

**Request for Bids
Paving Improvements
Project Number 0.023
City of Florence, Colorado**

1. INTRODUCTION

The City of Florence, Colorado, is requesting bids from a qualified person, firm, or corporation for the placement of a varying depth mat of hot bituminous pavement on various designated streets. Work shall include surface preparation, grading as necessary, placement and compaction of asphalt to the specified depths, and ensuring a smooth and uniform finished surface.

The Contractor, utilizing his own equipment, will be responsible for providing for all excavation, grading, materials, compaction, testing, and traffic control for the City to the scope of work and recommendations of the City. All work must adhere to the City of Florence Street Standards.

To be eligible for consideration, the Contractor, and all subcontractors, must be capable of supplying the services as noted herein, meeting a completion date of October 8, 2026. Due to the need to accommodate the local irrigation schedule, liquidated damages in the amount of \$250 per day will be imposed if the work is not substantially completed within 120 days, based on receiving a Notice to Proceed on or before June 16, 2026.

2. SCOPE OF SERVICES

Furnish and install all necessary materials, measuring, accessories, components, traffic control, safety barriers, equipment, tools, labor, other necessary items, disposal of related debris, and cleanup services needed to install the hot bituminous pavement on various streets within the City of Florence.

3. INQUIRIES AND CORRECTIONS

All inquiries relating to this request shall be addressed to:

City of Florence
Attn: City Clerk
600 West Third Street
Florence, Colorado 81226
Cortlyne.huppe@florencecolorado.org

If a proposing Contractor, submitting a proposal finds discrepancies in, or omissions in the request for bids (RFB), or should require additional clarification of any part thereof; a written request for interpretation may be submitted. Any interpretation of, or change made to the RFB will be made by written addendum to each proposing Contractor and shall become part of the request for any contract awarded. Oral interpretations are discouraged and the City will not be responsible for the accuracy of any oral explanations. All inquiries shall be made in writing and all responses will be provided in writing, with copies being sent to all proposing contractors. To be given consideration, inquiries must be received at least five (5) calendar days prior to the date established for the opening of the proposals. It shall be the responsibility of each proposing Contractor to verify that every addendum has been received prior to submitting the proposal. The plan set accompanying these bid documents is the City's base intersection curb ramp details. The Contractor is required

to verify any discrepancies and make approved corrections for completed and fully functional installations.

4. SUBMITTAL DATE AND LOCATION

All proposals must be received by the business office of the City of Florence, 600 West Third Street, Florence, Colorado 81226, prior to Wednesday, June 10, 2026. Proposals must be submitted in a sealed envelope plainly marked "Paving improvements" and addressed to the City Clerk.

All proposals duly received will be opened for inspection by the City after that time and date. A tally sheet will be produced listing the results of the proposals. The proposals will be evaluated utilizing the evaluation criteria herein.

5. LATE AND TELEGRAPHIC PROPOSALS

Late proposals will not be accepted under any circumstances and any proposal so received shall be returned to the proposing Contractor unopened. In addition, telegraphic and/or proposals sent by electronic devices are not acceptable and will be rejected upon receipt

Proposing contractors will be expected to allow adequate time for delivery of proposals. Sole responsibility rests with the proposing Contractor to see that their proposal is received on time.

6. JOB CONFERENCES

A. Pre-Bid Meeting - A mandatory pre-bid meeting concerning this project will be held Wednesday May 20th, 2026 at 2:00 PM. at the Florence Municipal Center, 600 West Third Street, Florence, CO 81226, followed immediately by a job-site visit.

B. Post-Award Conference - After the award of the project to the successful proposing Contractor, and prior to beginning of any work, there shall be a meeting of the appropriate parties involved. The purpose of this meeting will be to thoroughly discuss the scope of the project and the work to be done.

7. CONDITIONS OF BID SUBMITTAL

Proposing Contractors shall comply with all conditions, requirements and specifications contained herein; any departure will constitute sufficient cause for rejection of the proposal.

An authorized official of the proposing Contractor must sign the bid. No bid will be accepted from any Contractor that is in arrears for any obligation to the City, or that otherwise may be deemed irresponsible or unresponsive by the City of Florence. Only one proposal will be accepted from any Contractor.

All prices quoted must be for a period of sixty (60) days following the opening of the proposal.

The City of Florence will not return proposals or other information supplied to them by any proposing Contractor.

The City of Florence reserves the right to reject any and all bids.

The right is reserved to waive any formalities or information contained in any proposal and to award the bid to the most responsive and responsible proposing Contractor as deemed in the best interest of the City.

8. EVALUATION OF PROPOSALS

All bids will be evaluated by the City Council of the City of Florence. Bids will be evaluated on the basis of the Evaluation Criteria noted herein. The City Council may make a selection on the basis of the bids received and may choose to "short list" prospective Contractors for further negotiations. The Contractor selected for the award will be chosen on the basis of the apparent greatest benefit to the City of Florence and not necessarily on the basis of the lowest price. The Florence City Council, at its sole discretion, may award to established Fremont County firms a preference of 5% (not to exceed \$2,500) in accordance with Florence Municipal Code Section 15.10.

9. EVALUATION CRITERIA

Proposals shall be evaluated on the basis of the following criteria:

- Responsiveness to the scope of services and understanding of the project. • Contractor's experience in dealing with projects of similar scope and nature as determined by references.
- The degree to which the proposal meets or exceeds the terms of the Request for Bids.
- The proposing Contractor's not-to-exceed cost based on the services to be provided.
- Confirmation by the Contractor that the work can be completed within 120 days, based on receiving a Notice to Proceed on or before _____

10. PROPOSAL ELEMENTS AND FORMAT

Bid proposals submitted shall contain all information as requested herein and any Additional information necessary to summarize the overall benefit of the proposal to the City of Florence.

Proposals shall include the following:

- A. A cover letter shall be provided stating the name, address and telephone number of the proposing Contractor, and must bear the signature of the person having the authority to make the proposal for the Contractor and bind the Contractor in a formal contract with the City.
- B. A response that defines the proposing Contractor's plan and timeline to perform the services outlined in the Request for Bids.
- C. A listing of the portion of work, if any, that will be subcontracted and the name of the firm(s) that will be used.
- D. A listing of at least five (5) references for which the Contractor has provided similar services. Include contact names, addresses, and telephone numbers, if available.
- E. The proposed not-to-exceed cost for services for each Bid Item, including the Options and Alternates, using the attached Bid Form.
- F. All other items required in the submittal section of these specifications. Any other information deemed necessary by the proposing Contractor.
- G. Provide three (3) Copies of the bid proposal and one electronic copy in the bid envelope.

Submittal of a proposal shall serve as certification that the Contractor has full knowledge of the scope, nature, quality and quantity of the work to be performed, and the detailed requirements and conditions under which the work is to be performed.

11. GENERAL REQUIREMENTS

The successful proposing Contractor will be required to maintain insurance coverage for the duration of the contract period as outlined in the Request for Bids.

The successful proposing Contractor shall be prohibited from assigning or subcontracting the whole or any part of the contract without the prior written consent of the City of Florence.

The successful proposing Contractor and its employees and subcontractors will operate as independent contractors and will not be considered employees of the City of Florence.

12. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall be a licensed contractor in the City of Florence, prior to notice to proceed.

The Contractor will provide all necessary traffic control as it relates to this project.

The Contractor will be responsible for performance in accordance with the "Scope of Services".

The Contractor shall confine limits of disturbance to the areas required to perform the actual work, with least disturbance to adjacent areas.

Traffic lanes and sidewalks shall be open as described in the Work Progression section of these bid documents.

13. RESPONSIBILITIES OF THE CITY OF FLORENCE

No materials will be furnished by the City.

The City will provide a site for disposal of tree roots, asphalt pavement, concrete and soil that are removed, loaded, and hauled by the Contractor to the City Shop disposal site.

The City will provide initial property and tenant notifications related to this project.

The City will provide at least one city representative to be available on the project site for periodic inspections and to address questions that the Contractor may have.

14. INDEMNIFICATION

The Contractor agrees to indemnify and hold harmless the City of Florence, and its officers, employees, and representatives, from and against all liability, claims, demands, and expenses, including court costs and attorney fees, on account of any injury, loss, or damage which may arise out of or is in any manner connected with the work to be performed, if such injury, loss, or damage is caused in whole or in part by, or is claimed to be caused in whole or in part by the negligent act or omission, error, professional error, mistake, accident, or other fault of the Contractor, subcontractor of the Contractor, or any officer, employee, or agent of the Contractor.

15. INSURANCE

The Contractor agrees to procure and maintain in force during the term of the contract, at its own expense, the following coverage:

- A. Worker's Compensation insurance as required by the Labor Code of the State of Colorado and Employer's Liability Insurance.

B. Commercial General or Business Liability Insurance with minimum combined single limits of one million dollars (\$1,000,000 each occurrence, and one million dollars (\$1,000,000) general aggregate.

C. Automobile Liability Insurance with minimum combined single limits for bodily injury and property damage of not less than one million dollars (\$ 1,000,000) for any one occurrence, with respect to each of the Contractor's owned, hired, or non-owned vehicles assigned to or used in the performance of services for the City of Florence.

D. The successful proposing Contractor shall post Payment and Performance Bonds, each in the amount of one hundred percent (100%) of the Contract Price, with a corporate surety approved by the City required for the faithful performance of the contract as stipulated.

E. A Certificate of Insurance, with the City of Florence listed as an additional insured, shall be completed by the Contractor's insurance agent(s) as evidence that policies providing the required coverage, conditions and minimum limits are in full force and effect, and shall be subject to review and approval by the City of Florence prior to commencement of any services. The completed Certificate of Insurance will be filed with the City Clerk.

16. WORK PROGRESSION

At least one lane of traffic shall remain open at all times on all streets within the project area, unless otherwise approved by the City Manager. Two-way traffic shall be restored on all streets within the project area when work is completed each day.

Sidewalks at each intersection quadrant may be closed for up to 14 consecutive days during periods of intensive work at that intersection. Otherwise, sidewalks shall remain open to pedestrian use when work is not in progress at that intersection.

Contractor shall perform all work while keeping his work area of the site safe from intrusion from water, animals, and unauthorized persons. All work shall be protected from freezing and adverse weather.

The Contractor must repair all demolition performed in excess of that required, and repair all damage to remaining elements due to demolition, at no additional cost to the City.

If unanticipated mechanical, electrical, or structural elements which conflict with the intended function or design are encountered, the Contractor must investigate and measure both the nature and extent of the conflict. Submit sufficient written details in report to the City Manager to enable evaluation and response. Pending receipt of directive from City Manager, Contractor must re-arrange selective demolition or remodel schedule as necessary to continue overall job progress without delay.

17. CODES, PERMITS, AND STANDARDS OF QUALITY

Contractor is responsible for applying for, paying for, and obtaining all necessary permits and ensuring that all applicable codes are met. Fee for the required City of Florence Street Cut Permit shall be waived by the City.

The City adopted the March 28, 2005, edition of the "Standard Construction

Specifications and Standard Details for the City of Pueblo", with revisions, as the City's Street Standards.

18. COMPLETION

Contractor is responsible for final cleaning and debris removal. All surfaces and enclosed spaces shall be cleared of trash and debris. Exposed surfaces and interior of pipelines shall be cleaned of all excess caulk, overspray, and unintended foreign materials, and left fully functional for the intended purposes. All excess materials and debris shall be removed from the site and properly disposed of by the Contractor at his sole expense.

19. PAYMENTS

Contractor shall invoice City for work completed once per month. City shall pay approved invoice after deduction of ten (10) per-cent of each invoice as retainage. Retainage shall be released to Contractor 30-days after City issues Notice of Substantial Completion.

20. LIQUIDATED DAMAGES

The City, property owners, and the irrigation companies will likely suffer loss if the irrigation facilities are affected by this project are not fully functional prior to activation of the irrigation system. The City expects the irrigation system to be active. The irrigation system is not under the control or direction of the City.

If work is not substantially completed on or before, _____ the Contractor shall pay the City liquidated damages for delay, in the amount of two hundred and fifty (\$250.00) dollars for each day that work remains uncompleted after Work shall not _____ be considered substantially complete until all of the various streets have been completed to the owners satisfaction within the construction area are finished, and placed in full use and operation.

21. WARRANTY

The Contractor shall provide a one-year warranty from the date of final completion, as declared by the City, against faulty or defective materials or workmanship, and promptly repair or replace, at the Contractor's sole expense, any such defects.

BID FORM

BID SCHEDULE A -West Front Street

ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	UNIT COST	UNIT TOTAL
1	Mobilization/ Demo	1	LS		
2	Traffic Control		LS		
3	3" Mill and paving	61,200SqFT	LS		
4	8" inch curb head	1052 LF	LS		
5	surveyor		LS		
6	Painting/ striping	42	LS		
7	Patch back	1,122Ton	LS		

BID SCHEDULE A TOTAL PRICE

_____ (\$ _____)
(Use words) (Use Figures)

CONTRACT IDENTIFICATION AND NUMBER:

PROJECT NUMBER:O.023

THIS BID IS SUBMITTED TO: City of Florence
600 w 3rd street
Florence,
Colorado 81226

THIS BID IS SUBMITTED BY:

(CONTRACTOR)

1. The undersigned BIDDER proposed and agrees, if this Bid is accepted by City, to enter into an Agreement with CITY in the form included in the Contract Documents, for the Contract Price, within the Contract Time indicated in this Bid, and in accordance with the other terms and conditions of the Contract Documents.

2. BIDDER accepts all of the terms and conditions of the Invitation to Bid and Instructions to Bidders. Including, without limitation, those dealing with the disposition of the Bid Security. This Bid will remain subject to acceptance for thirty-five (35) days after the day of the Bid opening. BIDDER will sign and submit the Agreement with the Bonds and other documents required by the bidding requirements within fifteen (15) days after the date of CITY's Notice of Award. In submitting this Bid, BIDDER represents, as more fully set forth in the Agreement, that:

A. BIDDER has examined and carefully studied the Bidding Documents and the following Addenda receipt, all of which are hereby acknowledged:

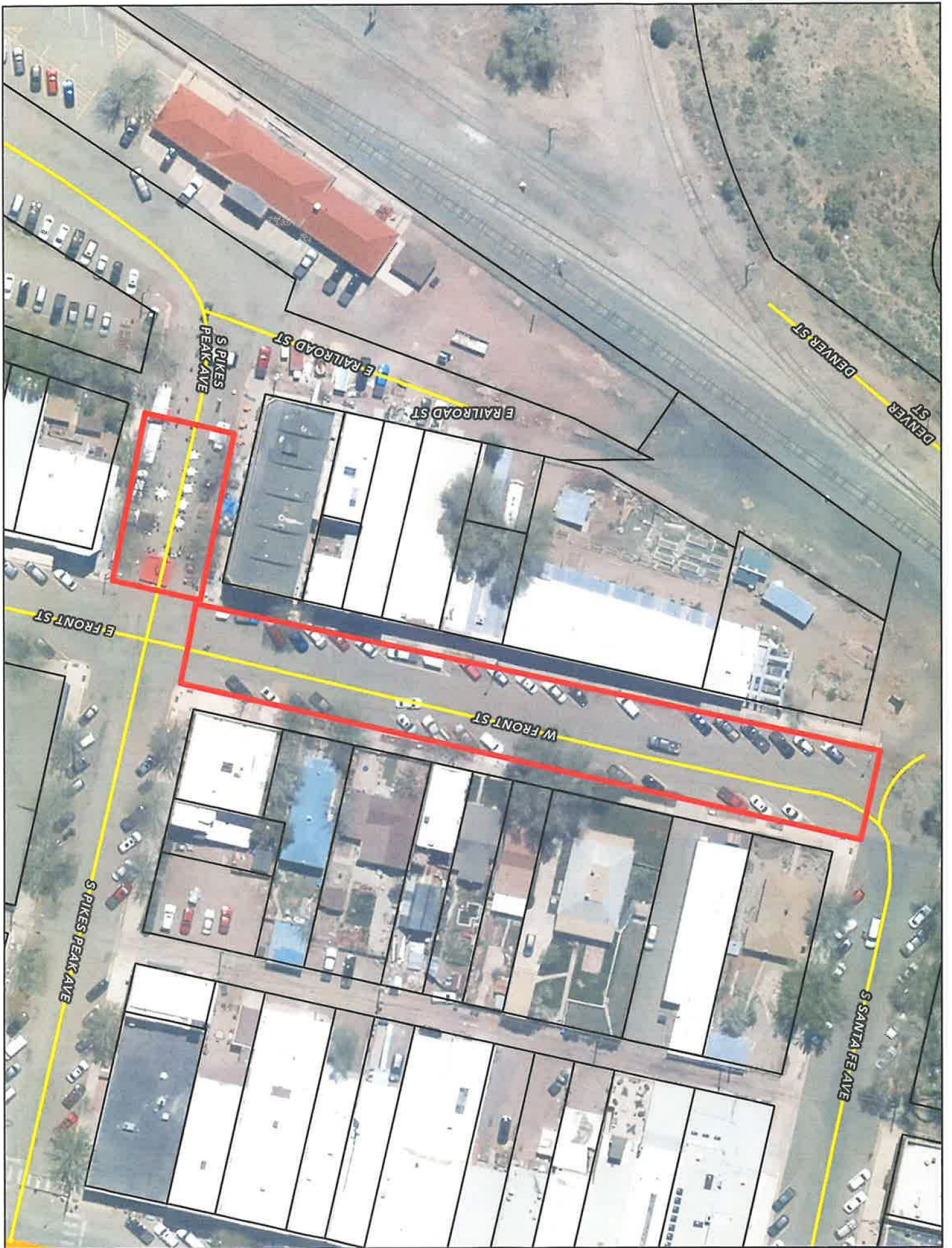
Number _____ Date _____

Scope of Work

1. Cold plane 3" inches in depth of 61,200 sqft of deteriorating asphalt surface. 95 ft in length of the 200 block of South Pikes Peak and 485 ft In length of W front street.
2. Place a 3"-inch compacted mat of hot bituminous for 61,200 sqft glass fibers to be added.
3. Remove and replace 1052 LF of 8"-inch curb head.
4. There are 6 driveway cuts and 1 small walking cut that must be placed to match existing driveways.
5. All pavement markings must be replaced.

Notes:

1. Saw curb where necessary
2. Remove and replace landscaping where necessary.
3. Provide own surveyor
4. West front does peak with in the roadway going east and west the place must be found to allow storm water to flow east and west on both sides of roadway.
5. No heavy trucks or machinery shall pass over or drive across a cement/ brick culvert in the 200 block of South Pikes Peak
6. The City of Florence will take all of the cold plane
7. Expansion joints need to be placed in a uniform matter
8. The color yellow will be used for the parking striping
9. All A.D.A ramps remain in project area
10. Remove any tree root that may prove to be a problem in the project area
11. Concreate sidewalks will be repaired on the south and north where it becomes damaged saw cut for uniform repair
12. Curb pan will be 6" inches of placed concrete
13. Contractor to provide traffic control
14. City employees will be delivering notices to the residents of the project area so that they may find alternative routes/ parking during the working dates.



DENVER ST

DENVER ST

E RAILROAD ST

E RAILROAD ST

S PIKES PEAK AVE

W FRONT ST

E FRONT ST

S PIKES PEAK AVE

S SANTA FE AVE

BID FORM

BID SCHEDULE B -Sunny Side Street

ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	UNIT COST	UNIT TOTAL
1	Mobilization/ Demo	1	LS		
2	Traffic Control		LS		
3	Surface preparation	10 Tons	LS		
4	Cape seal	1622 sqyd	LS		

BID SCHEDULE A TOTAL PRICE

_____ (Use words)

(\$ _____) (Use Figures)

CONTRACT IDENTIFICATION AND NUMBER:

PROJECT NUMBER: 0.023

THIS BID IS SUBMITTED TO: City of Florence
600 W 3rd Street
Florence, Colorado
81226

BID IS SUBMITTED BY:

(CONTRACTOR)

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- 2 BIDDER accepts all of the terms and conditions of the Invitation to Bid and Instructions to Bidders
Including, without limitation, those dealing with the disposition of the Bid Security. This Bid will remain subject to acceptance for thirty-five (35) days after the day of the Bid opening. BIDDER will sign and submit the Agreement with the Bonds and other documents required by the bidding requirements within fifteen (15) days after the date of CITY's Notice of Award. In submitting this Bid, BIDDER represents, as more fully set forth in the Agreement, that:
 - A. BIDDER has examined and carefully studied the Bidding Documents and the following Addenda receipt, all of which are hereby acknowledged:

Number

Date

Scope of work

1. Surface preparation — remove loose and failed pavement then fill with hot bituminous where approved by the city representative
2. Cape seal to be completed

Notes

1. City employees will be delivering notices to the residents of in the project area so that they may find alternative routes / parking during the working dates.

