 2026 BLACK PPV SILVERADO ORDER QUOTE 05.13.26

Quote Worksheet

	MSRP
Base Price	\$46,000.00
Dest Charge	\$2,795.00
Total Options	\$9,097.00
Subtotal	\$57,892.00
GM GOVT BID ASSISTANCE & DANIELS LONG DISCOUNT	(\$4,800.00)
WATTS UPFITTING PATROL PACKAGE	\$26,317.50
Subtotal Pre-Tax Adjustments	\$21,517.50
Less Customer Discount	\$0.00
Subtotal Discount	\$0.00
Trade-In	\$0.00
Subtotal Trade-In	\$0.00
Taxable Price	\$79,409.50
Sales Tax	\$0.00
Subtotal Taxes	\$0.00
Subtotal Post-Tax Adjustments	\$0.00
Total Sales Price	\$79,409.50

Dealer Signature / Date

Customer Signature / Date

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.
Data Version: 28469. Data Updated: May 13, 2026 1:51:00 AM UTC.



[Fleet] 2026 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (5) (✔ Complete)

Quote: CITY OF FLORENCE 2026 BLACK PPV SILVERADO ORDER QUOTE 05.13.26

Window Sticker

SUMMARY

[Fleet] 2026 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck MSRP:\$46,000.00

Interior:Jet Black, Cloth seat trim

Exterior 1:Black

Exterior 2:No color has been selected.

Engine, 5.3L EcoTec3 V8

Transmission, 10-speed automatic, electronically controlled

OPTIONS

CODE	MODEL	MSRP
CK10543	[Fleet] 2026 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck	\$46,000.00
OPTIONS		
1WT	Work Truck Preferred Equipment Group	\$0.00
5J1	Calibration, keyless remote panic button exterior lights/horn disable	Inc.
5J3	Calibration, Surveillance Mode Interior & Exterior Lighting	Inc.
5J9	Calibration, Taillamp Flasher, Red/White	Inc.
5LO	Calibration, Taillamp Flasher, Red/Red	Inc.
5Y1	Seats, Driver and passenger front individual seats	\$0.00
6E2	Key, common	\$25.00
6J3	Wiring Provisions for grille lamps and siren speakers	\$207.00
6J4	Wiring Horn and siren circuit	\$105.00
6J7	Flasher System	Inc.
9C1	Police Pursuit Package	\$4,570.00
9L7	Upfitter switch kit, (5)	\$150.00
A2X	Seat adjuster, driver 10-way power including lumbar	\$290.00
AKO	Glass, deep-tinted	Inc.
AMF	Remote Keyless Entry Package	\$75.00
AZ3	Seats, front 40/20/40 split-bench	\$0.00
C49	Defogger, rear-window electric	Inc.

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Data Version: 28469. Data Updated: May 13, 2026 1:51:00 AM UTC.



[Fleet] 2026 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (5) (✔ Complete)

Quote: CITY OF FLORENCE 2026 BLACK PPV SILVERADO ORDER QUOTE 05.13.26

C5Y	GVWR, 7100 lbs. (3221 kg)	Inc.	
CGN	Chevytec spray-on bedliner, Black		\$545.00
CTT	Hitch Guidance	Inc.	
DLF	Mirrors, outside heated power-adjustable	Inc.	
G80	Auto-locking rear differential	Inc.	
GBA	Black		\$0.00
GEZ	Ship Thru, Produced in Silao Assembly and shipped to Kerr Industries (Arlington). Returned to Arlington Assembly for shipping to final destination.	Inc.	
GU5	Rear axle, 3.23 ratio	Inc.	
H0U	Jet Black, Cloth seat trim		\$0.00
IOR	Audio system, Chevrolet Infotainment 3 system		\$0.00
J55	Brakes, Heavy-Duty 4-wheel antilock, 4-wheel disc	Inc.	
JHD	Hill Descent Control	Inc.	
JL1	Trailer brake controller, integrated		\$275.00
K47	Air filter, heavy-duty	Inc.	
KC4	Cooling, external engine oil cooler	Inc.	
KC9	Power outlet, bed mounted, 120-volt	Inc.	
KI4	Power outlet, interior power outlet, 120-volt	Inc.	
KNP	Cooling, auxiliary external transmission oil cooler	Inc.	
L84	Engine, 5.3L EcoTec3 V8		\$1,595.00
MI2	Transmission, 10-speed automatic, electronically controlled	Inc.	
NE1	Emissions, Colorado, Connecticut, Delaware, Maine, Maryland, Massachusetts, Minnesota, Nevada, New Jersey, New Mexico, New York, Oregon, Pennsylvania, Rhode Island, Vermont and Washington state requirements		\$0.00
NQH	Transfer case, two-speed	Inc.	
NZZ	Skid Plates	Inc.	
PCV	WT Convenience Package	Inc.	
PEB	WT Value Package		\$960.00
PXT	Wheels, 20" x 9" (50.8 cm x 22.9 cm) Black painted steel	Inc.	
QAE	Tires, 275/60R20SL all-terrain, blackwall	Inc.	
QT5	Tailgate, gate function manual with EZ Lift		\$150.00

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Quote: CITY OF FLORENCE 2026 BLACK PPV SILVERADO ORDER QUOTE 05.13.26

RMW	Tire, spare 275/60R20 all-terrain, blackwall	Inc.	
RNQ	Wheel, full-size spare, matching 20" (50.8 cm) steel wheel without center cap	Inc.	
UBI	USB ports, rear, dual, charge-only	Inc.	
UTQ	Alarm, Horn Content Theft Deterrent, Disabled		\$75.00
VQO	LPO, Black work step		\$575.00
VZ2	Speedometer calibration	Inc.	
Z71	Z71 Off-Road Package		\$0.00
Z82	Trailer Package	Inc.	
---	Option/package discount		(\$500.00)
SUBTOTAL			\$55,097.00
Adjustments Total			\$0.00
Destination Charge			\$2,795.00
TOTAL PRICE			\$57,892.00

FUEL ECONOMY

Est City:14 MPG

Est Highway:17 MPG

Est Highway Cruising Range:408.00 mi

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Selected Model and Options

MODEL

CODE	MODEL	MSRP
CK10543	2026 Chevrolet Silverado 1500 4WD Crew Cab 147" Work Truck	\$46,000.00

COLORS

CODE	DESCRIPTION
GBA	Black

EMISSIONS

CODE	DESCRIPTION	MSRP
NE1	Emissions, Colorado, Connecticut, Delaware, Maine, Maryland, Massachusetts, Minnesota, Nevada, New Jersey, New Mexico, New York, Oregon, Pennsylvania, Rhode Island, Vermont and Washington state requirements	\$0.00

ENGINE

CODE	DESCRIPTION	MSRP
L84	Engine, 5.3L EcoTec3 V8 (355 hp [265 kW] @ 5600 rpm, 383 lb-ft of torque [518 Nm] @ 4100 rpm); featuring available Dynamic Fuel Management that enables the engine to operate in 17 different patterns between 2 and 8 cylinders, depending on demand, to optimize power delivery and efficiency (Not available with C*10703 Regular Cab model. Retail orders require (G80) auto-locking differential. Fleet or Government order types require (G80) auto-locking differential on CC10543 Crew Cab models or with (PEB) WT Value Package.)	\$1,595.00

TRANSMISSION

CODE	DESCRIPTION	MSRP
M12	Transmission, 10-speed automatic, electronically controlled with overdrive and tow/haul mode. Includes Cruise Grade Braking and Powertrain Grade Braking (Requires 4WD Crew Cab. Included and only available with (9C1) Police Pursuit Package, (5W4) Special Services Package or (FHS) E85 FlexFuel capability.)	Inc.

GVWR

CODE	DESCRIPTION	MSRP
C5Y	GVWR, 7100 lbs. (3221 kg) (Requires Crew Cab 4WD model with (L84) 5.3L EcoTec3 V8 engine.)	Inc.

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Quote: CITY OF FLORENCE 2026 BLACK PPV SILVERADO ORDER QUOTE 05.13.26

AXLE

CODE	DESCRIPTION	MSRP
GU5	Rear axle, 3.23 ratio (Included and only available with (L84) 5.3L EcoTec3 V8 engine.)	Inc.

PREFERRED EQUIPMENT GROUP

CODE	DESCRIPTION	MSRP
1WT	Work Truck Preferred Equipment Group includes standard equipment	\$0.00

WHEELS

CODE	DESCRIPTION	MSRP
PXT	Wheels, 20" x 9" (50.8 cm x 22.9 cm) Black painted steel (Included and only available with (9C1) Police Pursuit Package.)	Inc.

TIRES

CODE	DESCRIPTION	MSRP
QAE	Tires, 275/60R20SL all-terrain, blackwall (Included and only available with (9C1) Police Pursuit Package.)	Inc.

SPARE TIRE

CODE	DESCRIPTION	MSRP
RMW	Tire, spare 275/60R20 all-terrain, blackwall (Included and only available with (9C1) Police Pursuit Package.)	Inc.

PAINT

CODE	DESCRIPTION	MSRP
GBA	Black	\$0.00

SEAT TYPE

CODE	DESCRIPTION	MSRP
AZ3	Seats, front 40/20/40 split-bench with covered armrest storage and under-seat storage (lockable) (STD)	\$0.00

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Quote: CITY OF FLORENCE 2026 BLACK PPV SILVERADO ORDER QUOTE 05.13.26

SEAT TRIM

CODE	DESCRIPTION	MSRP
H0U	Jet Black, Cloth seat trim (On 1WT models requires (A2X) 10-way power driver seat adjuster. Not available with (ZW9) pickup bed delete.)	\$0.00

RADIO

CODE	DESCRIPTION	MSRP
I0R	Audio system, Chevrolet Infotainment 3 system 7" diagonal HD color touchscreen, AM/FM stereo, Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Wireless Apple CarPlay and Wireless Android Auto compatibility (STD)	\$0.00

OPTION DISCOUNT

CODE	DESCRIPTION	MSRP
—	Option/package discount (Requires (L3B) TurboMax engine or (PEB) WT Value Package.) *DISCOUNT*	(\$500.00)

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 Quote: CITY OF FLORENCE 2026 BLACK PPV SILVERADO ORDER QUOTE 05.13.26

ADDITIONAL EQUIPMENT - PACKAGE

CODE	DESCRIPTION	MSRP
9C1	Police Pursuit Package includes (K47) high-capacity air filter, (KW5) 220-amp alternator, (K14) 120-volt power outlet, (KC9) 120-volt bed-mounted power outlet, (J55) Heavy Duty Brakes, (PXT) 20" Black painted steel wheels, (RNQ) 20" Black painted steel spare wheel, (QAE) 275/60R20SL all-terrain, blackwall tires, (RMW) 275/60R20 all-terrain, blackwall spare tire, (VZ2) speedometer calibration, (JHD) Hill Descent Control, (5J1) Calibration, keyless remote panic button exterior lights/horn disable, (NZZ) skid plates, (G80) auto-locking differential, (NQH) 2-speed transfer case, (5J3) calibration and surveillance mode interior & exterior lighting, (6J7) headlamp and taillamp flasher system, (5LO) red/red taillamp flasher calibration and (5J9) red/white taillamp flasher calibration (Requires a Fleet or Government Sales order. Requires (Z71) Z71 Off-Road Package or (Z7X) Suspension Package. Requires CK10543 4WD Crew Cab Short Bed, (Z82) Trailering Package, (L84) 5.3L EcoTec3 V8 engine and (PCV) WT Convenience Package. Not available with (KSG) Adaptive Cruise Control, (5W4) Special Service Package, (01U) Special Exterior Color or (9B9) Governor, electronic speed sensor set to 70 MPH.	\$4,570.00
AMF	Remote Keyless Entry Package Includes 4 additional transmitters, NOTE: programming of remotes is at customer's expense. Programming remotes is not a warranty expense. (Requires Fleet or Government order type and Crew Cab C*10*43 model.)	\$75.00
PCV	WT Convenience Package includes (AKO) tinted windows, (C49) rear-window defogger and (DLF) power mirrors (Upgradeable to (DPO) trailer mirrors and includes (DD8) auto dimming rearview mirror.)	Inc.
PEB	WT Value Package includes (PCV) WT Convenience Package and (Z82) Trailering Package (Not available with (ZW9) pickup bed delete. Fleet or Government order types require (G80) auto-locking differential when (L84) 5.3L EcoTec3 V8 engine is ordered.) *GROSS*	\$960.00
Z71	Z71 Off-Road Package includes (Z71) Off-Road suspension, (JHD) Hill Descent Control, (NZZ) skid plates and (K47) heavy-duty air filter (Requires Crew Cab or Double Cab 4WD model, (L84) 5.3L EcoTec3 V8 engine and AT or MT tires. Includes Z71 hard badge, (G80) locking differential and (NQH) 2-speed transfer case. Not available with (L3B) TurboMax engine.)	\$0.00
Z82	Trailering Package includes trailer hitch, 7-pin and 4-pin connectors and (CTT) Hitch Guidance (With (L84) 5.3L EcoTec3 V8 engine requires (G80) locking differential. Included with (PEB) WT Value Package.)	Inc.

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[Fleet] 2026 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (5) (✔ Complete)

Quote: CITY OF FLORENCE 2026 BLACK PPV SILVERADO ORDER QUOTE 05.13.26

ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION	MSRP
G80	Auto-locking rear differential (Required with (L84) 5.3L EcoTec3 V8 engine when (Z82) Trailering Package is ordered. Included with (Z71) Z71 Off-Road Package or (9C1) Police Pursuit Package.)	Inc.
J55	Brakes, Heavy-Duty 4-wheel antilock, 4-wheel disc (Included and only available with (9C1) Police Pursuit Package.)	Inc.
JHD	Hill Descent Control (Included and only available with (Z71) Z71 Off-Road Package or (9C1) Police Pursuit Package.)	Inc.
JL1	Trailer brake controller, integrated (Requires (Z82) Trailering Package.)	\$275.00
K47	Air filter, heavy-duty (Included and only available with (BAQ) Work Truck Package, (Z71) Z71 Off-Road Package, (VYU) Snow Plow Prep Package, (5W4) Special Service Package or (9C1) Police Pursuit Package. Available free flow as a SEO.)	Inc.
KC4	Cooling, external engine oil cooler (Included and only available with V8 engines.)	Inc.
KNP	Cooling, auxiliary external transmission oil cooler (Included and only available with V8 engines.)	Inc.
NQH	Transfer case, two-speed electronic Autotrac with push button control (4WD models only) (Included and only available with (Z71) Z71 Off-Road Package or (9C1) Police Pursuit Package. Free flow requires Regular Cab model.)	Inc.
NZZ	Skid Plates (Included and only available with (BAQ) Work Truck Package, (Z71) Z71 Off-Road Package, (VYU) Snow Plow Prep Package or (9C1) Police Pursuit Package. Available free flow with Fleet or Government order type.)	Inc.

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ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	MSRP
5J9	Calibration, Taillamp Flasher, Red/White Calibration flashes back-up (white) and brake (red) lamps alternatingly when activated. (Requires CK10*43 model. Included and only available with (5W4) Special Service Vehicle or (9C1) Police Pursuit Package.)	Inc.
5L0	Calibration, Taillamp Flasher, Red/Red Calibration flashes back-up (red) and brake (red) lamps alternatingly when activated. (Requires CK10*43 model. Included and only available with (5W4) Special Service Vehicle or (9C1) Police Pursuit Package.)	Inc.
6J3	Wiring Provisions for grille lamps and siren speakers (Requires (5W4) Special Services Package or (9C1) Police Pursuit Package, Silao Production and includes (GEZ) Kerr Industries (Arlington) ship thru.)	\$207.00
6J4	Wiring Horn and siren circuit (Requires (5W4) Special Services Package or (9C1) Police Pursuit Package, Silao Production and includes (GEZ) Kerr Industries (Arlington) ship thru.)	\$105.00
6J7	Flasher System Headlamp and taillamp, DRL compatible with control wire (Requires CK10*43 model. Included and only available with (5W4) Special Service Vehicle or (9C1) Police Pursuit Package.)	Inc.
AKO	Glass, deep-tinted (Included with (PCV) WT Convenience Package.)	Inc.
CGN	Chevytec spray-on bedliner, Black (does not include spray-on liner on tailgate due to Black composite inner panel) (Not available with (ZW9) pickup bed delete. Double Cab and Crew Cab models are available with Ship Thru codes (VCO), (VDT), (VYC) or (VYS). Crew Cab and Regular Cab models are available with Ship Thru codes (A6T), (TW3), (V11), (VDJ), (VKZ), (VUH) or (WEZ). Crew Cab models are available with Ship Thru code (TFA).)	\$545.00
DLF	Mirrors, outside heated power-adjustable (Standard on Regular Cab models. Included and only available with (PCV) WT Convenience Package on Crew Cab and Double Cab models. When (PQA) WT Safety Package is ordered, includes (DP6) high gloss Black mirror caps.)	Inc.
QT5	Tailgate, gate function manual with EZ Lift includes power lock and release	\$150.00
RNQ	Wheel, full-size spare, matching 20" (50.8 cm) steel wheel without center cap (Included and only available with (9C1) Police Pursuit Package.)	Inc.

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ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	MSRP
5J1	Calibration, keyless remote panic button exterior lights/horn disable (Requires CK10*43 model and included and only available with (5W4) Special Service Vehicle or (9C1) Police Pursuit Package.)	Inc.
5J3	Calibration, Surveillance Mode Interior & Exterior Lighting Calibration to disable interior & exterior automatic lighting. Feature is activated by adding wire connection to the BCM by customer/upfitter. (Requires CK10*43 model and included and only available with (5W4) Special Service Vehicle or (9C1) Police Pursuit Package.)	Inc.
5Y1	Seats, Driver and passenger front individual seats Driver and passenger front individual seats derived from a 40-20-40 split bench seat with the 20% section removed. (Requires Regular or Crew Cab and (BG9) rubberized vinyl flooring.)	\$0.00
6E2	Key, common All keys are coded alike. Not compatible with Tahoe or prior years Silverados equipped with SEO 6E2 (Requires CK10*43 model, (5W4) Special Service Vehicle or (9C1) Police Pursuit Package, (SAF) spare tire lock, (UTQ) Alarm, Horn Content Theft Deterrent, Disabled and Government type order.)	\$25.00
9L7	Upfitter switch kit, (5) Provides 3-30 amp and 2-20 amp configurable circuits to facilitate installation of aftermarket electrical accessories. Kit with all required parts will be shipped loose with the truck for installation by the dealer or upfitter at customer expense. Installation instructions and technical assistance available at www.gmupfitter.com.	\$150.00
A2X	Seat adjuster, driver 10-way power including lumbar (Requires (H0U) Jet Black interior and (KI4) 120-volt power outlet.)	\$290.00
C49	Defogger, rear-window electric (Included with (PCV) WT Convenience Package.)	Inc.
KC9	Power outlet, bed mounted, 120-volt (400 watts shared with (KI4) interior power outlet) (Included and only available with (KI4) Power outlet. Not available with (ZW9) pickup bed delete.)	Inc.
KI4	Power outlet, interior power outlet, 120-volt (400 watts shared with (KC9) bed mounted power outlet) (Requires (QT5) EZ Lift power lock and release tailgate. Included with (5W4) Special Service Package and (9C1) Police Pursuit Package. Includes (UBI) USB ports.)	Inc.
UBI	USB ports, rear, dual, charge-only (Included and only available with (KI4) 120-volt power outlet on Crew and Double Cab models only.)	Inc.
UTQ	Alarm, Horn Content Theft Deterrent, Disabled Calibration disables the horn for the theft deterrent alarm (Requires CK10*43 model and (5W4) Special Service Vehicle or (9C1) Police Pursuit Package..)	\$75.00
VZ2	Speedometer calibration (Included and only available with (9C1) Police Pursuit Package.)	Inc.

ADDITIONAL EQUIPMENT - SAFETY-INTERIOR

CODE	DESCRIPTION	MSRP
CTT	Hitch Guidance dynamic single line to aid in trailer alignment for hitching (Included and only available with (Z82) Trailering Package.)	Inc.

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Quote: CITY OF FLORENCE 2026 BLACK PPV SILVERADO ORDER QUOTE 05.13.26

ADDITIONAL EQUIPMENT - LPO

CODE	DESCRIPTION	MSRP
VQO	LPO, Black work step (dealer-installed) (Included with (PDW) Assist step and truck bed cover Value Package I, LPO. Not available with any other assist steps.)	\$575.00

SHIP THRU CODES

CODE	DESCRIPTION	MSRP
GEZ	Ship Thru, Produced in Silao Assembly and shipped to Kerr Industries (Arlington). Returned to Arlington Assembly for shipping to final destination. (Included and only available with SEO options: (6N6/7X2/7X3/7X6/7X7/6J3/6J4) and requires (5W4) Special Service Vehicle or (9C1) Police Pursuit Package.)	Inc.

Options Total **\$9,097.00**

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COUNCIL DISCUSSION FORM

MEETING DATE: JULY 13, 2026

STAFF CONTACT: LORI COBLER, CITY MANAGER

Agenda Item: Consider authorizing the City Manager to enter into a contract with Southwest Motors, Inc. for the purchase of one (1) public works vehicle

Department: Administration

Background/Description of Item:

At this time, staff is requesting approval to move forward with the purchase of one (1) public works vehicle. This request supports the Florence Public Works Department's long-term fleet replacement and management strategy, ensuring the availability of reliable, mission-ready vehicles for both daily operations and emergency response. Maintaining a modern, properly equipped fleet is essential for operational continuity, timely response during critical incidents, and sustained service to the community.

The City of Florence sought four (4) informal solicitations for a new truck for the public works department fleet. One qualified bid was received, and therefore, the lowest qualified bidder was determined in accordance with law and the Florence Municipal Code.

Financial Impact:

Total requested funding: \$46,599.00

Funding for this purchase will be sourced from the proceeds of recent GovDeals sales, including a Public Works tow truck, two Police Department vehicles, and a Water Department skid steer. It will also be sourced 50/50 via Water Fund and General Fund.

Attachments:

- Southwest Motors Inc. Bid

Suggested Motion:

Authorize the City Manager to enter into an agreement with Southwest Motors Inc. for the purchase of one (1) 2024 GMC Sierra 1500, in an amount not to exceed \$46,599.

PURCHASE AGREEMENT

THIS IS A LEGAL CONTRACT. READ ALL TERMS AND CONDITIONS.

SELLER: SOUTHWEST MOTORS INC 2600 W Us Hwy 50 Pueblo, CO 81008		BUYER / CO-BUYER: CITY OF FLORENCE PUBLIC WORKS 600 WEST 3RD FLORENCE, CO 81226		
Salesperson CAMERON SARMIENTO		Phone (719)429-6344	N/A	
Vehicle Year / Make / Model	VIN	Mileage	Color	Stock #
2024 GMC SIERRA 1500	1GTUUBED8RZ331625	30511	WHITE	K61430
Trade-In #1 N/A	N/A	N/A	Allowance N/A	Payoff N/A
Trade-In #2 N/A	N/A	N/A	Allowance N/A	Payoff N/A

TERMS AND CONDITIONS

- THE BUYER'S GUIDE INFORMATION YOU SEE ON THE WINDOW FORM FOR THIS VEHICLE IS PART OF THE CONTRACT. INFORMATION ON THE WINDOW FORM OVERRIDES ANY CONTRARY PROVISION IN THE CONTRACT OF SALE.**
- SELLER DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. ALL USED VEHICLES ARE SOLD "AS IS" WITH ALL FAULTS, EXCEPT AS OTHERWISE STATED IN WRITING.**
- SELLER DOES NOT GUARANTEE FINANCING.** If the financing or lease is not approved, Buyer grants Seller permission to negotiate with finance companies for new terms. If Buyer accepts new terms, Buyer shall execute new contracts. If Buyer does not accept new financing, Buyer can pay for the vehicle in full or immediately return the vehicle to Seller and pay use charges and any damage to the vehicle. If Buyer does not pay in full or agree to new financing, Seller can cancel this sale. If Buyer does not immediately return the vehicle to Seller then Seller may repossess the vehicle without notice and Buyer shall pay repossession charges. Buyer authorizes Seller to apply any Down Payment to any amount owed to Seller.
- Arbitration.** Any dispute related to this transaction shall be resolved in a Colorado small claims court subject to that court's jurisdiction, unless such action is transferred, removed, or appealed to a different court. Any disputes involving amounts in excess of the jurisdiction of the small claims court shall be fully and finally resolved by binding arbitration, at either party's election. Binding arbitration shall be before a single arbitrator in the county where Seller is located. The single arbitrator shall be appointed by

Selling Price		\$ 46,000.00
Additions:		
N/A	N/A	
N/A	N/A	
N/A	N/A	
N/A	N/A	
N/A	N/A	
Delivery & Handling:	599.00	
THIS CHARGE REPRESENTS COSTS AND ADDITIONAL PROFIT TO THE SELLER.		
Total Additions		\$ 599.00
Total Purchase Price		\$ 46,599.00
Trade-In Allowance. The actual cash value of the trade-in vehicle may be less		\$ N/A
Net Taxable Amount		\$ 46,599.00
N/A	N/A	
N/A	N/A	
N/A	N/A	
N/A	N/A	
N/A	N/A	
Total Taxes and Fees. Tax is an estimate only. Buyer is responsible for any additional tax due.		\$ N/A
N/A	N/A	
N/A	N/A	
N/A	N/A	
N/A	N/A	
Total Non-Taxable Additions		\$ N/A
Payoff on Trade-In(s)		\$ N/A
If actual Payoff is greater, Buyer must pay the additional.		
Total		\$ 46,599.00
Rebate(s)		\$ N/A
Down Payment		\$ N/A
Balance Due on Delivery		\$ 46,599.00

in accordance with its Binding Arbitration Rules. Buyer shall pay arbitration costs up to \$200.00, and thereafter Seller shall pay any remaining arbitration costs. Buyer and Seller shall be responsible for their own costs and expenses associated with the arbitration, including attorneys' fees and expert fees, if any. **BUYER UNCONDITIONALLY WAIVES THE RIGHT TO A JURY TRIAL OR TO PARTICIPATE AS A MEMBER OR REPRESENTATIVE OF ANY CLASS IN ANY CLASS ACTION OR CLASS ARBITRATION.** The arbitration shall be governed by the Federal Arbitration Act and, to the extent not inconsistent therewith, the Colorado Uniform Arbitration Act. If any part of this provision is found void or unenforceable, the other provisions shall remain in full force and effect. This arbitration provision shall not apply to replevin or injunction claims.

The Buyer agrees to purchase the vehicle from the Seller under the terms and conditions in this Contract. BUYER READ AND AGREES TO ALL THE PROVISIONS ON ALL PAGES OF THIS CONTRACT. THIS CONTRACT IS NOT BINDING UNTIL ACCEPTED BY SELLER. Buyer, by signing this Contract, acknowledges that he or she has read all terms and conditions and has received a copy of this Contract. BUYER CERTIFIES he or she is 18 years of age or older.

06/16/26	06/16/26
Buyer	Accepted by Authorized Dealer Representative
Date	Date
N/A	
Co-Buyer	Date

SEE NEXT PAGE FOR ADDITIONAL TERMS AND CONDITIONS

Original

ADDITIONAL TERMS AND CONDITIONS

5. **THIS CONTRACT DOES NOT PROVIDE FOR AUTOMOBILE LIABILITY INSURANCE AND BUYER STATES THAT HE OR SHE HAS IN EFFECT AN AUTOMOTIVE LIABILITY POLICY AS DEFINED IN C.R.S. § 42-7-103(2).**
6. **Definitions.** As used in this Purchase Agreement (Contract), "Seller" means the authorized dealer signing this Contract, who becomes a party by accepting it. "Buyer" means the party or parties signing this Contract as Buyer, Co-Buyer, Lessee, or Co-Lessee. "Manufacturer" means the company that manufactured the vehicle. Buyer understands Seller is not the agent of Manufacturer, that Seller and Buyer are the sole parties to this Contract, and any reference to Manufacturer is solely for the purpose of describing certain contractual relationships between Seller and Manufacturer.
7. **Warranty/Vehicle Condition.** The only warranty provided in this Contract is the written new vehicle warranty provided by the Manufacturer, if any. If this Contract involves the sale of a used vehicle, that vehicle is sold "AS IS" with no representation of any warranty, express or implied, except as stated in writing. Seller is not liable for Manufacturer's warranties. Buyer is entitled to an independent mechanical inspection prior to purchase. Any written disclosure of previous damage is hereby incorporated into this Contract. Seller assumes no responsibility for third party work or parts.
8. **Buyer's Damages.** In any claim arising from this transaction, Buyer's damages shall be limited to return of the Selling Price paid under this Contract. Buyer hereby waives and shall not be entitled to recover from Seller any consequential damages, punitive damages, damages to property, damages for loss of use, loss of time, loss of profits, loss of income, or any other incidental damages. Seller is not liable for any delay in the delivery of the vehicle. Seller will not furnish, nor be liable for, replacement transportation during a breakdown or repair period.
9. **Liquidated Damages.** Upon the failure or refusal of Buyer to purchase the motor vehicle described in this Contract in accordance with its terms and provisions, except as otherwise provided, Seller is entitled to LIQUIDATED DAMAGES in an amount not to exceed 10% of the Selling Price. Buyer and Seller expressly agree that Seller's damages, in the event Buyer defaults, are difficult to determine and that the liquidated damages are a reasonable approximation of Seller's damages.
10. **Manufacturer Changes.** Manufacturer has the right to change the price it charges Seller and/or the design of new motor vehicles purchased without notice. In the event the design or price to Seller of new motor vehicles is changed by Manufacturer prior to delivery of the new motor vehicle purchased by Buyer, Seller reserves the right to change the price of the motor vehicle to Buyer accordingly. If the price is increased, Buyer may cancel this Contract prior to delivery of the motor vehicle to the Buyer. Seller is not liable for any design changes.
11. **Trade-In Reappraisal.** If Buyer's Trade-In vehicle is not delivered to Seller before delivery to Buyer of the motor vehicle being purchased, the Trade-In motor vehicle shall be re-appraised at that time. The re-appraised value shall determine the allowance made for that Trade-In. If the re-appraised value is lower than the original allowance shown above, Buyer may cancel this Contract, provided, however, that the right to cancel is exercised prior to delivery of the motor vehicle to Buyer and surrender of the Trade-In vehicle to Seller.
12. **Trade-In Title and Payoff.** Buyer warrants that Buyer's Trade-In vehicle is Buyer's property free of all liens and encumbrances except as stated in this Contract. In the event Buyer is unable to deliver free and clear title to Seller except as provided in this contract, Buyer agrees to either repurchase the Trade-In vehicle at the trade-in allowance figure plus taxes, or if the title can be made free and clear, pay interest on the additional pay-off amount. **IF THE PAY-OFF ON THE TRADE-IN IS HIGHER THAN STATED IN THIS CONTRACT, BUYER SHALL BE LIABLE FOR THE DIFFERENCE. BUYER SHALL REIMBURSE SELLER FOR THE DIFFERENCE WITHIN 48 HOURS OF NOTICE.** Buyer understands that Seller will not pay-off the balance due on Buyer's Trade-In at the same time this contract is executed and that pay-off might be delayed. Buyer understands and agrees that Buyer will be paying interest charges on any amount due on the Trade-In for some period of time after execution of this Contract.
13. **Trade-In Condition.** Seller is relying on Buyer's representation in accepting the Trade-In. Unless otherwise disclosed in writing, Buyer represents and warrants that:
 - a. the Trade-In motor vehicle is not salvaged or a "lemon" vehicle, wrecked, totaled, damaged by flood, fire, collision, accident, reconstructed, or reassembled as defined by Colorado law or the laws of any state in which the vehicle was used, titled, registered, rented, or leased,
 - b. the emissions system has not been altered and that any airbags have not been used or altered,
 - c. the Trade-In is not subject to any other material defect,
 - d. the odometer statement submitted for any Trade-In vehicle is true and accurate.
14. **Taxes.** The Balance Due for the Purchased Vehicle includes the calculation of taxes based on Buyer's representations. Buyer shall pay any additional tax imposed by law applicable to the transaction covered by this Contract regardless of which party may have primary tax liability.
15. **Security Interest.** Buyer grants to Seller and Seller retains security interest in the Purchased Vehicle purchased under this Contract and any Trade-In provided to Seller by Buyer until such time as the entire purchase price is paid.
16. **Additional Documents.** Buyer agrees that if at any time any other documents must be executed or are required by law, Buyer shall promptly execute those documents at Seller's request.
17. **ORAL PROMISES ARE NOT ENFORCEABLE.** Any promises or understandings not specified in writing are expressly waived by the Buyer.
18. **Assignment.** This Contract is not assignable or transferable by Buyer without the written consent of Seller. No change in the terms or conditions of this Contract after execution by Buyer can be made without the written consent of Seller.
19. **Attorneys' Fees and Collection Costs.** If either party initiates legal action or arbitration and Seller prevails in that proceeding, then Buyer shall reimburse Seller for all legal expenses that Seller incurs including, but not limited to, attorneys' fees and costs.
20. **Miscellaneous.** This Contract and the other documents executed in conjunction with the sale constitute the entire agreement between the parties, and any other prior agreements or representations are merged and integrated into this Contract. Any modification of this Contract must be written. Buyer agrees that this Vehicle is not purchased for export. Buyer acknowledges that Seller is a Colorado licensed dealer and that this transaction occurred in the State of Colorado. Delivery of title and the vehicle occurred in Colorado, and Buyer assumes the risk of loss in transit. Colorado law shall govern all disputes arising under this Contract. All disputes involving this transaction shall be resolved in Colorado. In the event any portion of this Contract is void or unenforceable, the remaining provisions shall continue in full force and effect.

COUNCIL ACTION FORM

MEETING DATE: JULY 13, 2026

STAFF CONTACT: CORTLYNE HUPPE, CITY CLERK

Agenda Item: Consider adopting the second reading of Ordinance No. 5-2026, a general housekeeping and process ordinance amending Chapter 5.28 of the Florence Municipal Code to remove existing numerical liquor licensing fees in code and streamline administrative processing rules.

Department: Administration

Staff Recommendation:

Approve Ordinance No. 5-2026. This ordinance removes legacy, conflicting numerical fee references from Chapter 5.28 and establishes an efficient, modernized administrative framework for compliant liquor license renewals and special event permits.

Background/Description of Item:

Concurrently with the finalization of the City's consolidated, citywide Fee Schedule framework, staff is conducting a systematic review of the Florence Municipal Code to remove outdated, hardcoded numerical fees that conflict with the centralized fee model. Chapter 5.28 (Liquor Licenses and Regulations) contains multiple legacy numerical relics and outmoded procedural requirements that create administrative bottlenecks.

Ordinance No. 5-2026 achieves two key objectives:

1. **Housecleaning:** It strips hardcoded processing and application fees out of Sections 5.28.020 and 5.28.025, replacing them with clean legal pointers directing the public to the Consolidated Citywide Fee Schedule.
2. **Administrative Efficiency:** In accordance with Colorado Liquor Code standards, it updates Sections 5.28.030 and 5.28.035 to eliminate mandatory municipal public hearings for routine, non-controversial annual liquor license renewals. It explicitly delegates administrative review and approval authority to the Office of the City Clerk for licensees operating in full compliance with municipal code, law enforcement, and financial regulations.

This ordinance represents a vital procedural modernization, reducing unnecessary council agenda items and aligning Florence with the administrative best practices.

The first reading of the Ordinance took place at the June 15, 2026, City Council Meeting where it was unanimously approved 7-0.

Financial Impact:

None. Passing this ordinance shifts the fee-setting mechanism from the code text to the Consolidated Fee Schedule established by resolution.

Attachments included:

- Proposed Ordinance No. 5 - 2026

Suggested Motion:

Motion to approve the second reading of Ordinance No. 5-2026, a general housekeeping and process ordinance amending Chapter 5.28 of the Florence Municipal Code.

**CITY OF FLORENCE
ORDINANCE NO. 5-2026**

A GENERAL HOUSEKEEPING ORDINANCE AMENDING CHAPTER 5.28 OF THE FLORENCE MUNICIPAL CODE TO REMOVE SPECIFIC MUNICIPAL LIQUOR LICENSING FEES AND REVENUE POINTERS IN ACCORDANCE WITH THE CONSOLIDATED FEE SCHEDULE SYSTEM.

WHEREAS, the City of Florence, Colorado has enacted Ordinance No. 4-2026, establishing a centralized, Consolidated Citywide Fee Schedule under Section 3.01.050 of the Florence Municipal Code to improve public transparency and administrative efficiency; and

WHEREAS, certain legacy provisions within Chapter 5.28 (Liquor Licenses and Regulations) contain language referencing local processing fees and operational parameters that conflict with the centralized citywide fee structure; and

WHEREAS, the City Council desires to execute a general housekeeping ordinance to remove these outdated references and ensure that Chapter 5.28 aligns with the master fee schedule authority;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE, COLORADO:

SECTION ONE: Chapter 5.28.020 of the Florence Municipal Code is hereby amended to read in its entirety as follows:

5.28.020 – Application Fees.

In addition to state-mandated license fees, the City Clerk shall collect an application fee with each application type for a liquor or fermented malt beverage license to cover the actual and necessary municipal expenses of processing such applications. All such local application, permit, and processing fees shall be established by the City Council via resolution within the Consolidated Citywide Fee Schedule. All fees charged pursuant to this Section shall be paid to the City of Florence for credit to the General Fund."

SECTION TWO: Section 5.28.025 of the Florence Municipal Code is hereby amended to read in its entirety as follows:

5.28.025 - Special Event and Festival Permits.

Special event and festival permits shall be processed and governed in accordance with the rules and regulations of the Colorado Department of Revenue Liquor Enforcement Division (LED). Applicable municipal processing and application fees for such permits shall be established via the Consolidated Citywide Fee Schedule.

SECTION THREE: Section 5.28.030 of the Florence Municipal Code is hereby amended to read in its entirety as follows:

5.28.030 - Public Hearing Requirements. A public hearing before the Local Licensing Authority shall only be required for new liquor license applications, permanent transfers of location, or renewals where a formal administrative allegation, law enforcement violation, or written public objection has been filed against the licensee. Routine, compliant renewals and temporary permits shall not require a public hearing.

SECTION FOUR: Section 5.28.035 of the Florence Municipal Code is hereby amended to read in its entirety as follows:

5.28.035 - Administrative Processing of Regular Renewal Applications. The Office of the City Clerk is hereby granted the explicit administrative authority to directly review, process, and submit regular, recurring liquor license renewal applications to the State of Colorado. Such administrative approvals are conditional upon a finding by the City Clerk that the licensee has no pending legal, financial, or municipal code violations.

SECTION FIVE: Severability. If any section, paragraph, clause, or provision of this Ordinance is held to be invalid or unenforceable, such invalidity shall not affect the remaining provisions.

SECTION SIX: Effective Date. This Ordinance shall take effect thirty (30) days after final publication following second reading.

INTRODUCED, PASSED ON FIRST READING, AND ORDERED PUBLISHED this 15th day of June, 2026.

PASSED ON SECOND READING, ADOPTED, AND ORDERED PUBLISHED this ___ day of July, 2026.

CITY OF FLORENCE, COLORADO

ATTEST:

Cortlyne Huppe, City Clerk

Steve Wolfe, Mayor



CITY OF FLORENCE

600 West 3rd Street
Florence, Colorado 81226
(719) 784-4848
cityofflorence@florencecolorado.org

City Manager Report July 6, 2026

Meetings with Agencies, Boards, and Committees

- KV Region 15 Governance Committee Meeting
- Launched The 81226 Report Podcast
- Attended FEDC meeting
- CEBT, meeting to discuss upcoming plan year
- Attended CML Conference
- Cameras installed in pd parking lot for better fleet coverage and safety precautions
- 3 Rocks meeting discussing plans for Airport Project with County
- Compensation study meeting launch

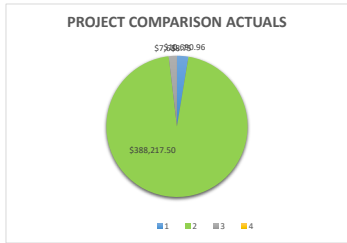
Discussion Topics & Upcoming Items

- Public Works break room renovation: progress update and ongoing planning discussions.
- Public Works Director Vehicle discussion- funding source
- Bulk Station: status update on the access code project.
- High Meadows Speed Bump Project is currently on hold.
- Planning to schedule a workshop regarding Wilcox Park improvements.
- Pioneer Park bathroom: progress update.
- Budget planning discussions continue.
- Drought Plan update and communication plan

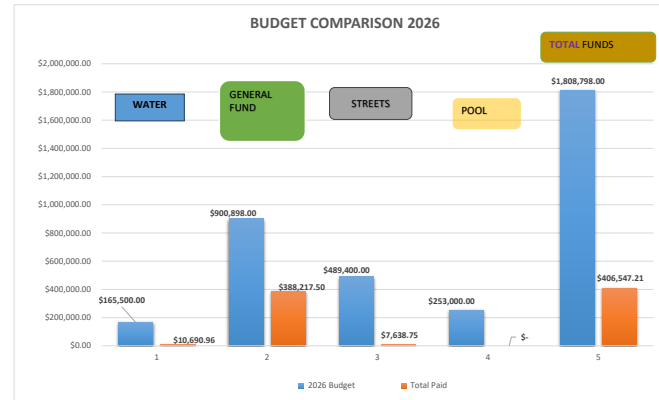


2026 PROJECT DASHBOARD

	Budget Cost	Change Order Amount	Total Cost	Contingency	Invoiced Amt YTD	Within Contingency	Completion %	Pending Invoices	NOTES
POOL PROJECT	\$ 253,000.00	\$ -	\$ -	\$ -	\$ 10,690.96	\$ -	5%		
WATER PROJECTS	\$ 165,500.00	\$ -	\$ -	\$ -	\$ 7,638.75	\$ -	0%		
Bathroom Pioneer Park	\$ 591,000.00	\$ -	\$ -	\$ -	\$ 388,217.50	\$ -	40%		
SIP PROJECTS	\$ 482,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	0%		RFP POSTED
PD VEHICLES	\$ 150,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	0%		
PD PARKING LOT PROJECT	\$ 159,898.00	\$ -	\$ -	\$ -	\$ -	\$ -	0%		RFP PENDING
ADA SIDEWALKS	\$ 4,675.00	\$ -	\$ -	\$ -	\$ 4,675.00	\$ -	100%	n/a	Complete
ADDITIONAL ADA SIDEWALKS HWY 115	\$ 2,725.00	\$ -	\$ 2,725.00	\$ -	\$ 2,725.00	\$ -	100%	n/a	Complete
STREET SPEED BUMP- HIGH MEADOWS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			3 Rocks is working on
JOHNSON HILL DRAINAGE PLAN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			3 Rocks is working on
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%		
	<u>\$ 1,806,073.00</u>	<u>\$ -</u>	<u>\$ 2,725.00</u>	<u>\$ -</u>	<u>\$ 413,947.21</u>				



	2026 Budget	Total Paid
Water Fund	\$165,500.00	\$ 10,690.96
General Fund	\$ 900,898.00	\$ 388,217.50
Streets	\$ 489,400.00	\$ 7,638.75
POOL	\$ 253,000.00	\$ -
	<u>\$ 1,808,798.00</u>	<u>\$ 406,547.21</u>





CITY OF FLORENCE

600 West 3rd Street
Florence, Colorado 81226
(719) 784-4848

cityofflorence@florencecolorado.org
www.cityofflorenceco.gov

PUBLIC WORKS DIRECTOR REPORT

JULY 6, 2026

The past month has been focused on transition of leadership, preparations for the 4th of July celebrations, project completion and day-to-day operations within the public works department.

- Weed mitigations, with our new operator on board we were able to get the Hwy 115 and 67 north and south mowed and other high traffic areas completed. Parks and Cemetery are a continuing focus along with sprinkler repair and weed killer. Working with Fremont County Weed Board focuses on noxious weeds and resources that city does not have. Please help us
- Mosquito spraying starts Friday and will continue this summer
- Ditches mitigations, focus was preparing for Duck Derby and Park celebrations
- Fabricated a new anchor for the sunshade, we now have two new shades, one more anchor will be installed after 4th- Thank you Eric!
- ADA Ramp Project is completed, thank you Brush Hollow Construction
- Christmas Light Brackets: fixed and stabilized current brackets including wiring down the poles, this will give more power
- Patched or repaired 60 large and small potholes for a total of 5.02 tons of asphalt applied, this includes repair of the large cut out on Bear Paw Drive
- River Park Mowing and Weeding mitigations underway
- Sweeper is out in full force – please help with the parking times down main street, so we can keep the streets clean
- We will pick up bagged leaves and branches- if you have some drop a note on 81226 if it is missed
- Tree Mitigation – focus on corners and traffic visibility

Projects Update

- Culvert Project has been out for bid twice, will relook at smaller bids to get the done
- Pioneer Park Bathroom- on track for July 20 completion (TBD), the walls are up, multiple inspections completed and walk throughs, no concerns at this time
- Front Street Paving, out for rebid, there was a problem with original bid
- Gravel Roads Chip Seal Project, have a pending start date.

Transition

- Spending a portion of time with new building inspector to ensure training, contractors, and inspections stay on track
- Shadowed Sam as he transition out, THANK YOU Sam for the 35 years

John Verneti,
City of Florence
Public Works Director



Chief of Police - Florence Police Department

600 West 3rd St | Florence, CO 81226 | 719-784-3411 | Sean.humphrey@pd.florencecolorado.org

Council Report

June 24, 2026

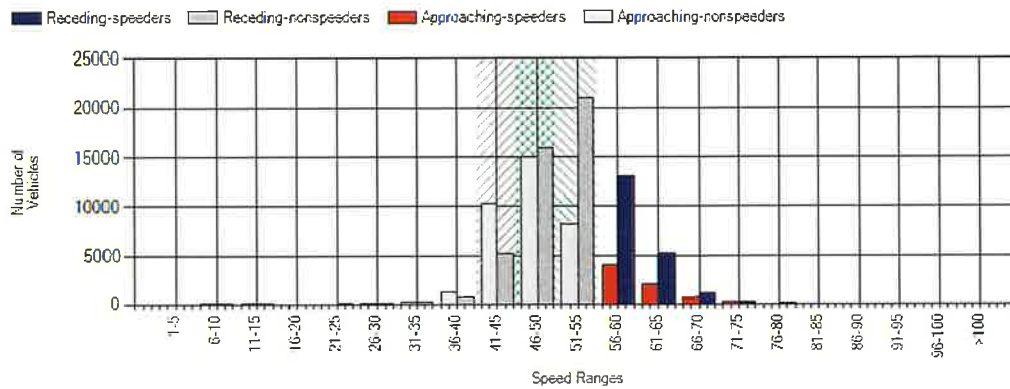
- Florence Police Cadet Mickey Hamby is in his 4th week at the El Paso County Sheriff's Office Police Academy. I have been advised that he is doing great.
- See attached code enforcement report for June. Code is staying busy differently
- A project I would like to start in the city would benefit overall traffic safety. The (Traffic Data Collector) is a portable box that can be placed in an area where citizens are concerned about speeders. The box does not have a camera, like (Flock); this box only gathers speed data. There are no recurring or subscription fees associated with the traffic data collection and survey software. The data is transferred via Bluetooth to a laptop or Android device. The data is the property of that agency and is not stored in the cloud; it can only be shared with intended persons or departments. There are "NO" images captured as there is no camera and no invasion of privacy.
- Officer Mario Solano has been promoted to the position of Patrol Sergeant. Sgt. Solano has 14 years in law enforcement. I believe he will do a great job. Congratulations.
- All officers this month will attend a virtual Zoom Training, which will cover A.D.A. (Americans with Disabilities Act) use of force and Fourth Amendment rights on search and seizure.

Traffic Analysis Report

Result Description		
File:	'03990016	
Study Title:	5th and Crescent Analysis	
Study Run Dates:	9/28/2022 11:46 to 10/18/2022 11:10	
Total Study Time:	19 Days 23 Hours 24 Minutes	
Study Download Time:	10/18/2022 11:27	
Study Location:	5th and Crescent facing west	
Study GPS Location:	Unknown	
Study Timing Interval:	5 minute blocks	
Study Total # of Vehicles:	105571	
Study Posted Speed Limit:	55 mph	
Study Total # of Speeders:	26859	
Approaching Traffic	# of Vehicles:	42515
	# of Speeders:	7131
	Maximum Speed:	139 mph
	Average Speed:	49 mph
	Median Speed:	49 mph
	85th Percentile Speed:	56 mph
	10 MPH Pace:	41 to 50 mph
Receding Traffic	# of Vehicles:	63056
	# of Speeders:	19728
	Maximum Speed:	125 mph
	Average Speed:	52 mph
	Median Speed:	53 mph
	85th Percentile Speed:	59 mph
	10 MPH Pace:	46 to 55 mph

Volume - Total Vehicles

The following graph shows the breakdown of all vehicles tracked in this study. The horizontal axis is broken down into incrementing speed buckets of 5 mph with the resulting count of vehicles residing within those speeds being displayed as the corresponding volume on the vertical axis.

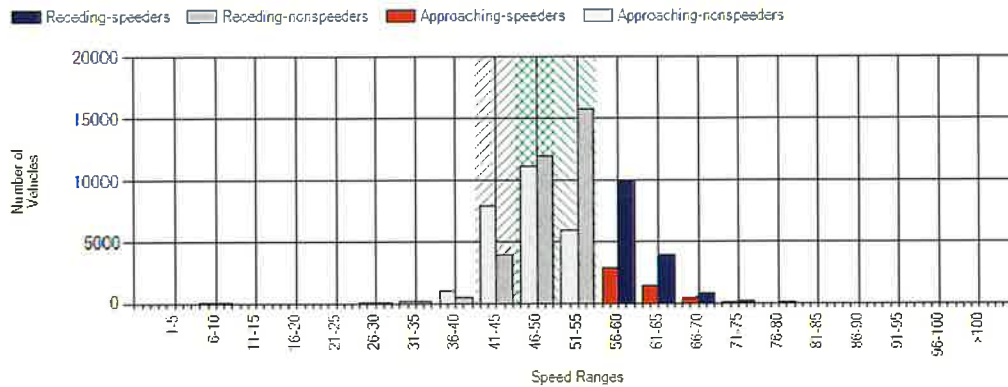


Speed [mph]	1-5	6-10	11-15	16-20	21-25	26-30	31-35	36-40	41-45	46-50	51-55
Approaching Total Volume	34	75	48	33	28	57	200	1348	10291	15055	8215
% of Total Approaching	0.08%	0.18%	0.11%	0.08%	0.07%	0.13%	0.47%	3.17%	24.21%	35.41%	19.32%
Receding Total Volume	28	49	48	40	47	73	187	740	5218	15920	20978
% of Total Receding	0.04%	0.08%	0.08%	0.06%	0.07%	0.12%	0.30%	1.17%	8.28%	25.25%	33.27%
Total Volume	62	124	96	73	75	130	387	2088	15509	30975	29193
% of Total Volume	0.06%	0.12%	0.09%	0.07%	0.07%	0.12%	0.37%	1.98%	14.69%	29.34%	27.65%

Speed (continued) [mph]	56-60	61-65	66-70	71-75	76-80	81-85	86-90	91-95	96-100	100+	Totals
Approaching Total Volume	4063	2107	716	185	33	13	4	4	3	3	42515
% of Total Approaching	9.56%	4.96%	1.68%	0.44%	0.08%	0.03%	0.01%	0.01%	0.01%	0.01%	--
Receding Total Volume	13076	5186	1126	212	72	21	7	5	6	17	63056
% of Total Receding	20.74%	8.22%	1.79%	0.34%	0.11%	0.03%	0.01%	0.01%	0.01%	0.03%	--
Total Volume	17139	7293	1842	397	105	34	11	9	9	20	105571
% of Total Volume	16.23%	6.91%	1.74%	0.38%	0.10%	0.03%	0.01%	0.01%	0.01%	0.02%	--

Volume - Weekday Total Vehicles

The following graph shows the breakdown of all vehicles tracked in this study for weekdays. The horizontal axis is broken down into incrementing speed buckets of 5 mph with the resulting count of vehicles residing within those speeds being displayed as the corresponding volume on the vertical axis.

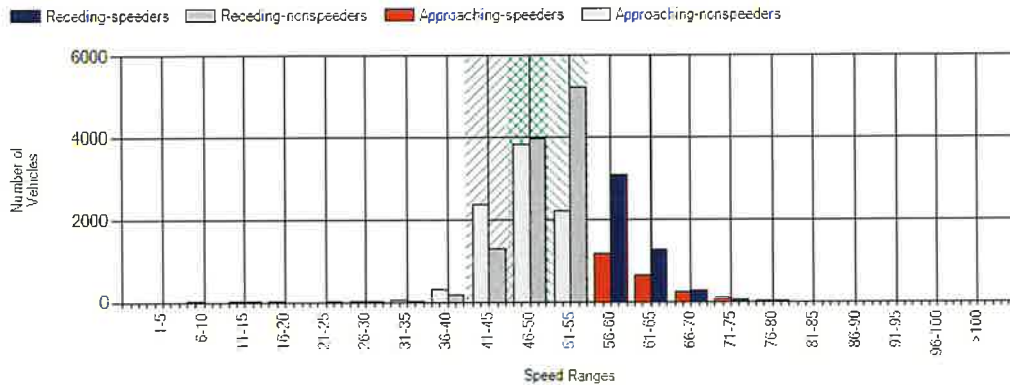


Speed [mph]	1-5	6-10	11-15	16-20	21-25	26-30	31-35	36-40	41-45	46-50	51-55
Approaching Weekday Volume	26	64	33	21	19	38	149	1048	7908	11198	5984
% of Weekday Approaching	0.08%	0.20%	0.10%	0.07%	0.06%	0.12%	0.47%	3.33%	25.14%	35.59%	19.02%
% of Total Weekday	0.03%	0.08%	0.04%	0.03%	0.02%	0.05%	0.19%	1.33%	10.02%	14.18%	7.58%
% of Total Approaching	0.06%	0.15%	0.08%	0.05%	0.04%	0.09%	0.35%	2.47%	18.60%	26.34%	14.08%
Receding Weekday Volume	25	39	36	31	36	54	153	543	3903	11948	15739
% of Weekday Receding	0.05%	0.08%	0.08%	0.07%	0.08%	0.11%	0.32%	1.14%	8.22%	25.16%	33.14%
% of Total Weekday	0.03%	0.05%	0.05%	0.04%	0.05%	0.07%	0.19%	0.69%	4.94%	15.13%	19.94%
% of Total Receding	0.04%	0.06%	0.06%	0.05%	0.06%	0.09%	0.24%	0.86%	6.19%	18.95%	24.96%
Weekday Volume	51	103	69	52	55	92	302	1591	11811	23146	21723
% of Weekday Volume	0.06%	0.13%	0.09%	0.07%	0.07%	0.12%	0.38%	2.02%	14.96%	29.32%	27.52%
% of Total Volume	0.05%	0.10%	0.07%	0.05%	0.05%	0.09%	0.29%	1.51%	11.19%	21.92%	20.58%

Speed (continued) [mph]	56-60	61-65	66-70	71-75	76-80	81-85	86-90	91-95	96-100	100+	Totals
Approaching Weekday Volume	2889	1461	476	109	20	8	2	3	2	3	31461
% of Weekday Approaching	9.18%	4.64%	1.51%	0.35%	0.06%	0.03%	0.01%	0.01%	0.01%	0.01%	--
% of Total Weekday	3.66%	1.85%	0.60%	0.14%	0.03%	0.01%	0.00%	0.00%	0.00%	0.00%	--
% of Total Approaching	6.80%	3.44%	1.12%	0.26%	0.05%	0.02%	0.00%	0.01%	0.00%	0.01%	--
Receding Weekday Volume	9977	3910	835	166	51	14	5	3	3	15	47486
% of Weekday Receding	21.01%	8.23%	1.76%	0.35%	0.11%	0.03%	0.01%	0.01%	0.01%	0.03%	--
% of Total Weekday	12.64%	4.95%	1.06%	0.21%	0.06%	0.02%	0.01%	0.00%	0.00%	0.02%	--
% of Total Receding	15.82%	6.20%	1.32%	0.26%	0.08%	0.02%	0.01%	0.00%	0.00%	0.02%	--
Weekday Volume	12866	5371	1311	275	71	22	7	6	5	18	78947
% of Weekday Volume	16.30%	6.80%	1.66%	0.35%	0.09%	0.03%	0.01%	0.01%	0.01%	0.02%	--
% of Total Volume	12.19%	5.09%	1.24%	0.26%	0.07%	0.02%	0.01%	0.01%	0.00%	0.02%	--

Volume - Weekend Total Vehicles

The following graph shows the breakdown of all vehicles tracked in this study for weekends. The horizontal axis is broken down into incrementing speed buckets of 5 mph with the resulting count of vehicles residing within those speeds being displayed as the corresponding volume on the vertical axis.

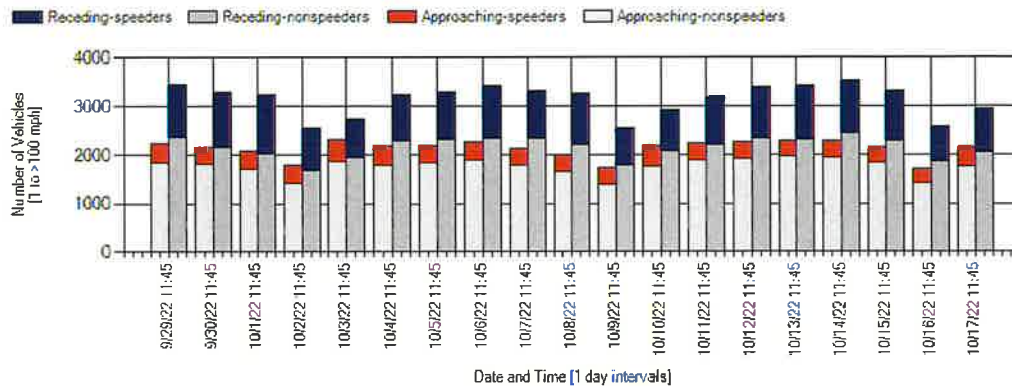


Speed [mph]	1-5	6-10	11-15	16-20	21-25	26-30	31-35	36-40	41-45	46-50	51-55
Approaching Weekend Volume	8	11	15	12	9	19	51	300	2383	3857	2231
% of Weekend Approaching	0.07%	0.10%	0.14%	0.11%	0.08%	0.17%	0.46%	2.71%	21.56%	34.89%	20.18%
% of Total Weekend	0.03%	0.04%	0.06%	0.05%	0.03%	0.07%	0.19%	1.13%	8.95%	14.49%	8.38%
% of Total Approaching	0.02%	0.03%	0.04%	0.03%	0.02%	0.04%	0.12%	0.71%	5.61%	9.07%	5.25%
Receding Weekend Volume	3	10	12	9	11	19	34	197	1315	3972	5239
% of Weekend Receding	0.02%	0.06%	0.08%	0.06%	0.07%	0.12%	0.22%	1.27%	8.45%	25.51%	33.65%
% of Total Weekend	0.01%	0.04%	0.05%	0.03%	0.04%	0.07%	0.13%	0.74%	4.94%	14.92%	19.68%
% of Total Receding	0.00%	0.02%	0.02%	0.01%	0.02%	0.03%	0.05%	0.31%	2.09%	6.30%	8.31%
Weekend Volume	11	21	27	21	20	38	85	497	3698	7829	7470
% of Weekend Volume	0.04%	0.08%	0.10%	0.08%	0.08%	0.14%	0.32%	1.87%	13.89%	29.41%	28.06%
% of Total Volume	0.01%	0.02%	0.03%	0.02%	0.02%	0.04%	0.08%	0.47%	3.50%	7.42%	7.08%

Speed (continued) [mph]	56-60	61-65	66-70	71-75	76-80	81-85	86-90	91-95	96-100	100+	Totals
Approaching Weekend Volume	1174	646	240	76	13	5	2	1	1	0	11054
% of Weekend Approaching	10.62%	5.84%	2.17%	0.69%	0.12%	0.05%	0.02%	0.01%	0.01%	0.00%	--
% of Total Weekend	4.41%	2.43%	0.90%	0.29%	0.05%	0.02%	0.01%	0.00%	0.00%	0.00%	--
% of Total Approaching	2.76%	1.52%	0.56%	0.18%	0.03%	0.01%	0.00%	0.00%	0.00%	0.00%	--
Receding Weekend Volume	3099	1276	291	46	21	7	2	2	3	2	15570
% of Weekend Receding	19.90%	8.20%	1.87%	0.30%	0.13%	0.04%	0.01%	0.01%	0.02%	0.01%	--
% of Total Weekend	11.64%	4.79%	1.09%	0.17%	0.08%	0.03%	0.01%	0.01%	0.01%	0.01%	--
% of Total Receding	4.91%	2.02%	0.46%	0.07%	0.03%	0.01%	0.00%	0.00%	0.00%	0.00%	--
Weekend Volume	4273	1922	531	122	34	12	4	3	4	2	26624
% of Weekend Volume	16.05%	7.22%	1.99%	0.46%	0.13%	0.05%	0.02%	0.01%	0.02%	0.01%	--
% of Total Volume	4.05%	1.82%	0.50%	0.12%	0.03%	0.01%	0.00%	0.00%	0.00%	0.00%	--

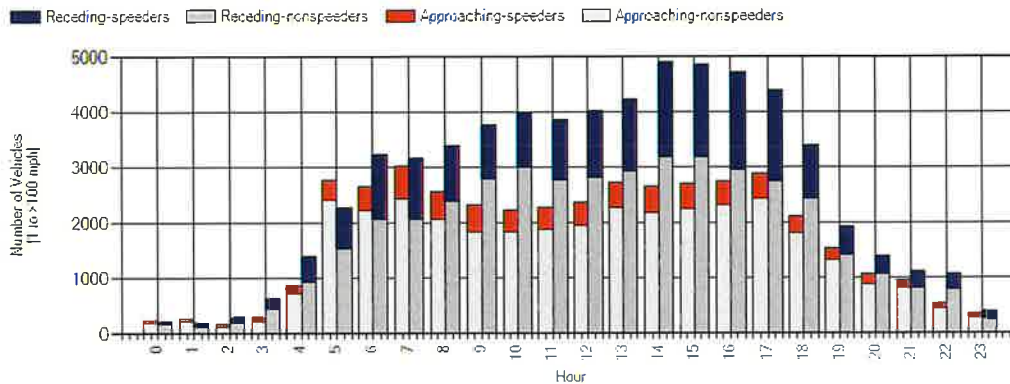
Volume - By Time

The following graph shows the breakdown of all vehicles tracked in this study. The horizontal axis is broken down into distinct time intervals of the study with the resulting count of vehicles captured during those time intervals being displayed as the corresponding volume on the vertical axis.



Volume - By Hour

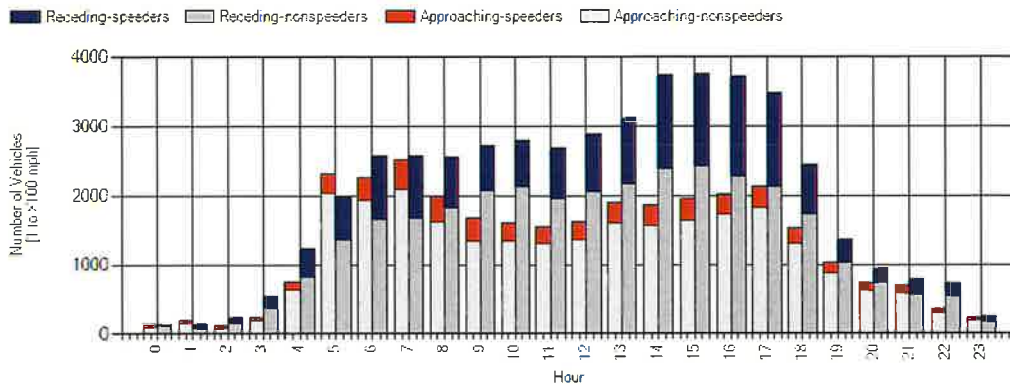
The following graph shows the breakdown of all vehicles tracked in this study. The horizontal axis is broken down into distinct time intervals of the study with the resulting count of vehicles captured during those time intervals being displayed as the corresponding volume on the vertical axis.



Hour	Travel Direction	Total Vehicles	Number of Speeders	Median Speed (mph)	Maximum Speed (mph)	Average Speed (mph)	85th % Speed (mph)
0	Approaching	244	53	49	74	49	53
0	Receding	229	50	50	67	50	53
1	Approaching	266	48	47	71	47	52
1	Receding	204	71	51	71	51	54
2	Approaching	164	48	49	75	49	53
2	Receding	280	79	52	74	51	56
3	Approaching	295	69	51	104	50	55
3	Receding	632	175	52	80	52	58
4	Approaching	875	146	48	79	49	55
4	Receding	1405	457	52	82	52	59
5	Approaching	2787	369	48	96	48	55
5	Receding	2299	753	53	125	53	59
6	Approaching	2670	422	48	98	49	55
6	Receding	3237	1165	54	119	53	59
7	Approaching	3030	573	49	96	50	57
7	Receding	3172	1099	53	109	53	60
8	Approaching	2562	490	49	137	50	57
8	Receding	3403	989	52	112	52	59
9	Approaching	2334	489	49	83	50	58
9	Receding	3783	992	52	105	52	58
10	Approaching	2244	396	49	85	49	56
10	Receding	4010	1012	52	107	51	57
11	Approaching	2278	380	48	90	49	56
11	Receding	3876	1105	52	114	52	58
12	Approaching	2373	404	49	77	49	56
12	Receding	4027	1209	52	119	52	58
13	Approaching	2732	455	49	139	49	56
13	Receding	4238	1299	53	105	52	59
14	Approaching	2660	464	49	79	49	56
14	Receding	4909	1721	53	110	53	59
15	Approaching	2716	452	48	81	49	56
15	Receding	4874	1673	53	82	53	59
16	Approaching	2758	421	48	85	49	55
16	Receding	4725	1765	54	102	54	60
17	Approaching	2892	439	48	79	48	56
17	Receding	4407	1656	54	77	53	59
18	Approaching	2137	322	48	76	49	55
18	Receding	3398	949	52	96	52	58
19	Approaching	1546	208	48	77	48	54
19	Receding	1934	498	52	95	52	58
20	Approaching	1079	174	48	75	48	55
20	Receding	1395	305	51	85	51	57
21	Approaching	973	144	49	80	49	55
21	Receding	1126	297	52	81	52	58
22	Approaching	538	90	49	78	49	54
22	Receding	1080	272	51	70	51	57
23	Approaching	362	75	50	77	50	55
23	Receding	413	137	52	97	52	57

Volume - By Weekday Hour

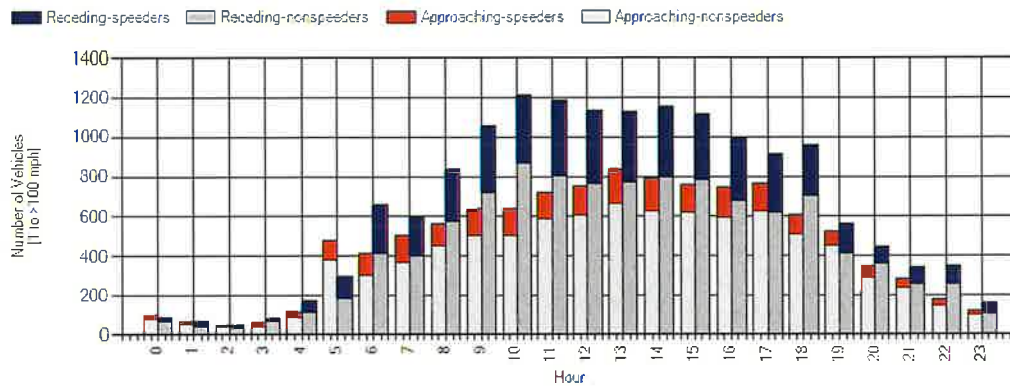
The following graph shows the breakdown of all vehicles tracked in this study. The horizontal axis is broken down into distinct time intervals of the study with the resulting count of vehicles captured during those time intervals being displayed as the corresponding volume on the vertical axis.



Weekday Hour	Travel Direction	Total Vehicles	Number of Speeders	Median Speed (mph)	Maximum Speed (mph)	Average Speed (mph)	85th % Speed (mph)
0	Approaching	141	32	49	74	49	52
0	Receding	140	28	50	67	50	53
1	Approaching	196	35	46	71	46	53
1	Receding	139	48	50	71	50	53
2	Approaching	115	39	49	75	48	54
2	Receding	229	63	52	74	51	56
3	Approaching	235	48	50	104	50	55
3	Receding	553	165	53	80	52	59
4	Approaching	761	120	48	76	49	55
4	Receding	1233	401	52	82	52	59
5	Approaching	2309	273	47	96	48	54
5	Receding	2004	645	53	125	53	59
6	Approaching	2258	314	48	98	48	54
6	Receding	2578	916	54	119	53	59
7	Approaching	2526	439	49	92	49	56
7	Receding	2579	906	53	109	53	60
8	Approaching	2002	380	49	137	50	57
8	Receding	2564	727	52	112	52	58
9	Approaching	1691	349	49	83	50	57
9	Receding	2727	656	51	105	51	58
10	Approaching	1605	263	49	85	49	56
10	Receding	2795	668	51	107	51	57
11	Approaching	1557	248	48	78	48	56
11	Receding	2687	721	52	114	51	58
12	Approaching	1620	258	49	74	48	56
12	Receding	2893	839	52	119	52	58
13	Approaching	1896	286	48	139	49	56
13	Receding	3110	945	52	97	52	59
14	Approaching	1872	304	49	78	49	56
14	Receding	3755	1364	54	110	53	59
15	Approaching	1957	312	48	73	49	56
15	Receding	3760	1340	54	81	53	59
16	Approaching	2015	272	48	85	48	55
16	Receding	3723	1446	54	87	54	60
17	Approaching	2130	307	48	79	48	55
17	Receding	3492	1364	54	75	53	59
18	Approaching	1528	226	48	76	49	55
18	Receding	2440	700	52	92	52	58
19	Approaching	1024	138	48	72	48	54
19	Receding	1370	347	52	95	52	58
20	Approaching	733	120	48	75	48	55
20	Receding	947	219	51	85	51	57
21	Approaching	690	100	49	76	49	55
21	Receding	782	207	52	81	52	58
22	Approaching	361	56	49	76	49	54
22	Receding	732	179	51	69	51	57
23	Approaching	239	54	50	73	50	55
23	Receding	254	85	51	75	51	57

Volume - By Weekend Hour

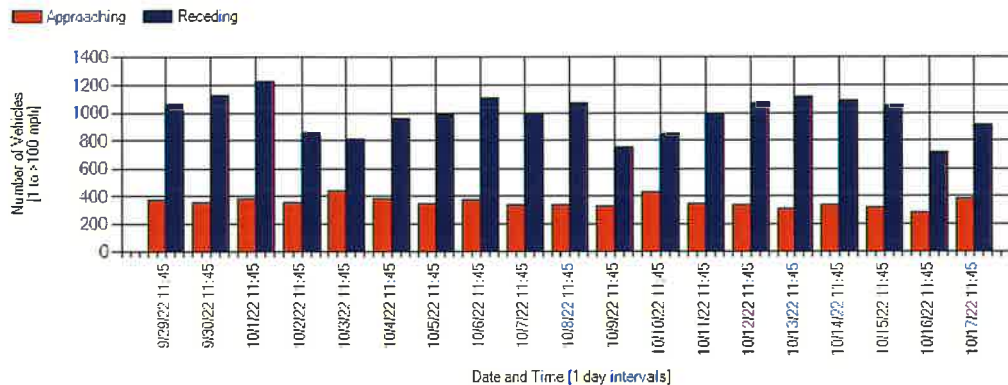
The following graph shows the breakdown of all vehicles tracked in this study. The horizontal axis is broken down into distinct time intervals of the study with the resulting count of vehicles captured during those time intervals being displayed as the corresponding volume on the vertical axis.



Weekend Hour	Travel Direction	Total Vehicles	Number of Speeders	Median Speed (mph)	Maximum Speed (mph)	Average Speed (mph)	85th % (mph)
0	Approaching	103	21	50	73	49	54
0	Receding	89	22	50	63	50	54
1	Approaching	70	13	50	71	49	52
1	Receding	65	23	53	70	53	56
2	Approaching	49	9	49	70	49	52
2	Receding	51	16	52	67	52	56
3	Approaching	60	21	52	85	52	57
3	Receding	79	10	50	74	50	54
4	Approaching	114	26	50	79	50	56
4	Receding	172	56	52	74	52	58
5	Approaching	478	96	49	75	50	57
5	Receding	295	108	53	89	53	60
6	Approaching	412	108	50	81	51	59
6	Receding	659	249	53	72	53	60
7	Approaching	504	134	50	96	51	59
7	Receding	593	193	53	80	53	60
8	Approaching	560	110	50	81	50	57
8	Receding	839	262	53	83	53	59
9	Approaching	643	140	50	73	50	58
9	Receding	1056	336	53	84	53	59
10	Approaching	639	133	50	75	51	57
10	Receding	1215	344	52	78	52	58
11	Approaching	721	132	49	90	49	56
11	Receding	1189	384	53	89	53	59
12	Approaching	753	146	49	77	50	58
12	Receding	1134	370	53	78	53	59
13	Approaching	836	169	49	87	49	57
13	Receding	1128	354	53	105	53	59
14	Approaching	788	160	49	79	50	57
14	Receding	1154	357	53	79	52	59
15	Approaching	759	140	50	81	50	57
15	Receding	1114	333	53	82	53	59
16	Approaching	743	149	49	77	49	58
16	Receding	1002	319	52	102	52	59
17	Approaching	762	132	49	78	49	57
17	Receding	915	292	53	77	53	59
18	Approaching	609	96	48	74	49	56
18	Receding	958	249	52	98	51	58
19	Approaching	522	70	47	77	48	54
19	Receding	564	151	52	76	52	57
20	Approaching	346	54	48	74	49	55
20	Receding	448	86	50	70	50	57
21	Approaching	283	44	49	80	49	56
21	Receding	344	90	52	70	52	57
22	Approaching	177	34	49	78	50	55
22	Receding	348	93	51	70	52	57
23	Approaching	123	21	51	77	50	55
23	Receding	159	52	52	97	52	57

Volume - Total Speeders

The following graph shows the breakdown of all speeding vehicles tracked in this study based on the posted speed limit entered (55 mph). The horizontal axis is broken down into incrementing speed buckets of 5 mph with the resulting count of vehicles residing within those speeds being displayed as the corresponding volume on the vertical axis.



Approaching Breakdown

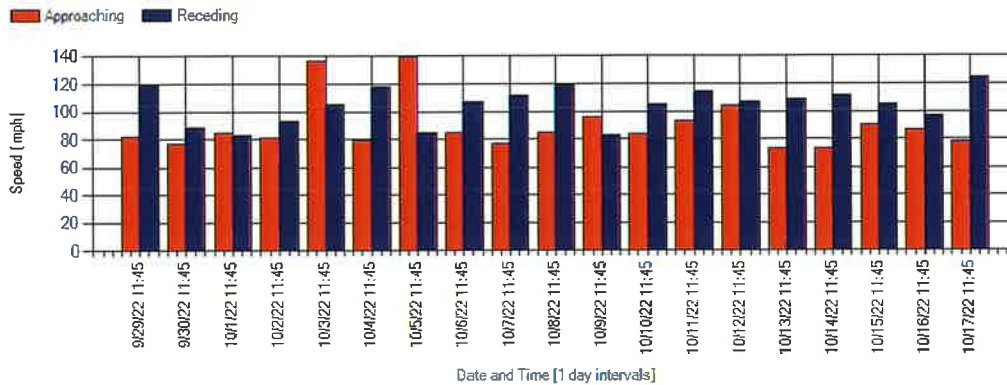
Speeding Statistics		10 MPH Pace		# Exceeding Limit				
Posted Limit	55 mph	Pace Speed	41 to 50 mph	Speed	56 to 65 mph	66 to 75 mph	76+ mph	Total
# At/Under Limit	35384	# In Pace	42	Volume	6170	901	60	7131
# Over Limit	7131	% In Pace	0.10%	Percent	14.51%	2.12%	0.14%	16.77%
Average Speed	49 mph							
85th % Speed (weighted)	56 mph							

Receding Breakdown

Speeding Statistics		10 MPH Pace		# Exceeding Limit				
Posted Limit	55 mph	Pace Speed	46 to 55 mph	Speed	56 to 65 mph	66 to 75 mph	76+ mph	Total
# At/Under Limit	43328	# In Pace	74	Volume	18262	1338	128	19728
# Over Limit	19728	% In Pace	0.12%	Percent	28.96%	2.12%	0.20%	31.29%
Average Speed	52 mph							
85th % Speed (weighted)	59 mph							

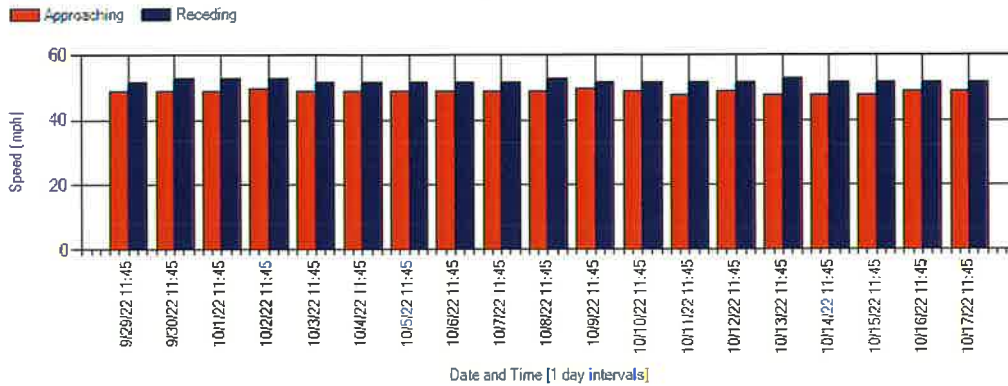
Speed - Maximum Speed

The following graph shows the maximum speeds captured in this study. The horizontal axis is broken down into distinct time intervals of the study with the resulting maximum vehicle speed captured during those time intervals being displayed as the corresponding speed value on the vertical axis.



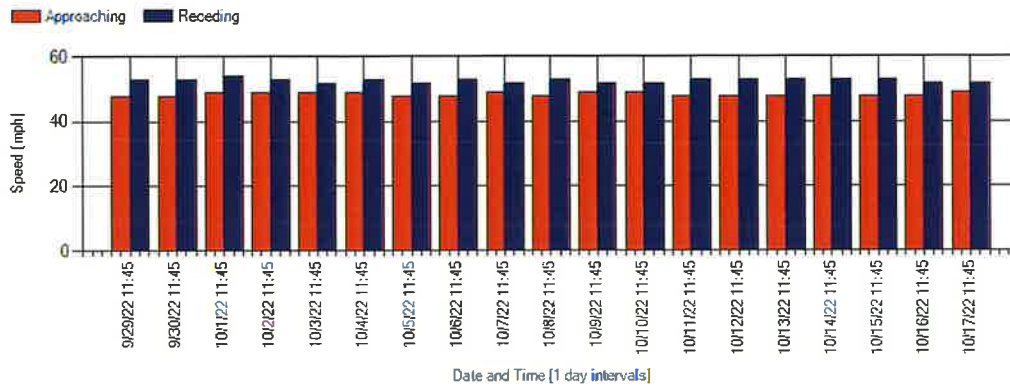
Speed - Average Speed

The following graph shows the average speeds captured in this study. The horizontal axis is broken down into distinct time intervals of the study with the resulting average vehicle speed captured during those time intervals being displayed as the corresponding speed value on the vertical axis.



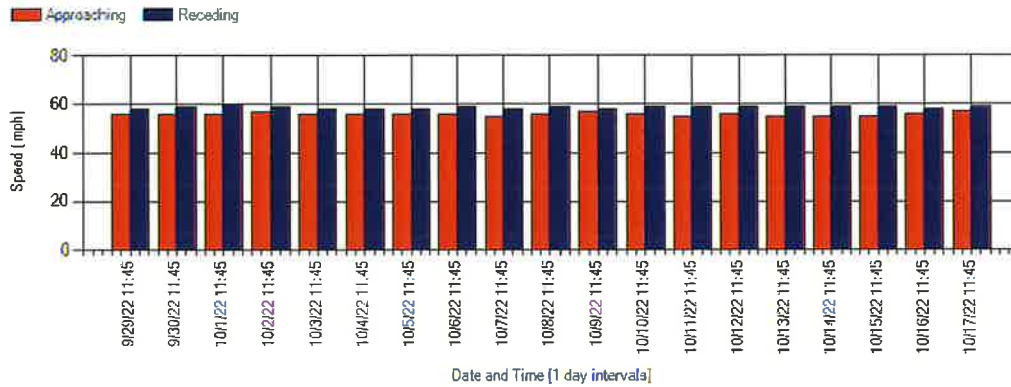
Speed - Median Speed

The following graph shows the median speeds captured in this study. The horizontal axis is broken down into distinct time intervals of the study with the resulting median vehicle speed captured during those time intervals being displayed as the corresponding speed value on the vertical axis.



Speed - 85th Percentile Speed

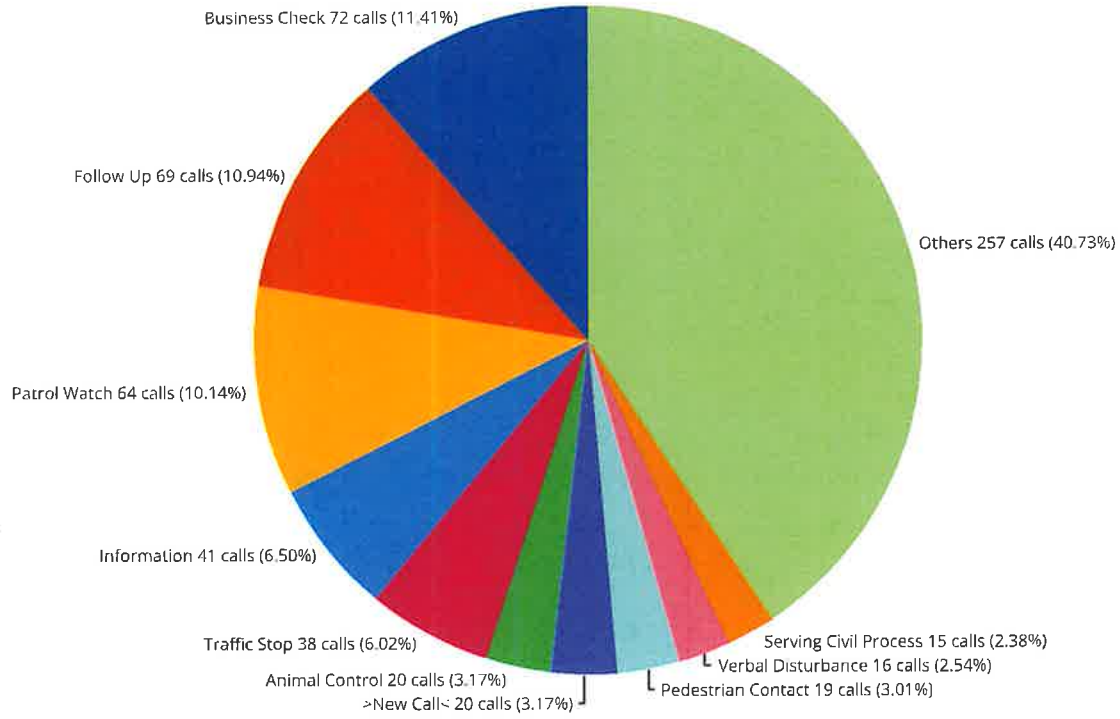
The following graph shows the 85th percentile speeds captured in this study. The horizontal axis is broken down into distinct time intervals of the study with the resulting 85th percentile vehicle speed captured during those time intervals being displayed as the corresponding speed value on the vertical axis.



Undesirable Growth	6/9/2026	6/22/2026	
Undesirable Growth	6/9/2026	6/22/2026	
Undesirable Growth	6/9/2026	6/22/2026	
Undesirable Growth	6/10/2026	6/22/2026	
Undesirable Growth	6/10/2026	6/22/2026	
Undesirable Growth	6/10/2026	6/22/2026	
Undesirable Growth	6/10/2026	6/22/2026	
Undersirable Growth	6/17/2026	6/29/2026	
Undersirable Growth	6/17/2026	6/29/2026	
Undersirable Growth	6/17/2026	6/29/2026	
Abandoned Vehicle			Private Property
Abandoned Vehicle			Red Tagged
Parking Complaint			
Homeless Camp			
Undersirable Growth	6/17/2026	6/29/2026	
Undersirable Growth	6/17/2026	6/29/2026	
Undersirable Growth	6/17/2026	6/29/2026	
Undersirable Growth	6/17/2026	6/29/2026	
Site Inspection			Re-Boarded Win
Undersirable Growth	6/25/2026	7/10/2026	
Undersirable Growth	6/25/2026	7/10/2026	
Undersirable Growth	6/25/2026	7/10/2026	
Undersirable Growth	6/25/2026	7/10/2026	
Undersirable Growth	6/25/2026	7/10/2026	
Undersirable Growth	6/25/2026	7/10/2026	
Undersirable Growth	6/29/2026	7/13/2026	
Undersirable Growth	6/29/2026	7/13/2026	
Accumulation of Trash	6/29/2026	7/13/2026	
Abandoned Vehicle	6/30/2026		Red Tagged
Parking Complaint	6/30/2026		Vehicle Moved
Liquor License Check			
Liquor License Check			

- Information
- Traffic Stop
- Animal Control
- >New Call<
- Pedestrian Contact
- Verbal Disturbance
- Serving Civil Process
- Others

June 1st - June 25th
631 calls for service



Showing calls for service within the specified time range from all agencies.

Data last updated **June 25, 2026 at 1:09 PM**. Calls is calculated by taking a **count of call_id**. This visualization shows **Calls** displayed by **Call Type** where **Created Date Time** is between **Jun 1, 2026 and Jun 25, 2026**. It also includes the following filters. Area Police ORI is **CO0220200**.

Summary

[Export](#)

Call Type	Calls	Percent
Business Check	72 calls	11.41%
Follow Up	69 calls	10.94%
Patrol Watch	64 calls	10.14%

Call Type	Calls For Service	Percent
Business Check	72	11.41%
Follow Up	69	10.94%
Patrol Watch	64	10.14%
Information	41	6.50%
Traffic Stop	38	6.02%
Animal Control	20	3.17%
>New Call<	20	3.17%
Pedestrian Contact	19	3.01%
Verbal Disturbance	16	2.54%
Serving Civil Process	15	2.38%
CCIC	13	2.06%
Welfare Check	13	2.06%
911 Hang Up	10	1.58%
Suspicious Activity	10	1.58%
911 Misdial	9	1.43%
Civil	8	1.27%
Code Enforcement	8	1.27%
Falls	8	1.27%
Abandoned Vehicle	7	1.11%
Burglar Alarm	7	1.11%
Sick Person (Specific Diagnosis)	7	1.11%
Suspicious Person	7	1.11%
Trespass	7	1.11%
911 Open Line	6	0.95%
Assault	6	0.95%
Found Property	6	0.95%
Physical Disturbance	6	0.95%
Suspicious Vehicle	6	0.95%
Theft	6	0.95%
Test	5	0.79%
Attempt to Locate	4	0.63%
Burglary	4	0.63%
Harassment	4	0.63%
Service Call	4	0.63%
Traffic Complaint	4	0.63%
Unconscious/Fainting (near)	4	0.63%
Abdominal Pain / Problems	3	0.48%
Agency Assist	3	0.48%
Crime Stoppers	3	0.48%
Gas Leak/Gas Odor (Natural/LP)	3	0.48%
Shoplifter	3	0.48%
Suicidal Subject	3	0.48%
Traffic/Transportation Incident	3	0.48%
Abuse/Neglect	2	0.32%

Agency Assist EMS	2	0.32%
Assault/Sex Assault/Stun Gun	2	0.32%
Cardiac/Respiratory Arrest/Death	2	0.32%
Chest Pain/Discomfort	2	0.32%
Criminal Mischief	2	0.32%
Death Notification	2	0.32%
Domestic Disturbance	2	0.32%
Drug Information	2	0.32%
Neighbor Dispute	2	0.32%
Noise Complaint	2	0.32%
Parking Complaint	2	0.32%
Protection Order Violation	2	0.32%
Public Works	2	0.32%
Repo/Private Tow	2	0.32%
Shots Heard	2	0.32%
Threats	2	0.32%
Traffic Obstruction	2	0.32%
Vin Inspection	2	0.32%
Agency Assist Law	1	0.16%
Breathing Problems	1	0.16%
Choking	1	0.16%
Convulsions/Seizures	1	0.16%
Fireworks	1	0.16%
Fraud	1	0.16%
Heart Problems / A.I.C.D.	1	0.16%
Heat/Cold Exposure	1	0.16%
Hemorrhage/Laceration	1	0.16%
Motorist Assist	1	0.16%
Person With A Weapon	1	0.16%
Pursuit	1	0.16%
Safe2Tell Colorado	1	0.16%
Sexual Assault/Harrasment	1	0.16%
Shooting	1	0.16%
Stolen Vehicle	1	0.16%
Unknown Situation	1	0.16%
Veg/Wild/Brush/Grass Fire	1	0.16%
Victim Notification	1	0.16%



City of Florence

Water Treatment Plant

571 County Road 100

Florence, CO 81226



Water Treatment Plant (719) 784-0618- City Hall (719) 784-4848

6-1-2026

Water Department Report

The Water Department continues routine treatment-plant and distribution system operations while advancing several larger projects. Over the past two weeks staff attended multiple coordination and stakeholder meetings, completed several maintenance and capital tasks, and identified a few items requiring follow-up. Below is a summary of recent activities, completed work, and outstanding issues needing resolution.

Water Department Projects: Progress and Achievements

❖ Fremont County Airport Storm Drainage Project

- The Water Department is collaborating with Fremont County on the relocation of water lines associated with the airport storm drainage project. We are currently working with 3 Rocks Engineering to develop detailed construction drawings for the water line relocations. Fremont County anticipates reaching the phase of the project requiring water line relocation in approximately 3–4 weeks.

❖ Risk & Resilience Assessment / Emergency Response Plan Updates

- In accordance with the America's Water Infrastructure Act (AWIA), public water systems are required to update their Risk and Resilience Assessment and Emergency Response Plan every five years.
- The City is working with HR Green to complete both required updates. The updated Risk and Resilience Assessment has been completed, and certification has been submitted to the United States Environmental Protection Agency. Work is now focused on updating the Emergency Response Plan for submission to the EPA by December 31, 2026.

❖ East Florence Master Meter Replacement Project

- The original East Florence Master Meter replacement has expanded into a larger infrastructure improvement project. The project will consolidate the existing master meter vault and backflow prevention assembly vault into a single new vault. A bypass line will also

be installed to allow future maintenance or equipment replacement without interrupting service. The project is currently in the initial planning and design phase.

❖ System-Wide Radio & Communications Upgrade

- The first phase of the project has been completed with an RF path survey to determine the most suitable radio communication system for connecting the water treatment plant with all remote facilities. The next step is issuing a Request for Proposals (RFP) for the communications upgrade. Council should expect to see the RFP presented in the near future.

❖ Bulk Water Station Access Code & PIN Implementation

- The water department is implementing an access code and PIN system for all bulk water station users. The new system will allow the City to track water usage, monitor where bulk water is being distributed, and control access to the facility when necessary. Due to a high volume of applications requesting access credentials, implementation has been postponed until Monday, July 6, 2026.

Brandon Harris
Regional Water Superintendent



CITY OF FLORENCE

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July 6, 2026
Director's Report
Planning Department

The Planning Department remains actively engaged in the day-to-day operations of the City, including and responding to public inquiries.

Projects:

Fremont 250/150 Anniversary Coordination –

Continued collaboration with the Fremont County 250/150 organizers to support planning efforts for this year's commemorative events celebrating the anniversaries of the United States and the State of Colorado.

- The Tavern Talks series is scheduled throughout the month of July. Howard will host its Tavern Talk on July 11 at 4:00 p.m. at the Dusty Rose Roadhouse, 10281 US Highway 50, Howard CO.
- The Florence Pioneer Museum will host its next Tavern Talk on July 25 at 2:00 p.m. at its museum building.
- August 1 marks Colorado's 150th Anniversary. To commemorate the occasion, the Colorado Day Makers Market will be held at the Royal Gorge Chamber – Gateway Depot & Plaza, 816 Royal Gorge Blvd. The event will feature a farmers' market, local artisans, live music, food vendors, family-friendly activities, and historic tours. The market and activities will take place from 9:00 a.m. to 5:00 p.m.

Florence Flag Project -

Florence Archives and the City continue to collaborate on a project to recreate the historic City flag and present it to property owners whose buildings/properties are listed on the City's Local Historic Registry. The event is scheduled for August 28, beginning at 4:00 p.m., at Pioneer Park and will feature a walking tour to the participating historic properties where a City Flag will be presented. The Fort Carson 4th Infantry Division Brass Band will accompany the tour and presentations.

Online Building Permit Project –

Working with Caselle over the past several months to implement an online building permit module for the City's website. The new system is anticipated to go live by the end of July and will allow applicants to complete and submit building permit applications electronically, upload supporting documents such as plans and specifications, and streamline the permit submittal process for both applicants and staff.

Comprehensive Zoning and Subdivision Regulations Update –

The consultant has been selected and is currently reviewing background materials and supporting documents to begin the comprehensive update of the City's zoning and subdivision regulations. A steering committee has also been established and will begin reviewing project materials, with its first meeting anticipated in August. The committee will provide guidance and feedback throughout the project as the regulations are updated to align with the City's Master Plan and current planning objectives.



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Fremont County Hazard Mitigation Plan (HMP) –

Staff are working in coordination with Fremont County, other participating jurisdictions, and the project consultant on the update of the Fremont County Hazard Mitigation Plan. The update includes a review of existing hazards, risk assessment data, and mitigation strategies to ensure the plan reflects current conditions and improves regional preparedness and resilience.

Building Department –

The new Building Inspector, Dave, continues training toward required certifications and is actively coordinating with John on inspections, scheduling, and related departmental operations to ensure a smooth transition and consistent inspection coverage.

Meetings/Trainings:

Weekly OAC meeting with Spire Building Group – Pioneer Park Restrooms
150/250 Consortium
Historic Preservation
BOZA

Ashley Fox
Planning Director



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City Clerk Report *July 6, 2026*

Over the past month, the Clerk's Office continued to provide timely and efficient support to all departments, ensuring accurate recordkeeping, agenda preparation, and public meeting coordination. We maintained compliance with statutory requirements, and continue to remain committed to improving internal workflows and supporting the City's operational needs.

Accomplishments

- Managed all aspects of project openings, postings, public notices, and award processes, ensuring full compliance with purchasing procedures and maintaining clear communication with vendors, staff, and the public.
- Completed Colorado Open Records Act (CORA) requests by coordinating responses across departments, compiling required documentation, and delivering timely, accurate, and statute-compliant records.
- Planned, coordinated, and executed the 2026 July 4th Festival, overseeing logistics, vendor coordination, public engagement, budgeting, staffing, and event-day operations.
- Led the development of a more comprehensive City fee schedule designed to consolidate all municipal fees and charges into a single, accessible, and transparent document for residents and staff.
- Collaborated with Department Directors on Hazard Mitigation Planning, contributing to strategy development, document preparation, and coordination to support community resilience goals.
- Assisted in the launch of City podcast "The 81226 Report"
- Oversaw pool season management, including staffing coordination, compliance oversight, and ensuring a safe and positive experience for patrons.
- Took a vacation!

Upcoming

- Advancing code modifications related to peddlers licensing
- Kelci and I are working to establish a City Council onboarding program to better educate electeds for the City of Florence

Goals

- We did not secure the SIPA Grant to launch Phase 1 of the Records Management Program. The Clerks Department will pivot towards 2027 budget funding to launch the initiative.
- Develop and implement a comprehensive contract management system



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Pool Manager Report

June 27, 2026

Since the pool opened on May 31st, we have been hard at work with ensuring proper facility functionality, on-going training for all staff, serving the public, and implementing new compliance measures.

Accomplishments

- Successfully onboarded and began training multiple new hires, ensuring smooth integration into departmental operations.
- Implemented online and card payments for the first time.
- Conducted cashier training that focused on counting money back to the patron and how to properly input transaction into the Square POS system.
- Swim instructors did 2 days of swim lesson instructor training and prepared lesson plans for session 1 swim lessons.
- Completed the first in-service for the lifeguards.
- Successfully completed the first session of swim lessons and confirmed registration on session 2.
- Performed many cleaning tasks inside and outside of the facility to improve the environment and sanitation for all.
- Received and organized the Canon City Rec District's equipment donation.

Upcoming

- Preparing activities and coordinating staff scheduling for the 4th of July festivities.
- Research for compliance on the ADA chair lift from the Rec District
- Communication with the Florence Fire Department about an in-service for the lifeguards.
- Planning for session 3 of swim lessons.

Goals

- Train staff on enhanced employee expectations and help them learn to implement all training for best performance.
- Continue working with scheduling and time management to minimize the number of manager hours per week.
- Create a policy manual for the pool that can be used for the upcoming seasons.



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6/30/2026

Finance Manager-

Working on-

- Processed new employees, retirement accounts
- Payroll
- Attended Caselle training in Utah. Attended Fremont County Hazard Mitigation planning effort kick off meeting, Big Horn Round Table Meeting,
- Facilitated pool donations to the Florence pool from Canon City pool via Kyle Horne.
- Discussed future camp site projects with paths forward in collaboration with CPW
- Coordinated with Justin Whedon with Adventure Acres Foundation on the setting for the pollinator garden grant collaboration.
- AP
- Consolidation of P-Card Purchases to Monthly Accounts
- Budget Summaries for all revenues and expenditures

Upcoming

- Hazardous Waste Collaborative Meeting
- RTAP Grant meeting