

City of Florence Request for Bid: Skid Steer

BID DUE: Thursday, November 7, 2024, by 2 PM MST

Issuing Office:

This Request for Bid is issued by The City of Florence Water Department.
All contact regarding this solicitation can be directed to:

Cortlyne Huppe
600 West 3rd Street Florence, CO 81226
(719) 784-4848, option 5
cortlyne.huppe@florencecolorado.org

Purpose:

The purpose of this Request for Bid is to obtain competitive quotations from qualified individuals and firms for the following commodity(s):

One (1) New Skid Steer with Required Attachments, including delivery.

- City intends to make one vendor award from this solicitation
- The commodity(s) proposed by bidders must meet or exceed all specifications listed to be considered responsive
- Award will be based upon the lowest responsive, responsible bidder meeting the minimum qualifications
- The determination of the equivalency of proposed substitute(s) of commodity(s) rests solely with the City

Written Inquiries:

Potential bidders may make written inquiries concerning the solicitation and its specifications. No inquiries will be accepted after the date and time specified in the Solicitation Schedule.

The preferred method for submitting inquiries is via email to Cortlyne.huppe@florencecolorado.org.

The answers to any written inquiries received by the Written Inquiry Deadline will be posted in a new document on www.cityofflorenceco.gov/upcoming-projects-bids-request-for-services by the date and time stated in the Solicitation Schedule.

Insurance Required:

All insurance policies required by this award shall be issued by insurance companies with an AM Best rating of A-VIII or better.

a) Automobile Liability Automobile liability insurance covering any auto (including owned, hired, and non-owned autos) with a minimum limit of \$1,000,000 for each accident combined single limit.
Auto insurance is not required if using 3rd party delivery service

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Solicitation Schedule

Bid Posted	Thursday, October, 10, 2024
Written Inquiry Deadline	Thursday, October 24, 2024
Answers to Written Inquiries	Tuesday, October 29, 2024
Bid Closes	Thursday, November 7, 2024, by 2 PM MST

Measurement and Payment:

Payment for the solicited commodity will occur following the inspection and acceptance of the materials by the City's project manager.

Bid Submission Instructions:

All respondents to this solicitation shall include the following items in their bid:

- 1) Specification Verification Sheet (**Pages 3-4**)
- 2) Bid Pricing Sheet (**Page 5**)
- 3) Vendor Information and Verification Sheet (**Page 6**)
- 4) At least 5 unsolicited written product reviews
- 5) Current Insurance Certificate(s) with all required coverage (if applicable)
- 6) Current Vendor W-9

Failure by the bidder to submit any of the required items listed above may cause the bid to be deemed non-responsive and it may not be evaluated. Bidders may submit additional information if it assists in explaining their bid, but such information cannot be provided in lieu of the required items listed above.

Bids shall only be submitted by one of the following methods:

- Emailed to the cortlyne.huppe@florencecolorado.org
- By physical copy mailed or delivered to City Hall

PLEASE NOTE:

- All bids must be received by the bid closing time or the bid will not be accepted – NO EXCEPTIONS.
- For every piece of equipment we receive a bid for, we will require a test drive. The test drives will be scheduled after the bid closing and before the bid is awarded.

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Specification Verification Sheet

Potential bid respondents are urged to read this solicitation thoroughly before submitting a bid.

Commodity	One (1) New Skid Steer with Required Attachments, including delivery	Required Vendor Specifications		
		Does your bid item meet these specifications?		If No, describe your bid item:
		Y	N	
General				
(1) Skid Steer				
	Brand new 2023 or newer required			
	Fuel type must be diesel			
	Must be an enclosed interior cab with front door opening and pilot/joystick (ISO) or comparable controls			
	Must have a horn and backup alarm.			
	Rated Operating Capacity minimum of 2000 pounds			
	Operating weight cannot exceed 7500 lbs.			
	Cannot exceed 78 inches wide and 144 inches long with bucket attached			
	Must have two traveling speeds, high and low gear			
	Must include hydraulic quick coupler for switching attachments, and must have a high flow option			
	Hydraulic System must be suitable to operate the Required attachments.			
	Must have a bucket floating function.			
	Must have a vertical lift path.			
	Must have bucket self-leveling			
(1) New Loader Bucket				
	Must be heavy duty bucket and compatible with new skid steer			
	Must include bolt on cutting edge compatible with bucket			
	Must be designed for moving large volumes of loose material including snow			
	Must be 74 to 78 inches wide and have a minimum capacity of 14.5 cubic feet			

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(1) New Adjustable Pallet Forks				
	Must be compatible with the new skid steer			
	Tines must be a minimum of 48 inches in length, 4 inches in width, and 1.5 inches thick			
	Minimum lift capacity of 4000 lbs.			
	Forks must be adjustable			
Desired Options	*Options should be priced separately unless they come standard on the model you are providing in your Bid.*			
	Interior heating and air conditioning			
	An adjustable suspension seat.			
	A Power Attach or Quick Attach option for connecting to attachments			
	Radio			
Warranty and Safety				
	Minimum 2-year warranty			
	Selected vendors shall provide safety and operating instructions to Water Department staff			
	Skid steer attachments must have some type of warranty coverage			
Preferred Delivery date	Delivery date on or before December 11, 2024			

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Bid Pricing Sheet

All costs, including delivery, trade-in value, and discounts shall be figured into the final bid price. The City will NOT pay for shipping and/or freight. The City is exempt from paying certain taxes, and bidders shall not include such taxes in their bid price.

Pricing			
Commodity	Year, Make and Model	Quantity	Price for Tractor and attachments, including delivery
One (1) New Skid Steer with Required Attachments, including delivery		1	\$

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Vendor Information and Verification Sheet

Company Name	
Address	
City, State, Zip	
Phone	
Email Address	
Bid Contact Name	
Title	
Date	
Signature	

Have all requirements for this solicitation, as stated above, been met? Yes No

Have you included proof of your current insurance policy(s) as required above? Auto insurance is required if delivery to City Property is not 3rd party.

Yes No If no, explain why: _____