



FLORENCE CITY COUNCIL
Regular Meeting Agenda
Monday, September 21, 2026, 6:30 PM

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<https://www.youtube.com/@CityofFlorenceCO>

1) CALL TO ORDER & PLEDGE OF ALLEGIANCE

City Council Chambers, 600 W. 3rd Street, Florence, CO 81226

2) ROLL CALL:

Mayor Wolfe
Councilman Vanhoutan
Councilman Stiefel
Councilwoman Stone
Councilman Mergelman
Councilwoman Gardner
Councilwoman MacKinnon

3) PUBLIC COMMENTS

Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion (three minutes).

4) CONSENT AGENDA

- a) Consider approving the minutes as written for the Regular City Council Meeting on September 8, 2026
- b) Consider approving City expenditures prepared on September 10, 2026, in the amount of \$50,343.69, on September 16, 2026, in the amount of \$102,522.35
- c) Consider authorization to enter into a multi-year contract for SAFE Evidence Management System.
- d) Consider approving the Special Events Permit for the Florence Elks Lodge #611
- e) Consider approving the Temporary Use Permit for the Florene Pioneer Museum
- f) Consider awarding a contract for the Water Department's Wireless Network Infrastructure Upgrade
- g) Consider authorizing the Mayor to enter into an Intergovernmental Agreement related to the School Resource Officer program with Fremont RE-2 School District
- f) Consider awarding a contract to Craig Addington Construction, Inc. for the Public Works breakroom project

5) NEW BUSINESS

- a) Consider adopting Resolution No. 11-2026, a Resolution establishing updated water tap fees and installation charges for the City of Florence, Colorado

6) COUNCIL REPORTS

- a) City Council Reports
- b) City Manager Report

7) ADJOURNMENT: Adjournment until the regular City Council Meeting
Monday, October 5, 2026.



FLORENCE CITY COUNCIL
Regular Meeting Minutes
Tuesday, September 8, 2026, 6:30 PM

Watch this meeting live on the City's YouTube channel at
<https://www.youtube.com/@CityofFlorenceCO>

1) CALL TO ORDER & PLEDGE OF ALLEGIANCE

City Council Chambers, 600 W. 3rd Street, Florence, CO 81226

Mayor Wolfe called the meeting to order at 6:32 p.m. with the Pledge of Allegiance.

2) ROLL CALL:

Mayor Wolfe	Present
Councilman Vanhoutan	Absent
Councilman Stiefel	Present
Councilwoman Stone	Present
Councilman Mergelman	Present
Councilwoman Gardner	Present
Councilwoman MacKinnon	Present

OTHERS PRESENT: City Clerk Cortlyne Huppe, City Manager Lori Cobler, City Attorney Dan Findlay, Planning Director Asley Fox, Water Superintendent Brandon Harris, Water Consultant Tom Piltingsrud, and Chief of Police Sean Humphrey.

3) PUBLIC COMMENTS

Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion (three minutes).

Tony Martinez- 337 Denver Street

Expressed concerns over weed management by the Union Pacific railroad tracks, and improving drainage and road grading within his neighborhood.

Big Bill- 1025 E 5th Street

Introduced himself as an American Legion District 7 representative and elaborated on his upcoming event for the Florence Veterans Home. He also sought additional resources through community partners including Florence Fire Protection District and RE-2 School District to assist in the event.

4) CONSENT AGENDA

- a) Consider approving the minutes as written for the Regular City Council Meeting on August 17, 2026
- b) Consider approving City expenditures prepared on August 20, 2026, in the amount of \$29,534.95, on August 26, 2026 in the amount of \$45,921.64, and on September 2, 2026 in the amount of \$43,858.67

Councilor Stone motioned to approve the Consent Agenda. Councilor Gardner seconded. With the Councilmembers voting in favor of the motion, the motion carried.

5) NEW BUSINESS

- a) Consider authorizing the City Manager to pursue grant funding and proceed with an RFP to execute the East Florence Water Association's Master Meter Replacement Project

Water Superintendent Brandon Harris explained the East Florence Water Association project. The initial project started with the replacement of a master meter, and then, with further discovery, resulted in the need for additional infrastructure to support the system and its customers. He explained that Staff was requesting the City Council's authorization to partner with EFWA to pursue grant funding (with repayment plan), to repair their system.

Councilor Mergelman confirmed with Superintendent Harris that the engineering, and labor would surpass Staff's skills and would require a Request for Proposal and professional contractors.

City Attorney Dan Findlay stated the agreement was not yet in place, but the City Council's authorization would allow Staff to solidify expectations prior to the project.

Councilor Mergelman motioned to authorize the City of Florence Water Department to proceed with the East Florence Water Association Master Meter Replacement Project RFP, authorize the City Manager and staff to pursue and accept applicable grant funding on behalf of the East Florence Water Association, and authorize the expenditure of municipal funds for the project on a full cost-reimbursement basis, contingent upon the execution of a binding reimbursement agreement with the East Florence Water Association prior to construction contract award.

Seconded by: Councilor Stone

6 Ayes

Motion Passed: 6 – 0

6) COUNCIL REPORTS

a) City Council Reports

Councilor Stiefel attended the City's Land Use Regulation Steering Committee meeting.

Councilor Mergelman attended FEDC, participated in the Historic Preservation flag parade, and thanked City crews for their work on Fall Clean Up.

Councilor Gardner mirrored sentiments for the City's Fall Clean Up.

Councilor Stone participated in the Historic Preservation flag parade with the Florence Archives and reported local organizations had begun downtown Christmas planning.

Councilor MacKinnon reminded Council of the upcoming Tour De Coal, and tavern talk events.

Mayor Wolfe attended Senior Coffee Chat, SOCO Start Up Week, Florence Farmers Market, and FCTC. He also supported the Fall Clean Up efforts, and Silvercliff in the dedication of their new playground.

b) City Manager Report

City Manager Lori Cobler thanked Historic Preservation for their flag parade. She then reported on the Sunny Side Street request for proposal, Pioneer Park bathroom vandalism, planned local abatements prior to Pioneer Day, continued Level 2 water restrictions, and the nominations of City directors for the local ASCEND leadership program. City Manager Cobler thanked Public works and the Water Department for their work on Fall Clean Up, and the recent water pipe break.

7) EXECUTIVE SESSION(S): IF NECESSARY

Pursuant to C.R.S. § 24-6-402(4)(a), (b), and (e), for a conference with the City Attorney, City staff, and City Council for the purpose of receiving legal advice on specific legal questions, determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators regarding:

SUMO Golf Course/ 5201 Gary Player Drive, Florence, CO 81226 - water rights, municipal utility service and billing, PUD compliance, and rights-of-way and access matters.

231 West Main Street, Florence, CO 81226 - potential real property acquisitions, land use strategy, and negotiating parameters.

621 North Pikes Peak Avenue, Florence, CO 81226- potential real property acquisitions, land use strategy, and negotiating parameters.

Councilor Stiefel motioned to enter into executive session at 7:12 p.m., Pursuant to C.R.S. § 24-6-402(4)(a), (b), and (e), for a conference with the City Attorney, City staff, and City Council for the purpose of receiving legal advice on specific legal questions, determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators regarding: SUMO Golf Course/ 5201 Gary Player Drive, Florence, CO 81226 - water rights, municipal utility service and billing, PUD compliance, and rights-of-way and access matters. 231 West Main Street, Florence, CO 81226 - potential real property acquisitions, land use strategy, and negotiating parameters. 621 North Pikes Peak Avenue, Florence, CO 81226- potential real property acquisitions, land use strategy, and negotiating parameters.

Seconded by: Councilor Gardner

6 Ayes

Motion Passed: 6 – 0

Attendees of the executive session were the City Council, the City Attorney, the City Manager, Tom Piltingsrud, and the Planning Director. The executive session adjourned at 8:23 p.m.

8) ADJOURNMENT: Adjournment until the regular City Council Meeting
Monday, September 21, 2026.

Councilor Stone motioned to adjourn the meeting. Councilor Gardner seconded. With all of the Councilmembers voting in favor of the motion, the motion carried.
Mayor Wolfe adjourned the City Council Meeting at 8:24 p.m.

CITY OF FLORENCE, CO

BY: _____
Steve Wolfe, Mayor

RESPECTFULLY SUBMITTED: _____
Cortlyne Huppe, City Clerk

Report Criteria:
Detail report type printed

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
122	MOHR'S	09/09/2026	0143103500	NAMEplates	1	09/09/2026	14.00	.00	14.00	47021	09/10/2026
Total 122:							14.00	.00	14.00		
193	GOBINS	AR5368583	0141503700	LEASE	1	09/01/2026	281.95	.00	281.95	47019	09/10/2026
Total 193:							281.95	.00	281.95		
245	KRASSA & MILLER, LLC	09/01/2026	0243707890	LEGAL FEES	1	09/01/2026	6,161.72	.00	6,161.72	47020	09/10/2026
Total 245:							6,161.72	.00	6,161.72		
1461	CITY OF CANON CITY	09/08/2026	0141105700	CML District 13 Meeting- L	1	09/08/2026	30.00	.00	30.00	47015	09/10/2026
Total 1461:							30.00	.00	30.00		
1718	BLACK HILLS ENERGY	0520289929	0143107540	STREET LIGHTS	1	08/31/2026	83.46	.00	83.46	20260809	09/03/2026
		0872425770	0243507640	NEW RAW WATER PUMP	1	09/02/2026	13,605.05	.00	13,605.05	20260810	09/08/2026
		2439373063	0243507600	MINNEQUA CANAL PUMP	1	09/02/2026	8,938.86	.00	8,938.86	20260810	09/08/2026
		2985218401	0140608510	CITY SHOP	1	09/02/2026	270.05	.00	270.05	20260810	09/08/2026
		3075375677	0145207830	QUARTZ PARK	1	09/02/2026	21.18	.00	21.18	20260810	09/08/2026
		5372636848	0243507620	W PUMP STATION	1	09/02/2026	406.64	.00	406.64	20260810	09/08/2026
		6887028421	0140608632	North Plant	1	09/02/2026	283.53	.00	283.53	20260810	09/08/2026
		7844257155	0243507650	RIVER Pump	1	09/02/2026	1,825.29	.00	1,825.29	20260810	09/08/2026
		8398746140	0143107540	STREET LIGHTS	1	08/31/2026	8.42	.00	8.42	20260810	09/03/2026
		8763452423	0143107540	STREET LIGHTS	1	08/31/2026	117.12	.00	117.12	20260809	09/03/2026
		8890269732	0145207830	PIONEER PARK	1	09/02/2026	158.80	.00	158.80	20260811	09/08/2026
		9423297176	0145207830	PAVILION	1	09/02/2026	37.43	.00	37.43	20260810	09/08/2026
		9740686534	0444151800	POOL	1	09/02/2026	362.36	.00	362.36	20260810	09/08/2026
Total 1718:							26,118.19	.00	26,118.19		
1805	ACORN PETROLEUM	AUGUST GA	0142104000	GASOLINE Police	1	08/01/2026	2,489.74	.00	2,489.74	47013	09/10/2026
		AUGUST GA	0143104000	GASOLINE - Streets	2	08/01/2026	1,151.38	.00	1,151.38	47013	09/10/2026
		AUGUST GA	0144204000	GASOLINE - Cemetery	3	08/01/2026	321.58	.00	321.58	47013	09/10/2026
		AUGUST GA	0145203900	GASOLINE - Parks	4	08/01/2026	367.72	.00	367.72	47013	09/10/2026
		AUGUST GA	0243707850	GASOLINE - Water	5	08/01/2026	1,481.97	.00	1,481.97	47013	09/10/2026

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1805:							5,812.39	.00	5,812.39		
1965	PRAIRIE MOUNTAIN medi	0000462350	0141107300	LEGAL PUBLICATIONS	1	08/31/2026	204.40	.00	204.40	47023	09/10/2026
Total 1965:							204.40	.00	204.40		
2194	Twin Enviro Services-Recy	1471094	0143204300	Clean Up Week- Fall	1	09/04/2026	1,253.01	.00	1,253.01	20260811	09/09/2026
Total 2194:							1,253.01	.00	1,253.01		
2693	CH2M Hill Engineers, Inc.	JULY 25 THR	0243707890	Task Order #2 Profession	1	09/09/2026	2,388.75	.00	2,388.75	47014	09/10/2026
Total 2693:							2,388.75	.00	2,388.75		
2871	Core & Main	Z084685 2.0	0243301000	Freight Cost	1	06/04/2026	30.00	.00	30.00	47016	09/10/2026
		Z639459	0243807940	sUPPLies	1	08/27/2026	560.82	.00	560.82	47016	09/10/2026
		Z659397	0243807940	sUPPLies	1	08/28/2026	725.20	.00	725.20	47016	09/10/2026
		Z671676	0243807940	sUPPLies	1	09/02/2026	993.32	.00	993.32	47016	09/10/2026
Total 2871:							2,309.34	.00	2,309.34		
2882	Fiber Platform, LLC	SI-26-075777	0142105000	Ethernet Access PD	1	09/07/2026	710.02	.00	710.02	47018	09/10/2026
Total 2882:							710.02	.00	710.02		
3110	Old School Concrete & Re	HUSKY PAR	0145205000	HUSKY PARK PROJECT	1	08/03/2026	2,400.00	.00	2,400.00	47022	09/10/2026
		HUSKY PAR	0145207850	HUSKY PARK 150/250 PR	2	08/03/2026	1,050.00	.00	1,050.00	47022	09/10/2026
Total 3110:							3,450.00	.00	3,450.00		
3289	Darren Jones	09/08/2026	0144107650	741 North Robinson	1	09/08/2026	277.00	.00	277.00	47017	09/10/2026
		09/08/2026	0144107650	Johnson Street, Hill top	2	09/08/2026	442.00	.00	442.00	47017	09/10/2026
		09/08/2026	0144107650	Rail Road Track (Denver St	3	09/08/2026	217.00	.00	217.00	47017	09/10/2026
		9/09/2026	0144107650	End of Canfield	1	09/09/2026	473.00	.00	473.00	47017	09/10/2026
		9/09/2026	0144107650	End of Denver Street/ City	2	09/09/2026	142.00	.00	142.00	47017	09/10/2026
Total 3289:							1,551.00	.00	1,551.00		
3302	Utility Notification Center of	118990	0141105600	Credit on check 46232	1	08/23/2026	7.90-	.00	7.90-	47024	09/10/2026

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		226080400	0141105600	4th billing tier annual asses	1	08/31/2026	66.82	.00	66.82	47024	09/10/2026
Total 3302:							58.92	.00	58.92		
Grand Totals:							50,343.69	.00	50,343.69		

Report Criteria:
Detail report type printed

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Detail report type printed

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
201	ATMOS ENERGY	3016435394	0140608751	MUNI CENTER	1	09/10/2026	291.94	.00	291.94	202608133	09/16/2026
		3016936816	0243607710	Filtration Plant	1	09/10/2026	115.72	.00	115.72	202608132	09/16/2026
		3078310474	0444151900	pool	1	09/10/2026	59.06	.00	59.06	202608127	09/16/2026
Total 201:							466.72	.00	466.72		
274	MASTER PRINTERS	2227	0144003500	ADMIN	1	09/07/2026	136.78	.00	136.78	47030	09/16/2026
Total 274:							136.78	.00	136.78		
923	ALSCO	LDEN333713	0143102000	UNIFORM RENTAL	1	08/26/2026	237.45	.00	237.45	47025	09/16/2026
		LDEN334058	0143102000	UNIFORM RENTAL	1	09/02/2026	237.45	.00	237.45	47025	09/16/2026
		LDEN334406	0140608750	MATS	1	09/09/2026	75.72	.00	75.72	47025	09/16/2026
Total 923:							550.62	.00	550.62		
1718	BLACK HILLS ENERGY	1645566418	0243557650	2 MG TANK	1	09/08/2026	22.07	.00	22.07	202608113	09/16/2026
		1944485829	0145207830	RIVER PARK	1	09/11/2026	84.50	.00	84.50	202608130	09/16/2026
		2010553787	0243557693	BULK WATER STATION	1	09/08/2026	31.18	.00	31.18	202608120	09/16/2026
		2273109055	1446602600	CONCESSION STAND	1	09/08/2026	47.58	.00	47.58	202608112	09/16/2026
		4125488554	0243557670	SOUTH PLANT	1	09/08/2026	250.39	.00	250.39	202608115	09/16/2026
		4240921842	0143107540	STREET LIGHTS	1	09/08/2026	1,016.14	.00	1,016.14	202608124	09/16/2026
		4388081497	0145207830	SKATE PARK	1	09/08/2026	108.38	.00	108.38	202608116	09/16/2026
		4402785897	0140608753	MUNI ANNEX	1	09/08/2026	55.01	.00	55.01	202608125	09/16/2026
		4905461526	0143107540	STREET LIGHTS	1	09/08/2026	1,156.75	.00	1,156.75	202608118	09/16/2026
		5427493790	0145207830	TRIANGLE PARK	1	09/08/2026	21.18	.00	21.18	202608114	09/16/2026
		5509677786	1446602600	WILCOX LIGHTS	1	09/08/2026	42.36	.00	42.36	202608117	09/16/2026
		5796648483	0140608751	MUNI CENTER	1	09/08/2026	3,570.10	.00	3,570.10	202608119	09/16/2026
		6649764712	0243557660	S RESERVOIR PUMP	1	09/08/2026	20.59	.00	20.59	202608123	09/16/2026
		7296507422	0243557690	NEWLIN CABIN	1	09/08/2026	104.80	.00	104.80	202608122	09/16/2026
		7723236321	0243557675	NEW SOUTH PLANT	1	09/08/2026	11,645.45	.00	11,645.45	202608121	09/16/2026
		9725605064	0145207830	LIONS PARK	1	09/08/2026	24.08	.00	24.08	202608126	09/16/2026
Total 1718:							18,200.56	.00	18,200.56		
2194	Twin Enviro Services-Recy	1396847	0143203500	Recycling Services	1	08/31/2026	61.16	.00	61.16	202608128	09/14/2026

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 2194:							61.16	.00	61.16		
2219	CHARTER COMMUNICATI	1726308010	0141505050	INTERNET SERVICE	1	09/07/2026	1,212.66	.00	1,212.66	202608129	09/14/2026
Total 2219:							1,212.66	.00	1,212.66		
2341	CRCA	2026-080295	0142305200	Quarterly Billing	1	09/10/2026	63,296.27	.00	63,296.27	47028	09/16/2026
Total 2341:							63,296.27	.00	63,296.27		
2614	Amnet Inc.	20006	0142105050	new cameras	1	09/14/2026	2,754.56	.00	2,754.56	202608131	09/16/2026
Total 2614:							2,754.56	.00	2,754.56		
2871	Core & Main	Z691485	0243807950	Plpe Supplies	1	09/10/2026	520.00	.00	520.00	47027	09/16/2026
		Z691684	0243807950	Plpe Supplies	1	09/10/2026	3,762.18	.00	3,762.18	47027	09/16/2026
Total 2871:							4,282.18	.00	4,282.18		
3051	CivicPlus, LLC	388495	0141505050	website	1	09/14/2026	3,124.80	.00	3,124.80	47026	09/16/2026
Total 3051:							3,124.80	.00	3,124.80		
3169	VIVID ENGINEERING GR	D2621291-1	0143107560	Project Manager Services	1	09/11/2026	325.00	.00	325.00	47033	09/16/2026
Total 3169:							325.00	.00	325.00		
3171	PVS DX INC.	737003083-2	0243458510	Sodium Hypo 10%	1	09/09/2026	7,695.68	.00	7,695.68	47032	09/16/2026
Total 3171:							7,695.68	.00	7,695.68		
3307	Daylight 2 Dusk Carwash	JULY AND A	0348702150	PD Car Wash	1	08/31/2026	135.52	.00	135.52	47029	09/16/2026
Total 3307:							135.52	.00	135.52		
3329	Melanie Pfeffer	08/27/2026	0141205700	CMCA Training Perdiem	1	09/03/2026	279.84	.00	279.84	47031	09/16/2026
Total 3329:							279.84	.00	279.84		

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Grand Totals:							102,522.35	.00	102,522.35		

Report Criteria:
Detail report type printed

COUNCIL ACTION FORM

MEETING DATE: SEPTEMBER 21, 2026

STAFF CONTACT: CHIEF OF POLICE SEAN HUMPHREY

Agenda Item: Consider authorization to enter into a multi-year contract for SAFE Evidence Management System

Department: Police Department

Staff Recommendation:

Staff recommends authorization to enter into a multi-year contract for a new (R.M.S.) evidence management system for the police department's law enforcement use.

Background/Description of Item:

The Records Management System (R.M.S.) evidence module provides comprehensive, automated support for the entire evidence lifecycle. Key capabilities include:

- Automated notifications to case officers and investigators when case reviews are required for upcoming dispositions.
- Escalation alerts to command staff when required reviews are not completed by the established deadline.
- Evidence unit notifications when items become eligible for release or disposal.
- Fully configurable inventory and audit reports tailored to agency-specific policies and operational parameters.

Every component of the system is fully customizable to meet the unique needs of the agency. By streamlining evidence handling, documentation, and disposition processes, the system significantly reduces labor hours, improves accuracy, and supports long-term organization and accountability.

**Similar to the City's contract with Caselle and RMMI, the selected system requires multi-year contract approval by City Council.*

Financial Impact:

The total quoted cost for the SAFE Evidence Management System is \$9,950.00, which includes system implementation and configuration.

The annual license fee for two concurrent users is \$8,480.00.

Attachments:

- Quote and cost estimate documentation from Tracker Products.

Suggested Motion:

Motion to authorize the City Manager to enter into a multi-year contract for a new (R.M.S.) evidence management system for the police department's law enforcement use.



Quote

QUO-006077

Tracker Products LLC

PO Box 1026
Florence, Kentucky
41022
U.S.A

Bill To
Florence Police Department (CO)
600 West 3rd Street
Florence, CO
81226

Quote Date : 03 Sep 2026
Expiry Date : 30 Sep 2026
Sales person : Tyler Jester

#	Item & Description	Qty	Rate	Amount
1	SAFE 'Cloud Based' CAL License TP-S-CB-CAL - Hosted in AWS Gov-Cloud; Annual SAFE License includes 250GB of cloud storage per license. Licenses are classified as Software as a Service (SaaS), which are billed as an annual subscription fee per license. Annual license fee includes full software features, complete data hosting and backup in Gov-Cloud, unlimited access to online resources, customer support for admins, system maintenance updates, and new-feature developments.	2.00 Each	4,240.00	8,480.00
2	Mobile App for IOS and Android TP-S-MA Clients can download the IOS application and login with their credentials to perform transactions. Access to the system through the mobile application is based on your agency's purchased CAL and accessing the system uses an available license.	1.00 Each	0.00	0.00
3	ZD421 Thermal Transfer Printer Item #ZD4A042-301E00EZ ZEBRA AIT, PRINTER, ZD421, THERMAL TRANSFER PRINTER (74/300M), 203 DPI, USB, USB HOST, ETHERNET, BTLE5, US CORD, EZPL	1.00 Each	875.00	875.00
4	LABEL-4x3 GK420, ZD420, ZD421 (CASE) Item #TTL4030P4 THERMAMARK, CONSUMABLES, PAPER LABEL, THERMAL TRANSFER, 4" X 3", 1" CORE, 4" OD, 500 LABELS PER ROLL, PERFORATED, OEM 800240-305, 12 rolls per case, priced per CASE	1.00	0.00	0.00
5	Ink - GK420, ZD420, ZD421 (CASE) Item#03200G511007 ZEBRA, CONSUMABLES, 3200 WAX/RESIN RIBBON, 110MM X 74M, 4.3" X 244', 0.5" CORE, 12 ROLLS PER CASE, PRICED PER CASE	1.00 Box	0.00	0.00
6	DS2278 Wireless Scanner Kit Item #-DS2278-SR7U2100PRW Zebra EVM, DS2278, 2D IMAGER, STANDARD RANGE CORDLESS SCANNER, USB KIT WITH PRESENTATION CRADLE, INCLUDES DS2278-SR00007ZZWW, CBA-U21-S07ZBR, CR2278-PC10004WW, BLACK	1.00 Each	595.00	595.00

Purchase Orders should be sent to billing@trackerproducts.com.
For additional license requests, email billing@trackerproducts.com

#	Item & Description	Qty	Rate	Amount
7	Shipping	1.00 Box	0.00	0.00
8	Professional Services - Training Client Training virtually led by dedicated Tracker Client Success team member. *Up to 6 hours of training are included,*	1.00 Quantity	0.00	0.00
9	Sales Tax Notification This quote may contain sales tax information. Your agency / this order will be charged applicable sales tax unless you provide documentation that will exempt you from sales tax OR our accounting department already has your exemption on file. Taxes will be charged based on your local, state, and federal tax laws.	1.00 Each	0.00	0.00
10	Systems Integration Statement This quote does not account for any custom development, import of 3rd party data, or effort required for integration of any 3rd party system (Unless it is already addressed within this estimate.).	1.00 Box	0.00	0.00
			Sub Total	9,950.00
			Total	\$9,950.00

COUNCIL ACTION FORM

MEETING DATE: SEPTEMBER 21, 2026

STAFF CONTACT: CORTLYNE HUPPE, CITY CLERK

Agenda Item: Consider approving the Special Events Permit for the Florence Elks Lodge #611

Department: Administration

Staff Recommendation:

Approve the Special Events Permit for the Florence Elks Lodge #611, as presented.

Background/Description of Item:

The Florence Elks Lodge #611 requests its annual Special Events Permit for their 2026 calendar of events.

The 2026 events are proposed to take place on/at:

- 4:00 PM – 8:00 PM, September 25, 2026
- 11:00 AM – 8:00 PM, September 26, 2026
- 1:00 PM – 4:00 PM, November 26, 2026

The Florence Elks Lodge #611 will be well within its annual permitted SEP dates: 8/15 dates.

The applicant has paid the requested fees and all supporting documentation has been submitted. With the Council's approval, this item is ready to be sent to the Department of Revenue Liquor Enforcement Division.

Financial Impact:

The City fee for this application is \$100.00.

Attachments:

- Special Events Permit Application
- Proposed Liquor Boundary/Maps

Suggested Motion:

Approve the Special Events Permit for the Florence Elks Lodge #611, as presented.

copy 8/31/26
Departmental Use Only *Turned in*

Application for a Special Events Permit

Liquor Permit Number (Do Not Fill Out)

05-02444-0001

In order to qualify for a Special Events Permit, You **Must Be a Qualifying Organization Per 44-5-102 C.R.S. and One of the Following (See back for details.)**

- ☐ Social ☐ Athletic ☐ Philanthropic Institution
☐ Fraternal ☐ Chartered Branch, Lodge or Chapter ☐ Political Candidate
☐ Patriotic ☐ National Organization or Society ☐ Municipality Owned Arts Facilities
☐ Political ☐ Religious Institution ☐ Chamber of Commerce
- 9/21 Meeting*

LIAB Type of Special Event Applicant is Applying for:

- 2110 ☐ Malt, Vinous And Spirituous Liquor \$25.00 Per Day
2170 ☐ Fermented Malt Beverage \$10.00 Per Day

Name of Applicant Organization or Political Candidate

Florence Elks #611

State Sales Tax Number (Required)

84-0146942

Mailing Address of Organization or Political Candidate

P.O. BOX 662

City

Florence

State ZIP Code

CO 81226

Address of Place to Have Special Event

131 E FRONT ST.

City

Florence

State ZIP Code

CO 81226

Authorized Representative of Qualifying Organization or Political Candidate

Karla Alverhoff

Date of Birth (MM/DD/YY)

[REDACTED]

Phone Number

[REDACTED]

Authorized Representative's Mailing Address (if different than address provided in Question 2.)

[REDACTED]

City

Canon City

State ZIP Code

CO 81212

List Below the Exact Date(s) for Which Application is Being Made for Permit

Date

September 25, 26

From:

4:00am

To:

8:00pm

Date

From:

To:

Date

September 26, 26

From:

11:00

To:

8:00

Date

From:

To:

Date

November 26

From:

1:00pm

To:

4:00pm

Date

From:

To:

Date

From:

To:

Date

From:

To:

Date

From:

To:

Date

From:

To:

Date

From:

To:

Date

From:

To:

Date

From:

To:

Date

From:

To:

Date

From:

To:

Date

From:

To:

Event Manager

Barbara Botulis

Date of Birth (MM/DD/YY)

[REDACTED]

Phone Number

[REDACTED]

Event Manager Home Address

[REDACTED]

City

Wetmore

State

ZIP Code

CO

81

Email Address of Event Manager

batulisbarbaca@gmail.com

1. Is the place to have the Special Event located on State-owned property?

☐ Yes ☒ No

2. Has Applicant Organization or Political Candidate been issued a Special Event Permit this Calendar Year?

☒ No ☒ Yes, How many days?

5 DAYS

3. Is the premises for which your event is to be held currently licensed under the Colorado Liquor or Beer codes?

☐ No ☒ Yes, License Number

05-02444-0001

4. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed?

☒ Yes ☐ No

5. For Chambers of Commerce - Each member who holds a retail establishment permit attests they are not exercising the privileges of the retail establishment permit for the duration of the SEP days.

☐ Yes ☒ No

6. For Chambers of Commerce - Please list all members participating in the SEP.

Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Title

Treasurer

Signature

Karalukerhoff

Date (MM/DD/YY)

8/31/26

Report and Approval of Local Licensing Authority (City or County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.

Therefore, this Application is Approved.

Local Licensing Authority (City or County)

05-02444-0001

Telephone Number of City/County Clerk

☐ City ☐ County

Title

Signature

Date (MM/DD/YY)

Do Not Write in this Space - For Department of Revenue Use Only

Liability Information

License Account Number

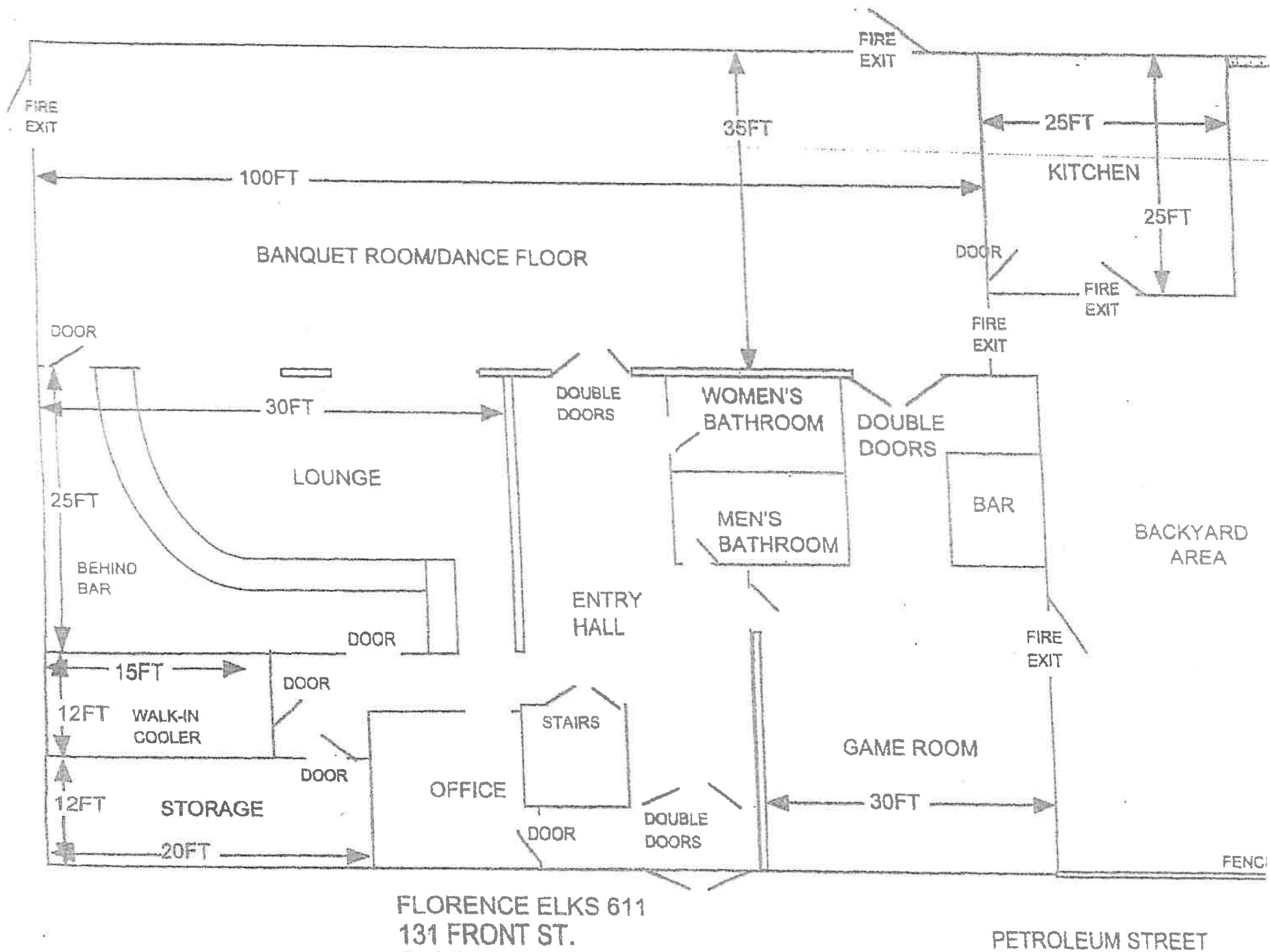
Liability Date

State

Total

-750 (999) \$

.00



COUNCIL ACTION FORM

MEETING DATE: SEPTEMBER 21, 2026

STAFF CONTACT: CORTLYNE HUPPE, CITY CLERK

Agenda Item: Consider approving the Temporary Use Permit for the Florence Pioneer Museum

Department: Administration

Staff Recommendation:

Approve the Temporary Use Permit for the Florence Pioneer Museum, as presented

Background/Description of Item:

The Florence Pioneer Museum has submit a Temporary Use Permit in anticipation of a "Cemetery Saunter" event.

The Temporary Use Permit lists the following dates/times:

- October 16, 2026, Union Highland Cemetery 6:30 PM to 8:00 PM
- October 17, 2026, Union Highland Cemetery 6:30 PM to 8:00 PM
- October 23, 2026, Union Highland Cemetery 6:30 PM to 8:00 PM
- October 24, 2026, Union Highland Cemetery 6:30 PM to 8:00 PM

Specific information regarding the proposed special use of Union Highland Cemetery is outlined in the attached map and supporting documents for your review.

Upon Council approval, these details will be formally coordinated with the Public Works Department and the Florence Police Department to ensure proper implementation, traffic management, and public safety throughout the duration of the event.

Financial Impact:

None

Attachments:

- Temporary Use Permit & Supporting Documentation

Suggested Motion:

Approve the Temporary Use Permit for the Florence Pioneer Museum, as presented.

Florence Pioneer Museum & Research Center

100 East Front Street – P.O. Box 131

Florence, CO 81226

719.784.1904

www.florencepioneermuseum.org

Est. 1964

CEMETERY SAUNTER

October 16/17 and 23/24, 2026

- 1) Application enclosed
- 2) Fees: we are requesting a waiver of fees as this year's event is part of the 150/250 Sesquisesemiquincentennial Celebration
- 3) FPM is in good standing with the City
- 4) Site plan attached
- 5) Insurance provided
- 6) Petition attached—NOTE: all inhabitants in vicinity are deceased so signatures are unavailable
- 7) No alcohol
- 8) Emergency plan includes the Florence Fire Protection District's notification
- 9) No temporary structures are set up
- 10) No Cemetery water needed
- 11) Electric cord would be nice to use if electricity is available (for coffee pot) since we're
- 12) Currently looking for a generator to use
- 13) We will provide our own trash receptacles



TEMPORARY USE PERMIT APPLICATION

City of Florence
600 W. Third Street
Florence, CO 81226
www.cityofflorenceco.gov

REQUEST TO USE PUBLIC RIGHT-OF-WAY OR REQUEST FOR SPECIAL EVENT ON PUBLIC PROPERTY

All applications require City Council approval and must be submitted 30 days prior to the event date.

Fee _____
Permit No. _____

APPLICANT INFORMATION

Name(s) Friends of the Museum
Contact Gayle MacKinnon
Address 100 E. Front St - PO Box 131
City Florence State CO Zip 81226
Phone 719.784.1904 Email Florencehistory@charter.net

EVENT COORDINATOR INFORMATION (If different from applicant, contact must be reachable on event day.)

Name(s) Same as above
Contact _____
Address _____
City _____ State _____ Zip _____
Phone _____ Email _____

SITE INFORMATION

Facilities to be utilized Union Highland Cemetery
Property Address 791 Arrowhead Dr. Current Land Use Cemetery

USE SPECIFICATIONS

Type of Use/Activities to Take Place walk through cemetery
Name of Event Cemetery Saunter
Days and Hours of Operation Oct 16, 17, 23, 24
Starting Date/Time 6:30 pm Ending Date/Time 8 pm
Include time needed for setup and cleanup
Anticipated # of attendees 80 Anticipated # of workers/volunteers 12
Cost of attendance \$20 Anticipated # of vendors 0

SIGNATURE

I/We, am/are the applicant for use of the aforementioned property. By execution of my/our signature, I/we do hereby officially apply for a temporary use permit as indicated above.

Signature: Gayle MacKinnon Date 9-8-26

Florence Pioneer Museum & Research Center

100 East Front Street – P.O. Box 131

Florence, CO 81226

719.784.1904

www.florencepioneermuseum.org

Est. 1964

CEMETERY SAUNTER

October 16/17 and 23/24, 2026

Request Fee Waived

This year we are asking that the fee for Facility Use be waived as the Cemetery Saunter is continuation of the 150/250 Sesquicentennial Celebration. The individuals highlighted on this year's saunter have all experienced one of the seven topics covered during the Tavern Talk presentations.



Gayle MacKinnon, Director



AFFIDAVIT OF APPLICATION

I, Gayle MacKinnon am authorized to represent and bind the above listed applicant, and certify as follows:

1. That the information contained in this Special Event Application is true and correct to the best of my knowledge.
2. That the applicant, has read, understands and agrees to comply with the rules and regulations governing the proposed special event as set forth by the City of Florence.
3. To comply with all other laws, rules, regulations and requirements of the City, County, State, and Federal governments, and any other applicable entity which may pertain to or govern the use of the event venue and the overall conduct of the special event.
4. The applicant acknowledges that the acceptance of any plans required as a part of the Special Event Application does not constitute an approval or an acknowledgment by the City or the adequacy of the information contained in the plans.
5. To pay all applicable fees and/or taxes, and understands that the payment of any such taxes shall not reduce any consideration paid to the City pursuant to this special event or any other related permit.
6. I/We acknowledge that special events are required to meet all listed regulations and are the responsibility of the applicant.
7. Cancellations requested less than 15 days prior to the event will lose 50% of the deposit. Cancellations requested less than 7 days prior to the event will not receive a refund. The requests for refunds will be considered on an individual basis. Refunds will not be issued due to weather conditions existing on your event date.
8. I/We acknowledge that the Event Coordinator must be on-site of the event at ALL times.

SIGNATURE

I/We, am/are the applicant for use of the aforementioned property. By execution of my/our signature, I/we do hereby officially apply for a temporary use permit as indicated above.

Signature: Gayle MacKinnon Date 9-8-26

Print Name of organization contact: _____

UNION HIGHLAND CEMETERY



Friday & Saturday, October 16 & 17 and Friday & Saturday, October 23 & 24 – 6:30 to 8:00 p.m.

PETITION FOR TEMPORARY USE APPLICATION

I, N/A, do hereby state that I am an adjacent property owner or tenant of the subject location, and support the application submitted by the applicant below:

Cemetery Saunter

Signature

Printed Name of owner or tenant

Address

1. All inhabitants are deceased
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

SIGNATURE OF CIRCULATOR:

Signature:

Shae Kinnon

Date

9-8-26

Florence Pioneer Museum & Research Center

100 East Front Street – P.O. Box 131

Florence, CO 81226

719.784.1904

www.florencepioneermuseum.org

Est. 1964

CEMETERY SAUNTER

October 16/17 and 23/24, 2026

EMERGENCY PLAN

The Saunter includes volunteers who will accompany the tour guide as the guests walk through the cemetery. All volunteers carry cell phones, and all people are asked to bring a flashlight. The Florence Fire Protection District has been informed of this activity in case of emergency. This year only one evening is doubled up with a football game and the Chief has assured us that this will not be a problem if they are needed. The route of the tour is lit with solar lights, and the route limits walking among the cemetery headstones.

COUNCIL ACTION FORM

MEETING DATE: SEPTEMBER 21, 2026

STAFF CONTACT: BRANDON HARRIS

Agenda Item: Consider awarding a contract for the Water Department's Wireless Network Infrastructure Upgrade

Department: Water Department

Staff Recommendation:

Staff recommends awarding a contract for the Wireless Network Infrastructure Upgrade project to Talos Technologies in the amount of \$75,901, and authorize the city manager to execute all necessary contract documents.

Background/Description of Item:

The City of Florence issued a Request for Proposals (RFP) for a system-wide municipal wireless network infrastructure upgrade to improve communications between water department facilities and remote sites. The project includes the design, installation, testing, and integration of a new wireless communication system that will serve as the primary communication path for SCADA, controls, and future security infrastructure, while maintaining the existing 900 MHz radio system as an automatic backup communication path.

The existing radio communication system has become outdated and increasingly unreliable, resulting in communication dropouts between facilities. The proposed upgrade will improve reliability, increase bandwidth capacity, support future security improvements such as remote cameras, and enhance operational resilience through automatic communication failover capabilities.

A mandatory pre-bid meeting was held on August 25, 2026, and four firms attended. The RFP was publicly advertised, and proposals were due September 3, 2026. Talos Technologies was the only firm to submit a proposal. Staff reviewed the proposal and determined that it met all mandatory requirements of the RFP and represented the best value and greatest benefit to the City.

Talos Technologies has prior experience working with the City's SCADA software, network, and communications infrastructure and proposed a complete turnkey solution, including equipment, installation, testing, documentation, training, and integration with the City's existing operational technology and security systems.

Financial Impact:

The total not-to-exceed contract amount is \$75,901, which includes all labor, materials, equipment, installation, testing, documentation, and training.

This project was included in the 2026 Capital Improvement Program (CIP) budget with a total allocation of \$90,000. The proposed contract amount is approximately \$14,099 below the approved budget.

Attachments:

- Request for Proposal- Talos Technologies

Proposed Council Motion:

Award a contract to Talos Technologies for the Municipal Wireless Network Infrastructure Upgrade project in the amount of \$75,901, and authorize the city manager to execute the necessary contract documents.

REQUEST FOR PROPOSALS

City of Florence Municipal Wireless Network Infrastructure Upgrade

Response Prepared by:

TALOS TECHNOLOGIES

PO Box 620053

Littleton, CO 80162

(844) 771-7235 | info@talostechsystems.com

Submitted to:

City of Florence

600 West 3rd Street

Florence, CO 81226

Attn: Cortlyne Huppe, City Clerk

Submission Date: September 3, 2026

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Transmittal Letter

September 3, 2026

City of Florence
Attn: Cortlyne Huppe, City Clerk
600 West 3rd Street
Florence, CO 81226

Re: City of Florence Municipal Wireless Network Infrastructure Upgrade Proposal Submission

Dear Ms. Huppe and Members of the Selection Committee:

Thank you for the opportunity to submit a proposal for the City of Florence Municipal Wireless Network Infrastructure Upgrade. We are grateful for the trust the City has extended to us on prior engagements, and we recognize that trust is something to be re-earned with every project. This proposal is our best effort to do that.

Talos Technologies brings a deep working knowledge of your treatment plant, control systems, network infrastructure, and security posture. Our Principals, Jackson Moyers and Christopher Jeffries, bring nearly a decade of experience working with the City of Florence, including engagements predating the founding of Talos Technologies. Since Talos Technologies was founded in 2024, we have executed the OT and IT network segmentation and SCADA firewall deployment, provided the ongoing Managed Security Services for the City's OT environment, and authored the RF Path Survey supplied with this RFP as the design baseline. That accumulated familiarity means the design decisions in this proposal are grounded in the specific realities of your facilities, which reduces project discovery and coordination risk.

The design responds directly to the survey findings. Two sector antennas at the West Tank correct the coverage geometry that limited East Tank and Upper Airport during testing. A private cellular link at Lower Airport routes around the tree line that blocks the 5 GHz path. Managed switches at each site prepare the network for the City's planned camera additions without requiring a redesign. The existing 900 MHz radios remain in place as automatic backup for the controls network.

We appreciate the confidence the City has placed in our team, and we are committed to delivering this project with the same technical rigor and accountability that have defined our work with Florence to date. We look forward to the opportunity to continue that work.

Sincerely,



Jackson Moyers

Principal, Talos Technologies

Firm Description

Talos Technologies

Talos Technologies is an engineering and technical services firm focused on the systems that connect and protect industrial operations. Our work spans industrial networking, wireless communications, OT cybersecurity, SCADA infrastructure, and industrial automation. We work primarily in municipal and public infrastructure environments where these systems have to operate together and where changes must be made without disrupting ongoing operations.

The firm was structured around the range of disciplines an industrial system requires. Our Principals bring experience in industrial automation, RF and spectrum management, network architecture, electrical and mechanical engineering, and OT cybersecurity. That lets us work across the major layers of an industrial system, from the physical communications path and field equipment through the network, security infrastructure, and control system.

Our projects are built around existing infrastructure rather than idealized greenfield environments. We evaluate what is already in service, identify the operational and technical constraints, and design the solution around them. That approach is particularly important in OT environments, where legacy equipment, remote facilities, communications limitations, and operational continuity are part of the engineering problem.

Company Facts

- **Founded:** 2024
- **Employees:** 3
- **Office:** Littleton, Colorado
- **Personnel available for this engagement:** Christopher Jeffries, Jackson Moyers
- **Business structure:** LLC

What We Do

- Industrial and municipal wireless design across licensed and unlicensed bands, including 5 GHz, 900 MHz ISM, VHF and UHF, and private cellular
- SCADA transport and telemetry across mixed radio and cellular environments
- Operational Technology cybersecurity, including network segmentation, monitoring, endpoint protection, and incident response
- Industrial network architecture built on the Fortinet security ecosystem
- RF and network engineering design and consulting
- Compliance alignment with NIST CSF, ISA/IEC 62443, AWWA G430, EPA Emergency Response Plan Section 3.2, and Colorado HB 18-1128

Technology and Industry Relationships

Talos maintains authorized partnerships with Fortinet and Proxim Wireless, and established platform relationships with Veeam, Wasabi, Cloudflare, Verizon Wireless, T-Mobile, and Axis Communications. These relationships give us access to the equipment, support, and technical resources our clients require across their industrial and IT environments.

Key Staff — Christopher Jeffries, Principal

Role on this project: Lead Network and Security Engineer. Fortinet ecosystem, MSSP integration; primary point of contact for the City of Florence.

Contact: (720) 249-7247 | cjeffries@talostechsystems.com

Education

- B.S. Mechanical Engineering, Metropolitan State University of Denver, 2015
- B.S. Electrical Engineering, Metropolitan State University of Denver (Minor: Computer Science)

Certifications and experience

- Certified Ethical Hacker (CEH); CPENT / LPENT; CISSP in progress
- Safety: CPR, NFPA-70E, Confined Space, Tower Climbing & Rescue
- 13+ years of industrial automation, ICS security, and network architecture

Project-Relevant Qualifications

- Industrial network architecture supporting PLC, SCADA, HMI, telemetry, and other operational technology systems
- Design and implementation of FortiGate and FortiSwitch infrastructure in industrial and municipal environments
- OT/IT network segmentation, firewall deployment, security monitoring, and integration with managed security services
- SCADA server, HMI, virtualization, storage, and backup infrastructure supporting continuously operating municipal facilities
- Experience integrating network infrastructure with existing control-system architectures while minimizing operational disruption
- Extensive experience troubleshooting complex industrial systems spanning controls, servers, networks, cybersecurity, and communications

Relevant project experience

- City of Florence Micro Data Center: designed and implemented the turnkey micro data center that hosts the City's SCADA/IT platform — fault-tolerant vCenter cluster, redundant SAN, HA firewalls, backup systems
- Longs Peak Water district – 12 remote cellular sites tied into SCADA through Fortinet fabric and VPNs
- City of Aspen: led server and network modernization across 50 sites; rebuilt iFix with three isolated environments in a single instance; ~125 new HMI screens
- Town of Windsor: designed a Hyper-V–based micro data center; consolidated legacy iFix systems into a single platform
- City of Aspen: deployed proxim 5 Ghz backhaul with UHF failover to over 50 remote telemetry sites

Responsibilities on this engagement

- Primary point of contact for the City of Florence
- Project management — schedule, milestones, deliverables, progress reporting
- FortiSwitch configuration at every site — network segmentation, quality-of-service, port security
- FortiGate 50G-5G configuration at Lower Airport and SWTP
- Integration with the existing Talos MSSP monitoring platform serving Florence

Key Staff — Jackson Moyers, Principal

Role on this project: Lead RF Engineer, Lead Field installer, network test engineer

Contact: (303) 667-7869 | jmoyers@talostechsystems.com

Education

- B.S. Electrical Engineering Technology, Metropolitan State University of Denver, 2019 (Minor: Mathematics)

Certifications and experience

- Fortinet Certified Fundamentals (FCF), Fortinet Certified Associate (FCA)
- 10+ years in industrial RF, SCADA, and utility control systems
- U.S. Army Reserve — Master Sergeant (MSG), Construction Engineering. Holds two MOS' – Engineer (12X) and Electronic Warfare (17E)

Project-Relevant Qualifications

- RF engineering and wireless system design across **5 GHz, 900 MHz ISM, VHF/UHF, and cellular** communications
- RF path surveys, link budgets, antenna selection, sector geometry, radio configuration, field alignment, and performance validation
- Allen-Bradley PLC programming and modification supporting municipal water and wastewater control systems
- GE iFIX SCADA/HMI development and integration with PLC-based control systems
- Industrial Ethernet, Modbus, telemetry, and communications integration between PLCs, RTUs, radios, and SCADA systems
- Field installation and commissioning including radio mounting, cabling, grounding, surge protection, alignment, troubleshooting, and post-cutover testing

Relevant project experience

- City of Florence Water Plant Modernization (2019): replaced five legacy PLC panels covering 1,500+ I/O points; developed 87 HMI screens integrated with the existing iFix SCADA system
- Town of Carbondale – 900Mhz improvement project with UHF failover for roughly 15 remote sites
- City of Florence RF Path Survey (May 2026): designed, executed, and authored the survey referenced as the design baseline for this RFP
- City of Breckenridge Communications Upgrade (2023): hybrid cellular + 900 MHz ISM backbone; 9 PLC retrofit with redundant communications

Responsibilities on this engagement

- RF design lead — two-sector geometry at West Tank, link budget validation, radio configuration
- Procurement and bench engineering
- Field alignment and post-cutover throughput verification
- Field installation lead — tower work, mounting, cabling, grounding, surge protection
- Verizon Private Network activation

Relevant Experience and Qualifications

Talos brings direct experience with the City's water and wastewater systems, OT network, SCADA environment, and communications infrastructure. That experience includes both the underlying control systems and the network and security infrastructure that connects them.

City of Florence experience

Since 2019, our principals have participated in several major Florence technology projects, including:

- **Water Plant PLC Modernization (2019):** Replacement of five PLC panels supporting more than 1,500 I/O points and development of 87 HMI screens integrated with the City's existing iFix SCADA environment.
- **Micro Data Center:** Design and implementation of the infrastructure supporting the City's SCADA and IT systems, including a high-availability vCenter cluster, redundant SAN, firewalls, and backup systems.
- **OT/IT Network Segmentation and SCADA Firewall Deployment (2024–2025):** Network segmentation and security architecture across the City's treatment facilities.
- **Managed Security Services:** Ongoing monitoring and security support for the City's OT environment.
- **RF Path Survey (2026):** Field survey, path analysis, and documentation that established the communications baseline for this RFP.

This history matters to the current project because the proposed wireless system will operate within an existing control, network, and security environment. Talos already understands the City's architecture, existing equipment, operational requirements, and change-management processes.

Technical Capabilities

The project requires coordination across RF engineering, industrial networking, OT security, and field implementation. Those capabilities are part of Talos's existing practice.

- **Wireless:** 5 GHz, 900 MHz, VHF/UHF, and cellular systems; RF path surveys, link budgets, alignment, and spectrum planning.
- **OT Networking:** SCADA transport, VLAN and network segmentation, QoS, managed switching, and integration of mixed radio and cellular communications.
- **Security:** FortiGate, FortiSwitch, and FortiEDR architecture, configuration, monitoring, and integration with existing OT security programs.
- **SCADA and PLC Programming:** Allen-Bradley PLC programming and modification, GE iFIX SCADA/HMI development, industrial Ethernet and Modbus communications, PLC-based communications monitoring and failover logic, and integration of control systems with municipal wireless and telemetry infrastructure
- **Field Implementation:** Radio installation and alignment, tower and structure work, cabling, grounding, surge protection, commissioning, and post-installation testing.

Proposal Narrative

Approach

The design starts with Florence's existing SCADA and communications infrastructure, the May 2026 RF Path Survey, and the operating requirements of the City's control system. The existing 900 MHz radio network, PLCs, central security infrastructure, and OT security environment are incorporated into the new architecture rather than replaced.

Jackson Moyers will lead RF engineering, field implementation, and communications testing. Christopher Jeffries will lead network architecture, OT security integration, and coordination with the City's Managed Security Services. Both will participate in field implementation and commissioning.

Existing Infrastructure

The 900 MHz radio system remains the backup control path. The existing central security infrastructure at the Southwest Treatment Plant remains in service. The PLCs at the remote sites continue to control the facilities and provide the communications failover logic.

The new 5 GHz network becomes the primary communications path while the existing 900 MHz system remains available for control communications when the primary path is unavailable.

Primary Wireless Network

The primary network will use 5 GHz wireless connections between the remote sites and the Southwest Treatment Plant. The design follows the measured conditions from the May 2026 RF survey, including changes to the proposed paths where the survey identified limitations.

Where a reliable wireless path cannot be maintained because of physical conditions, the site will use a private cellular connection terminating within the City's network.

Managed switching at each site will support existing control traffic and planned IP camera traffic. Control and video traffic will remain separated.

SCADA Failover

The SCADA communications architecture will monitor the primary communications path and automatically transfer control communications to the existing 900 MHz backup path when primary communications are unavailable. When the primary path is restored, communications will automatically return to the primary network.

The backup path will be restricted to control traffic during a failover event. Camera and other non-critical traffic will remain off the backup network so that available 900 MHz bandwidth is reserved for critical control communications.

Integration and Commissioning

The new equipment will be incorporated into the City's existing OT Managed Security Services environment. Monitoring, segmentation, and security management will extend to the new infrastructure through the same operational framework already used for the City's OT environment.

Commissioning will include RF performance, bandwidth, network segmentation, SCADA communications, primary-to-backup transfer, restoration, and traffic shedding. Talos will provide as-built documentation and operator training at project closeout.

Section 1 — The Plan

Design Basis

The design is built around the sites and infrastructure identified in the May 2026 RF Path Survey and the operational requirements of the City's SCADA system.

Design Input	Basis
900 MHz radio system remains in service as backup	RFP requirement
Central security infrastructure at SWTP remains in service	Existing infrastructure
Existing PLCs at remote sites participate in failover	Existing site control equipment
Wireless path performance	May 2026 RF Path Survey
Lower Airport wireless path blocked in leaf-on conditions	May 2026 RF Path Survey
IP camera additions at remote sites	City project scope
Private cellular at Lower Airport	RF/site conditions

Sites Overview

Site	Distance from Hub	Primary Path	Backup Path
West Tank	Hub	5 GHz PtP to SWTP	900 MHz
North Pump Station	0.11 mi	5 GHz to West Tank	900 MHz
Canal Zone	0.57 mi	5 GHz to West Tank	900 MHz
Lower Airport	1.41 mi	Private cellular to SWTP	900 MHz
East Tank	2.33 mi	5 GHz to West Tank	900 MHz
Upper Airport	2.96 mi	5 GHz to West Tank	900 MHz
SWTP	Central	5 GHz PtP from West Tank; cellular ingress from Lower Airport	N/A

Each remote wireless site receives a subscriber radio directed at the West Tank hub, a managed Ethernet switch for VLAN termination and PoE, and the equipment required to automatically transfer control communications between the primary and backup paths. Lower Airport is served through a private cellular firewall in place of the subscriber radio. The SWTP hosts the far end of the point-to-point backhaul from the West Tank, the cellular access point for Lower Airport, and the City's existing central firewall.

West Tank Hub

The design uses two 90° sectors at the West Tank in place of the single-sector configuration used during the survey. The two-sector geometry places every remote wireless site within the primary coverage of its sector, addressing the sector-edge conditions the survey identified at East Tank and Upper Airport.

Sector	Approximate Bearing	Sites Covered
A	037°	North Pump Station, Canal Zone, Upper Airport
B	110°	East Tank

Site equipment will be mounted per the antenna heights and alignments documented in the survey.

Failover Architecture

Each remote site will automatically transfer control communications to the existing 900 MHz path when primary communications are unavailable and return to the primary path when communications are restored. The 900 MHz path carries control traffic only. Camera and other non-critical traffic are excluded from the backup path during a failover event and cannot consume the bandwidth reserved for control communications.

Network Segmentation

The wireless network will provide transparent Layer-2 Ethernet transport between remote sites and the SWTP, including 802.1Q VLAN trunking required by the City's existing topology. Each site's managed switch enforces VLAN separation between control, video, and management traffic. Access ports are assigned to specific VLANs. Trunk ports carry only permitted VLANs to their respective uplinks. The uplink port to the 900 MHz radio carries only the control VLAN. QoS policies will prioritize SCADA/control traffic over video and other non-critical traffic on the primary network.

Commissioning

Test	Verification
Bandwidth	Sustained throughput between each site and SWTP, both directions
Network segmentation	Traffic tests across VLAN boundaries
Primary path failure	Simulated loss of primary communications at each site; backup engagement verified
Automatic return	Restoration of primary communications; return to primary path verified
Traffic shedding	Non-control traffic verified unavailable on backup path during failover
MSSP integration	Log ingest and alerting verified from all new equipment

Section 2 — Cost and Schedule

Not-to-Exceed Cost

The total not-to-exceed cost for this project is **\$75,901**, inclusive of all materials, equipment, labor, testing, documentation, and training required to deliver the system described in Section 1.

Pricing is lump-sum, not-to-exceed. Payment is milestone-based with a 5% retainage held to final acceptance per RFP §Payments.

Talos's authorized partnerships with Fortinet and Proxim Wireless allow us to procure the specified equipment at partner-level pricing. These manufacturer-level discounts are reflected in the proposed project price, allowing the City to deploy high-quality network infrastructure at a substantially reduced acquisition cost.

Milestone Billing Schedule

Milestone	% of Contract	Trigger
1. Contract execution and mobilization	10%	Signed contract, notice to proceed
2. Detailed design accepted	15%	City acceptance of design deliverables
3. Equipment received and staged	25%	Equipment on site, bench-verified
4. West Tank and SWTP installation complete	20%	Hub sites operational; backhaul validated
5. Remote sites installed	15%	All sites operational; failover tested
6. Testing and validation complete	10%	All RFP §Testing requirements passed
7. Substantial completion (retainage)	5%	Retainage held 30 days per RFP §Payments

Project Schedule

Substantial completion is committed for November 30, 2026. The schedule assumes contract execution within ten business days of notification of selection.

Milestone	Target Date
Contract execution	September 15–22, 2026
Kickoff meeting	Within 5 days of Notice to Proceed
Detailed design accepted	Weeks 1–2
Equipment procured and staged	Weeks 2–5
Remote sites installed	Weeks 4–6
Testing and validation complete	Weeks 4–6
Documentation and training delivered	Weeks 7–8
Substantial completion	November 30, 2026
Final acceptance and retainage release	December 30, 2026

Talos will provide milestone progress updates and immediate notice of any material schedule risk. Schedule adjustments will be coordinated with the City's designated representative.

Recurring Cellular Service

Talos will provide the private cellular connectivity required for the Lower Airport site and the Southwest Treatment Plant through Talos' Verizon Private APN (PAPN) service. The PAPN provides private cellular transport for the City's OT network without placing the connected devices directly on the public Internet. This architecture is consistent with the water sector's emphasis on minimizing OT exposure to public networks and maintaining segmented, defensible communications paths.

Because actual cellular data consumption at these sites cannot be known in advance, Talos has priced the service based on an estimated usage level. Talos assumes the risk of usage exceeding the estimated level during the contracted period; the City will not receive a separate usage-based charge for normal operation of these connections.

The recurring service is offered as an annual prepaid option: (1 year is already inclusive in the NTE amount)

Service	Monthly Allowance / Estimated Cost	1-Year Option
Lower Airport — Verizon PAPN	\$50/month	\$600/year
SWTP — Verizon PAPN	\$80/month	\$960/year
Total	\$130/month	\$1,560/year

Hourly Rates for Out-of-Scope Work

Per RFP §Submittal Package Instructions, hourly rates for work outside the base engagement:

Role	Rate
Hourly Labor	\$190
Mileage rate per mile	\$0.725
Hourly Travel time (portal-to-portal from Talos office)	\$150

Section 3 — Insurance and Certifications

Contract execution

Talos will execute a written contract with the City within ten (10) business days of notification of selection, per RFP Contract Document.

Insurance coverage

Talos maintains, and will provide certificates evidencing, all insurance coverage required by RFP §Insurance:

- Worker's Compensation Insurance as required by the Labor Code of the State of Colorado, and Employer's Liability Insurance
- Commercial General or Business Liability Insurance with combined single limits of \$1,000,000 each occurrence and \$2,000,000 general aggregate
- Technology Professional Liability / Cyber Liability Insurance with limits of \$2,000,000 per occurrence and aggregate
- The City of Florence will be named as additional insured on the Certificate of Insurance, which will be filed with the City Clerk prior to commencement of services

Additional acknowledgments

Talos accepts the indemnification requirements in RFP Indemnification, will operate as an independent consultant per RFP Contract Document, and acknowledges that all work products created during this engagement are the sole property of the City of Florence. We don't anticipate subcontracting any portion of this work; any subconsultant engaged will be with the prior written consent of the City.

Appendix A — References

Three references for comparable Colorado municipal projects. All contactable, all notified in advance of the City of Florence's reference-check activity.

Reference 1 — City of Aspen

Field	Detail
Project	Network cleanup, FortiGate cluster deployment, multi-band integration across 50 sites, mixture of 5 Ghz, UHF, and IPSEC tunnels
Dates	2024–2025
Contact	Charlie Bailey, Water Treatment Supervisor / ORC
Phone / Email	(970) 920-5110 charlie.bailey@aspen.gov

Reference 2 — North Weld County Water District

Field	Detail
Project	SCADA network hardening, Fortinet deployment, cellular backhaul for remote UHF telemetry
Dates	2023
Contact	Garret Mick, Water Superintendent
Phone / Email	(970) 356-3020 garretm@nwcwd.org

Reference 3 — Town of Carbondale

Field	Detail
Project	Modernized the existing VHF radio communications system by deploying a primary 900 MHz radio network while retaining the existing VHF system as a redundant failover path. Integrate IPsec-secured tunnels to provide reliable, secure IP connectivity between remote sites and the central network.
Dates	2022
Contact	John Grosvenor
Address	Town of Carbondale Wastewater Treatment Facility, Carbondale, CO 81623
Phone / Email	(970) 404-6552 jgrosvenor@carbondaleco.net

Appendix B – Bill of Materials

Quantity	SKU/Part #	Description	Notes
2	SX3-1029B-US	Stratum X3, 5 GHz Base station with 64 client license, 1 Gbps, 90° dual pol sector - XX PoE	West Tank 90 degree sectors
4	SX3-1021A-US	Stratum X3, 5 GHz All-purpose unit (BSU single or SU), 1 Gbps, 10° dual pol antenna or RP-SMA - XX PoE	Upper airport, Canal, North PS, East Tank
1	SX3-1021B-US	Stratum X3 Quickbridge, Pair of 5 GHz All-purpose unit (BSU single or SU), 1 Gbps, 10° dual pol antenna or RP-SMA - XX PoE	QuickBridge pair - West Tank and SWTP
8	ETH-SURGE-1G	Gigabit Ethernet Surge Suppressor	All Sites
1	FWF-50G-5G-II-A	FortiWiFi-50G-5G-II 5 x GE RJ45 ports (including 1 x WAN Port, 4 x Internal Ports), Wireless (802.11a/b/g/n/ac/ax), with Embedded 3G/4G/LTE/5G HP wireless wan module, 8 external SMA WWAN antennas Region Code A	Lower Airport
1	FG-50G-5G	FortiGate-50G-5G 5 x GE RJ45 ports (including 4 x Internal Ports, 1 x WAN Ports), with Embedded 3G/4G/LTE/5G wireless wan module, 5 external SMA WWAN antennas	SWTP
6	FSR-112F-POE	FortiSwitchRugged-112F-POE Layer 2 ruggedized FortiGate switch controller compatible PoE switch with 8 x 1GE/100M/10M RJ45 PoE 802.3bt type 4 (90W) with maximum 240W limit, and 4 x 1G/100M SFP. IP40 rating.	West Tank, North PS, Canal, Upper Airport, East Tank, Lower Airport
2	Pro-Gain 4G/5G 2x2 MIMO	Pro-Gain 4G/5G 2x2 MIMO Antenna Outdoor Omni-Directional - Carbon	Lower Airport, SWTP
1000ft	CAT 6 Ethernet	Direct Burial, UV-rated	All Sites
	Misc. Connectors	RJ-45, N-type Coaxial, Conduit connectors, etc.	All Sites

Appendix C — Consultant's Signature Page

This statement indicates that, to the best of my abilities, all information contained in this Submittal is complete and accurate.

I grant the City of Florence, CO and its representatives authorization to contact any of my existing or previous clients (or a team member's clients) for purposes of obtaining an independent evaluation of my or my team member's performance.

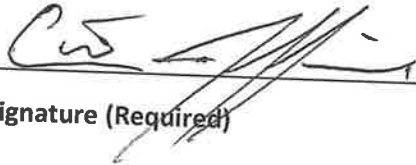
I certify under the penalty of perjury that this proposal is in all respects bona fide, fair and made without fraud or collusion with any other person, corporation, company, or other entity.

Chris Jeffries

Printed Name

Owner

Title



Signature (Required)

8/25/2026

Date

COUNCIL ACTION FORM

MEETING DATE: **SEPTEMBER 21, 2026**

STAFF CONTACT: **POLICE CHIEF SEAN HUMPHREY**

Agenda Item: Consider authorizing the Mayor to enter into an Intergovernmental Agreement related to the School Resource Officer program with Fremont RE-2 School District

Department: Police Department

Staff Recommendation:

Authorize the Mayor to enter into an Intergovernmental Agreement related to the School Resource Officer program with Fremont RE-2 School District

Background/Description of Item:

The City of Florence provides School Resource Officer (SRO) services to the Fremont School District RE-2, including Fremont Elementary School, Penrose Elementary School, and Florence Jr/Sr High School. The attached agreement provides an outline of the program, including responsibilities and financial obligations of all parties.

The City and Fremont RE-2 enter into this agreement on an annual basis. The agreement has undergone necessary revisions to ensure the responsibilities and duties of the SRO are in alignment with both best and actual practices of both the Florence Police Department and Fremont RE-2 Administration, and to review the costs of the program, including equipment and overtime costs specific to the program, in order to ensure continued appropriate compensation for services rendered.

Attachments:

- 2026/2027 Intergovernmental Agreement with Fremont RE-2 School District

Suggested Motion:

Authorize the Mayor to enter into an Intergovernmental Agreement related to the School Resource Officer program with Fremont RE-2 School District, as presented.

INTERGOVERNMENTAL AGREEMENT CONCERNING THE SCHOOL RESOURCE OFFICER PROGRAM

THIS INTERGOVERNMENTAL AGREEMENT (the "Agreement") is made by and among the Fremont School District RE-2 (the "District"), the City of Florence (the "City") and the City of Florence Police Department (the "FPD") (collectively, "Parties").

RECITALS

WHEREAS, in accordance with C.R.S. 29-1-203, the Parties have cooperated to establish a program pursuant to which the FPD may assign up to two police officers to function as school resource officers (each an "SRO" or "SROs" in the plural) at District schools (the "Program"); and

WHEREAS, the SROs serve as positive role models for District students, work in a cooperative, proactive, and problem-solving partnership with District students, staff, and parents to enhance the quality of life in the school community, enforce the laws of the City of Florence and the State of Colorado; and

WHEREAS, the goals of the Program are, to the extent practicable, to reduce criminal activity on District property and at District-sponsored events; to foster educational programs and activities that will increase student's knowledge of and respect for the law and the function of law enforcement agencies; to improve communications between police officers and the school community; to enhance the safety of the learning environment; and to reduce and prevent delinquency, alcohol and substance abuse, gang involvement, possession and use of dangerous weapons, and other unlawful or disorderly activities among District students; and

WHEREAS, the Parties wish to continue the Program subject to the terms and conditions of this Agreement.

AGREEMENT

THEREFORE, in consideration of the foregoing recitals incorporated by reference herein, by the mutual promises and covenants herein contained, and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the Parties hereby agree as follows:

1. Scope of Services: The FPD may, at its discretion, assign up to two (2) FPD police officers to serve as SROs for the following District schools: Fremont Elementary School, Penrose Elementary School, and Florence Jr/Sr High School.

2. Qualifications. To be eligible for assignment to the Program, the SRO shall (a) have the qualifications set forth in Exhibit A, attached hereto and incorporated herein; (b) be a City of Florence Police Department ("FPD") officer in good standing and a full-time peace officer (as defined by state law) with at least two (2) years of experience as a certified law enforcement officer who volunteers for the assignment and is willing to hold the assignment for two (2) years; and (c) have successfully completed the law enforcement SRO training program described in C.R.S. 2431-312 or will do so at the next available Colorado-based

training session. FPD will solicit and consider input from the District prior to assigning an SRO to a District school.

3. Duties. The duties of each SRO may include, but not be limited to, the duties set forth on Exhibit A, attached hereto and incorporated herein. The SRO will, before performing, coordinate their activities with the FPD Police Chief, the District Superintendent, and the District Safety Coordinator.

4. Term. Subject to budgeting and appropriation by the Parties in future fiscal years or earlier termination as provided herein, the term of this Agreement will be from the Effective Date (date of final execution), through June 30, 2027.

5. Employment. At all times during the term of this Agreement, the SROs shall be regular employees of the FPD.

6. Relationship of the Parties. Nothing contained in this Agreement is intended to or shall be construed in any way as establishing the relationship of co-partners or a joint venture between the Parties or as construing the District, its officers, agents, volunteers and employees as agents of the FPD or the City. The District shall not represent that the SROs are employees or agents of the District in any capacity. The SROs shall not represent that they are employees or agents of the District in any capacity.

7. Salary. Benefits. and Payment. The SROs shall receive their salary and any employee benefits from the FPD, as well as such supplies, equipment, motor vehicles, related insurance, and training as are normally issued and provided by the FPD and/or the City. In consideration for hiring and providing the SROs, the District will reimburse the City for all actual costs, including but not limited to salary, benefits (including annual cost-of-living adjustments (COLA), medical insurance rate increases, and FPPA retirement contribution increases as approved per City Council's annual budget), insurance, overtime, gas, mileage, and any other expenses incurred by the FPD for SRO services provided under this Agreement. In consideration for SRO travel and coverage across District facilities located outside the City of Florence (including Penrose Elementary School) using FPD fleet vehicles, the District shall reimburse the City for travel at the standard IRS mileage rate plus an additional six cents (\$0.06) per mile to account for vehicle wear-and-tear and maintenance. The District shall make payments to the City based on invoices submitted by the City, detailing the actual costs incurred for each SRO during the term of this Agreement. The City will submit two (2) invoices on or before December 31, 2026, and June 30, 2027. The District shall pay each invoice within thirty (30) days of receipt. The base program amount for the term of this Agreement is \$51,365.48 per SRO, with the final amount to be adjusted based on actual costs.

8. Early Termination. This Agreement may be terminated by any party upon thirty (30) days' prior written notice to the other party. The District shall only be responsible for the payment of the actual costs for the SRO services performed or incurred up to the date of termination. The City and FPD shall only be responsible for providing SROs up to the date of termination. If such termination occurs prior to the end of this Agreement, any monies advanced by the District shall be prorated and returned to the District within thirty (30) days

and any monies due and owing from the District shall be paid to the FPD within thirty (30) days of termination.

9. Supervision. The SROs shall be subject to the FPD's and City's supervision and chain of command and to the policies, procedures, rules, regulations, directives, written evaluations, and orders of the FPD only. The SROs will also comply with the policies and regulations of the District, to the extent practicable and to the extent that such policies and regulations are not in conflict with those of the FPD, the City, or with other applicable state or federal laws. Although the SROs will work closely with school administrators and faculty to determine the most effective use of the SROs' time and expertise, neither shall be subject to supervision or direction by the District under any circumstance. The Chief of Police will accept and give due consideration to input from the District's administrators in connection with the evaluation of the SROs by the FPD.

10. Dismissal of SRO: Replacement or Reassignment: The FPD may assign the SRO with input from the District. In the event the school administrator of the school to which an SRO is assigned believes that the particular SRO is not effectively performing their duties and responsibilities, the administrator shall first speak with the SRO to clearly outline the responsibilities and expectations of each. Should the school administrator continue to be dissatisfied with the performance of the SRO, the school administrator shall contact the Administrative Sergeant of FPD to seek resolution. The Administrative Sergeant or designee shall handle any concerns or complaints according to Florence Police Department policy. The Florence Police Department at any time may dismiss, replace or reassign an SRO based upon department rules, regulations, and/or department directives, when it is in the best interests of the City of Florence Police Department, the City, the District, and/or the community, or at the request of the affected SRO.

11. Indemnification. Only to the extent permitted by applicable law and in particular the Colorado Governmental Immunity Act, the Parties shall indemnify, hold harmless, and defend the Parties, including but not limited to its employees, agents, board/council members, officers, and representatives, from and against any and all claims, damages, losses, demands, actions, debts, liabilities, and expenses, including attorney's fees incurred, arising out of, claimed on account of, or in any manner predicated on this Agreement.

12. Duty Hours:

a. Regular School Session.

However, because it is sometimes desirable to have SROs attend school activities conducted outside of normal school hours, the principal(s) of the assigned school(s) may request, and the assigned SRO and the Administrative Sergeant may agree, to adjust the SRO's working hours. However, an SRO's cumulative hours worked during a work week (including non-Program duties and any paid leave time) may not exceed forty (40) hours without the prior approval of the Administrative Sergeant. In the event an SRO does exceed forty (40) hours

during a work week, as so requested by the District and so approved by FPD, then the District shall be responsible for any and all actual costs incurred for such overtime in accordance with Section 7 herein.

b. Non Attendance.

However, in the event of an emergency situation, staffing shortage or necessary training, as determined by the FPD or the City, SROs shall not be required to be present for the District during such hours. The SRO shall inform, as soon as is practicable, the principal or principal's designee when the officer will not be in attendance on any school day for any reason. In the event an SRO is absent from work, the SRO will notify their supervisor in the Police Department and the District Administrative Secretary at (719) 784-2503. In the event an SRO is absent due to illness or disability for a period often (10) consecutive workdays, the FPD agrees to employ and/or assign a substitute SRO to assume and perform the duties of the SRO who is absent from work.

c. School Holiday, Teacher In-Service, Breaks and Summer Vacation The FPD may assign duties to SROs during school holidays, teacher in-service days, breaks, and summer vacation, which duties may include general law enforcement duties and may or may not relate to participation in the Program. Such services performed will not be charged to the District as accrued time during extended school breaks, including fall break, Thanksgiving break and winter break, but any single-day break for staff in-service, parent/teacher conferences, Labor Day, Memorial Day and Martin Luther King Day, President's Day or any other single-day leave under the school calendar will be charged to the District. The SROs may attend school or District Inservice training that apply to SRO duties and responsibilities as recommended by school administrators or central administrators or directed by FPD.

d. Court Appearances: It is understood and agreed that time spent by the SRO attending juvenile court and/or criminal cases arising from and/or out of their employment as an SRO shall be considered as hours worked under this Agreement. However, the SRO shall notify the District Administrative Secretary of the date and time of the court appearance.

13. District Policy, Regulations and Guidelines. The SROs will be familiar with District policy, regulations and guidelines related to safety and student conduct and discipline issues, including the District's Code of Conduct (collectively, "District Policy"). The SROs may, upon a school administrator's request, assist in enforcing District Policy, but may not take into physical custody any student who has only violated District Policy. It shall be understood and agreed that SROs, as law enforcement officers, can only detain or take into physical custody a student where there is reasonable suspicion or probable cause that such student has committed a criminal offense or other legal and lawful custodial purposes. It is agreed that SROs shall not transport students in their vehicles except when students are victims of a crime, under arrest, or some other emergency. The SROs shall never be used for lunchroom duties, hall monitoring or other monitoring duties. If there is an incident at school, the SROs may assist the school administrators until the problem is resolved.

14. Information-Sharing: Confidentiality: The Parties will work together to share information as permitted by law. SROs shall maintain the confidentiality of District information in accordance with Titles 19, 22, and 24 of the Colorado Revised Statutes, as well

as the Family Educational Rights and Privacy Act and its implementing regulations. The SRO's access to Infinite Campus or other school information systems will be limited to demographic and contact information. If additional information is needed, the SRO will contact the appropriate school principal or designee.

15. Facilities and Equipment. Each SRO shall have an office in their assigned school(s) to conduct matters of confidential business. The location and specifications of all offices shall be designated and approved by the school administrators. The District shall also provide for the use of each SRO a desk and other necessary office furniture, a computer, printer, and access to a private fax machine for confidential intelligence sharing.

16. Chain of Command: The SROs shall be subject to the FPD's and City's supervision and chain of command and to the policies, rules, regulations, directives, written evaluations, and orders of the FPD. The SROs shall also comply with the policies and regulations of the District, to the extent practicable and to the extent that such policies and regulations are not in conflict with those of the FPD, the City, or with other applicable state or federal laws. Although the SROs will work closely with school administrators and faculty to determine the most effective use of the SROs' time and expertise, the SROs shall never be subject to supervision or direction by the District. The FPD will accept and give due consideration to input from the District's administrators in connection with the evaluation of the SROs by the FPD.

17. Joint Committee: Party Representatives. The Parties shall create a joint committee composed of their respective representatives, which will meet annually to evaluate the effectiveness of the Program and make recommendations regarding any recommended modifications to the Chief of Police and District Superintendent. The evaluation should include, where appropriate, compliance with the terms and conditions of this Agreement, identification of any issues or problems and recommendations for improvement, and assessment of quality of services provided. Each party will designate a representative who will serve as the point of contact for the other party with respect to matters arising under this Agreement.

18. Immunity. Notwithstanding anything herein to the contrary, no term or condition of this Agreement shall be deemed a waiver, express or implied, of any provision of the Colorado Governmental Immunity Act, 24-10-101, et seq., C.R.S., as now or hereafter amended.

19. Insurance: Each party agrees to obtain and maintain in full force and effect commercial general liability and property insurance, or self-insurance with limits of not less than those required by state law. Such policies shall name the other party as an additional insured. Certificates of insurance will be provided at the request of any party.

20. Appropriations: The obligations of each party under this Agreement payable after its respective current fiscal year are contingent upon adequate funds for that purpose being budgeted, appropriated and otherwise made available.

21. Notices: Any and all notices or any other communication herein required or permitted shall be deemed to have been given when personally delivered or deposited in the

United States Postal Service as regular mail, postage prepaid, and addressed as follows or to such other person or address as a party may designate in writing to the other party:

To the District:	Board President Fremont School District RE-2 403 West Fifth Street Florence, CO 81226
With a copy to:	403 West Fifth Street Florence, CO 81226
To the City:	Mayor City of Florence 600 West Third Street Florence, CO 81226
To the FPD:	Chief of Police City of Florence Police Department 600 West Third Street A Florence, CO 81226
With a copy to: Superintendent Fremont School District RE-2	Dan Findlay, City Attorney Wyatt Hamilton Findlay, PLLC 5810 Long Prairie Road, Ste. 700-220 Flower Mound, TX 75028

22. Good Faith. The Parties, their agents, and employees agree to cooperate in good faith in fulfilling the terms of this Agreement. The Parties agree that they will attempt to resolve any disputes concerning the interpretation of this Agreement and unforeseen questions and difficulties which may arise in implementing the Agreement by good faith negotiations before resorting to termination of this Agreement and/or litigation.

23. Entire Agreement. This Agreement constitutes the entire agreement of the Parties hereto and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended, modified or changed, in whole or in part, only by written agreement approved and signed by each party.

24. Non Assignment: This Agreement and every covenant herein, shall not be capable of assignment except with the prior consent of both Parties.

25. The waiver of any breach of any provision of this Agreement by a party hereto shall not constitute a continuing waiver of any subsequent breach of said party, for either breach of the same or any other provision of this Agreement.

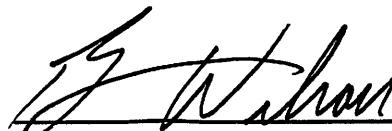
26. Severability: If any provision of this Agreement is ruled to be invalid or illegal, such ruling shall have no effect upon the remaining provisions, which shall be considered legally binding and given full effect.

27. No Third-Party Beneficiaries. This Agreement shall not be construed as or deemed to be an agreement for the benefit of any third party; and no third party shall have any right of action hereunder for any cause whatsoever.

28. Counterparts: This Agreement may be signed in counterparts, and each counterpart shall be deemed an original, and all the counterparts taken as a whole shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the dates set forth below.

FREMONT SCHOOL DISTRICT RE-2



Superintendent

09.15.26

Date

CITY OF FLORENCE

Mayor

Date

City Clerk

Date

CITY OF FLORENCE POLICE DEPARTMENT

Chief of Police

Date

EXHIBIT A

SCHOOL RESOURCE OFFICER DUTIES

The SROs' duties will include, but not be limited to, the following, provided any such duties are not in conflict with FPD, City, or Chief of Police directives or policies:

1. To be an extension of the principal's office for assignments consistent with this Agreement.
2. To be a visible, active law enforcement figure on campus dealing with law enforcement matters and school code violations originating on the assigned campus. As to school code violations, the SRO may accompany or refer, at the SRO's discretion, the student to the principal's office for discipline to be meted out by school officials.
3. To act as the designee of the campus administration staff in maintaining the assigned campus to provide a safe environment as to law enforcement matters and school code violations. This includes building(s), grounds, parking lot(s), lockers and other District property. As to school code or school discipline violations that are not criminal or violent, if witnessed or observed, the SRO may accompany or refer, at the SRO's discretion, the student to the school administration office for discipline to be dealt with by the school administrative staff.
4. To provide a classroom resource for law education using District-approved materials upon request and availability.
5. To be a resource for students which will enable them to be associated with a law enforcement figure and role model in the students' environment.
6. To make appearances, when available, before parent groups and other groups associated with the schools and as a speaker on a variety of requested topics, particularly drug and alcohol abuse.
7. To share information with the administrator or District representative about persons and conditions that pertain to campus safety and security concerns.
8. To be familiar with community agencies, such as mental health clinics, drug treatment centers, etc., that offer assistance to dependency- and delinquency-prone youths and their families. Referrals will be made if and when necessary, at the SRO's discretion.
9. To, in coordination with administration staff and to the extent practicable and agreeable, develop plans and strategies to prevent and/or minimize dangerous situations which might result in student's unrest.

10. To the extent practicable and agreeable, perform a variety of professional and technical police work providing for protection of life, safety, health, welfare and property within, upon and surrounding the school including the enforcement of local, state and federal statutes and ordinances. This enforcement will be in accordance with FPD policies and procedures.

11. To the extent practicable and agreeable, coordinate all of their activities with the school administration and staff members concerned and will seek permission, guidance, and advice prior to enacting any programs within the school.

12. To the extent practicable and agreeable, be asked to provide school/community wide crime prevention presentations that include, but are not limited to:

- a. Drugs and the law - Adult and juvenile;
- b. Alcohol and the law - Adult and juvenile;
- c. Sexual assault prevention;
- d. Safety programs - Adult and juvenile;
- e. Assistance in other crime prevention programs as assigned.

13. To wear approved department uniform, with appropriate logos, name badges, the type of school activity or program, and the requests of the school and/or police department. The Chief of Police and the District Representative shall jointly set expectations and resolve any disputes in this area.

14. To wear and carry their department authorized duty weapons in accordance with FPD policy and applicable law.

15. To, when appropriate and necessary, to attend municipal court, juvenile court, and/or other court hearings arising from and/or out of their assignment as an SRO.

16. To assist school administrators, staff, and faculty in developing emergency procedures and emergency management plans to include prevention and/or minimization of dangerous situations. District Threat Assessments, Safety Plans, Suicide Risk Assessments, and Crisis Plans may be included at the discretion of the building administrator.

17. To provide traffic control during the arrival and departure of students on an as needed and as-available basis and compensated accordingly.

18. To provide, as available and compensated accordingly, security for special school events or functions, such as, but not limited to, PTA meetings, at the request of the principal or the security specialist.

COUNCIL ACTION FORM

MEETING DATE: **SEPTEMBER 21, 2026**

STAFF CONTACT: **CITY MANAGER LORI COBLER**

Agenda Item: Consider awarding a contract to Craig Addington Construction, Inc. for the Public Works breakroom project

Department: Public Works

Staff Recommendation:

Staff recommends awarding a contract for the Public Works breakroom project to Craig Addington Construction, Inc., in the amount of \$18,095, plus a two (2%) percent contingency.

Background/Description of Item:

Florence is seeking a general contractor to complete the work for the Public Works breakroom project. Pursuant to the City of Florence Purchasing Policy, three (3) informal solicitations were received. Upon review and scope of project, Craig Addington Construction, Inc., was selected.

Project to include the following:

- 1) Insulate walls and ceiling with R-19 Faced Fiberglass Insulation Batts.
 - 2) Install 7/16" OSB on ceiling and walls to cover insulation.
 - 3) Install approx 960 sq ft of flooring
 - 4) Install cabinetry and countertop for Refrigerator, microwave and coffee pot area.
- Rough in electrical inspection passed inspection with the State of Colorado.

Financial Impact:

Total Project Cost: \$18,095

Contingency: \$361.90

Funding Source: General Fund Rollover

Staff is requesting a two percent (2%) contingency in case any unforeseen issues arise while the work is occurring so the project can be completed without returning to Council in such cases.

Attachments included:

- Craig Addington Construction, Inc. Informal Bid Solicitation

Suggested Motion:

Award a contract for the Public Works breakroom project to Craig Addington Construction, Inc., for the sum of \$18,095, plus a two (2%) contingency

Proposal

Page No. of Pages

C. ADDINGTON CONSTRUCTION, Inc.

License #119
756 CREEKVIEW CT.
CANON CITY, CO 81212
7192757480 , Fax 7192757454

PROPOSAL SUBMITTED TO CITY OF FLORENCE	PHONE	DATE 9/10/26
STREET 600 WEST 3RD STREET	JOB NAME BREAK SHED	
CITY, STATE AND ZIP CODE FLORENCE, CO. 81226	JOB LOCATION	
ARCHITECT	DATE OF PLANS	JOB PHONE

We Propose hereby to furnish material and labor complete in accordance with specifications below, for the sum of:

Eighteen thousand ninety five dollars (\$ **18,950.00**)
Payment to be made as follows:
TO BE DETERMINED

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications to low involving extra costs will be excluded only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation insurance.

Authorized Signature **Craig Addington**
Note: This proposal may be withdrawn by us if not accepted within **30** days.

We hereby submit specifications and estimates for:

1) INSULATE WALLS & CEILING WITH
R-19 Faced FIBERGLASS BATTIS

L+M **\$3200**

2) INSTALL 7/8" 4x8 C.S.B. ON CEILING
+ walls

L+M **\$5000.00**

3) INSTALL ROUGHLY 900 SBT
OF ADVENTURA 20 MM
SLOORING

L+M **\$4,950.00**

4) INSTALL 10' OF WHITE CABINERY BASES
+ 6' OF UPPER CABINETS TO INCLUDE THE
following:

2- 36" x 24" x 34 1/2" DOOR
1- 24" x 10 1/2" x 34 1/2" DRAWER STACK
2- 36" x 30" x 12" DOOR
UPPER

L+M **\$1,500**

5) INSTALL 10' OF LAMINATE COUNTERTOP
TO INCLUDE ONE END CAP.

L+M **\$1,000.00**

TOTAL L+M **\$16,450**

10% O&P **\$1,645**

TOTAL JOB COST **\$18,095**

Acceptance of Proposal The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance: _____

Signature _____

COUNCIL ACTION FORM

MEETING DATE: SEPTEMBER 21, 2026

STAFF CONTACT: LORI COBLER, CITY MANAGER

Agenda Item: Consider adopting Resolution No. 11-2026, a Resolution establishing updated water tap fees and installation charges for the City of Florence, Colorado

Department: Administration

Staff Recommendation:

Adopt Resolution No. 11-2026, a Resolution establishing updated water tap fees and installation charges pursuant to FMC § 13.04.330 and authorizing administrative recording within the consolidated citywide fee schedule pursuant to FMC § 5.01.040.

Background/Description of Item:

Current Schedule A (Water Tap Fees)

Tap Size	Inside Fee	Outside Fee
5/8" or 3/4"	\$6,720	\$13,440
1"	\$11,941.20	\$23,882.40

Tap fees are calculated using the system buy-in method pursuant to FMC § 13.04.330. Under this approach, incoming connections pay an amount equivalent to the equity built up by existing customers over time. To withstand a potential legal challenge, tap fees must rest on a rational nexus between capacity costs and the fee charged.

FMC 13.04.330 Water tap charges and applications. A. Charges for new water taps served by the City shall be determined by resolution approved by the City Council. Charges include cost of installation.

Schedule A: System Buy-In Tap Fees

A review of historical utility data revealed two primary factors omitted from previous tap fee schedules:

Legal and Engineering Costs: Prior studies by Black & Veatch (2002) and RG & Associates (2019) did not include legal and engineering expenses borne by the City to defend and expand its water rights portfolio. Between 2014 and 2026, Florence's net 82% share of these expenses totaled \$341,559.51. Distributed across the City's 4,258 Equivalent Residential Units (ERUs), this equals \$962.59 per new 3/4" tap connection.

Past and Present Water Court Cases requiring Attorney and Engineering Fees since 2014

Case Number	Dates of court case
25CW3049	August 29, 2025, to September 1, 2026
25CW3001	January 29, 2025, to September 1, 2026
2018CW3040	July 19, 2018 to January 2, 2019
2010CW63	September 30, 2010, to June 26, 2014

Each year legal and water associated engineering costs are captured for Williamsburg, Coal Creek, and Rockvale via the annual cost computations. These legal and engineering fees are paid for by Florence then individually billed to each entity by a percentage of costs that each entity might have in any court case. Florence represents 82% of the total taps in the regional water system. Therefore, Florence pays 82% of attorney and engineering costs for water court cases. These 82% of the costs are captured by the Florence yearly water fund budgeting system (professional services) and paid by Florence tap owners, (not a separate fee or incorporated in the debt retirement figure). Again, legal and engineering costs for water court cases are paid for by all Florence water customers.

Unapplied inflation and capital cost adjustments: The 6.0% annual inflation and capital cost adjustment recommended in prior studies was not applied between 2022 and 2026. Applying a 3.0% annual compounding rate to the current \$6,720.00 fee yields \$7,563.42.

Combining the adjusted base fee (\$7,563.42) and the legal/engineering cost component (\$962.59) results in an updated inside ¾" tap fee of \$8,526.01. Larger tap sizes are scaled proportionally using standard ERU capacity multipliers. Additionally, Resolution No. 11-2026 establishes an automatic 3% adjustment twice annually (January 1 and July 1) for water tap fees (Schedule A) to keep pace with operational and capacity costs.

Schedule B: Physical Installation Charges

While Schedule A addresses system capacity equity, Schedule B establishes charges for direct physical service line installation, excavation, piping, and meters installed by the City pursuant to FMC Chapter 13.04. Baseline fees cover direct operational costs (e.g., \$3,601.19 for a ¾" full tap and \$1,929.01 for a ¾" short tap). Taps larger than 2 inches are determined via deposit based on custom material and equipment needs. Schedule B installation charges will adjust automatically by 10% annually on January 1 to reflect labor, equipment, and material inflation.

Administrative Implementation

As an administrative matter under FMC § 5.01.040, Resolution No. 11-2026 directs the City Clerk to record these updated rates within the City's Consolidated Citywide Fee Schedule.

Financial Impact

Aligns system development fees with actual historical capital, legal, and operational infrastructure costs.

Attachments:

- Resolution No. 11-2026
 - Schedule A- Tap Fees and Charges
 - Schedule B- Installation Fees for Physical Connections
- Example Fee Schedule Implementation

Suggested Motion:

Adopt Resolution No. 11-2026, a resolution establishing updated water tap fees and installation charges pursuant to FMC § 13.04.330 and authorizing administrative recording within the consolidated citywide fee schedule pursuant to FMC § 5.01.040.

**CITY OF FLORENCE
RESOLUTION NO. 11-2026**

A RESOLUTION ESTABLISHING UPDATED WATER TAP FEES AND INSTALLATION CHARGES PURSUANT TO FMC § 13.04.330 AND AUTHORIZING ADMINISTRATIVE RECORDING WITHIN THE CONSOLIDATED CITYWIDE FEE SCHEDULE PURSUANT TO FMC § 5.01.040

WHEREAS, The City Council of the City of Florence is authorized pursuant to Florence Municipal Code § 13.04.330 to establish and adjust schedules setting forth fees and charges to be assessed for water tap installations and water services by resolution; and

WHEREAS, the City Council previously commissioned water rate and system development fee studies, including the 2002 Black & Veatch Water System Development Fee Study and the 2019 RG and Associates, LLC Water Rate Study Model; and

WHEREAS, neither prior study contemplated the costs associated with legal fees from the City's Water Attorney and Water Engineer from litigation necessary to protect, adjudicate, and secure water supply rights for the City's water portfolio; and

WHEREAS, an annual inflation adjustment of 6%, applied as two 3% adjustments at six-month intervals, was recommended in prior utility modeling but was not consistently applied to the City's water tap fee schedules between 2022 and 2026; and

WHEREAS, The City Council of the City of Florence has reviewed the operational, legal, and engineering expenditures, along with inflation trends since 2022, and finds the updated water tap fee rates set forth herein to be reasonable, proportional, and necessary to reflect actual system equity; and

WHEREAS, Ordinance No. 4-2026 (FMC § 5.01.040) establishes a Consolidated Citywide Fee Schedule framework and authorizes the City Clerk to update municipal fee amounts adopted by City Council resolution; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FLORENCE, COLORADO:

Section 1. Establishment of Updated Water Tap Fees and Installation Charges. The City Council hereby approves and establishes the updated Water Tap Fee Schedule set forth in Schedule A (System Buy-In Fees) and Schedule B (Installation Charges), attached hereto and incorporated herein by reference, effective October 1, 2026.

Section 2. Annual Adjustment Policy.

(a) **Water Tap Fees (Schedule A):** Effective January 1, 2027, and every six months thereafter, all baseline water tap fees set forth in Schedule A shall automatically increase by 3% on January 1 and July 1 of each calendar year to reflect capital, operational, and system capacity cost adjustments, unless otherwise modified or suspended by resolution of the City Council.

(b) **Installation Charges (Schedule B):** Effective January 1, 2027, and annually thereafter on January 1 of each calendar year, all physical connection installation fees set forth in Schedule

B shall automatically increase by 10% to reflect direct labor, equipment, and material cost adjustments, unless otherwise modified or suspended by resolution of the City Council.

Section 3. Administrative Incorporation and Assessment Authority. The City is hereby authorized to assess and collect the water tap fees and installation charges established in Schedule A and Schedule B for all new water service applications. Pursuant to FMC § 5.01.040(B), the City Clerk is hereby authorized and directed to record these fees within the official Consolidated Citywide Fee Schedule.

Section 4. Superseding Prior Rates. This Resolution supersedes and replaces all prior resolutions or legacy schedules establishing water tap fees or installation charges.

DULY RESOLVED AND ADOPTED this _____ day of _____, 2026.

ATTEST:

CITY OF FLORENCE, COLORADO

Cortlyne Huppe, City Clerk

Steve Wolfe, Mayor

SCHEDULE A – TAP FEES AND CHARGES

Effective October 1, 2026:

TAP SIZE	INSIDE CITY LIMITS	OUTSIDE CITY LIMITS
¾ Inch	\$8,526.01	\$17,052.02
1 inch	\$15,150.72	\$30,301.44
2 inch	\$60,587.73	\$121,175.46
4 inch	\$242,350.91	\$484,701.83
6 inch	\$545,289.56	\$1,090,579.11
8 inch	\$968,979.54	\$1,937,959.08
10 inch	\$1,514,030.53	\$3,028,061.06
12 inch	\$2,180,203.96	\$4,360,407.93

*Policy note: Raw water rights that are acceptable to the City are required for outside users and for projects or re-subdivisions that increase the number of taps, increase tap size and/or increase the approved quantity of water usage for existing City subdivisions as specified in SCHEDULE B (water share requirements) and/or SCHEDULE C (cash in lieu of shares) for the current AGREEMENT ON WATER FEES between the Town of Coal Creek, the Town of Williamsburg, the Town of Rockvale and the City of Florence, Colorado that is currently in effect.

SCHEDULE B – INSTALLATION FEES FOR PHYSICAL CONNECTIONS

Effective October 1, 2026:

¾ inch meters for line distances less than 100 feet:

Installation fees required:	Full Tap	\$3,601.19
	Short Tap	\$1,929.01

1-inch meters for line distances less than 100 feet:

Installation fees required:	Full Tap	\$3,954.19
	Short Tap	\$2,113.75

2-inch meters for line distances less than 100 feet:

Installation fees required:	Full Tap	\$9,046.27
	Short Tap	\$6,167.08

3-inch through 6-inch meters for line distances less than 100 feet:

Installation fees required:	Deposit determined at time of application
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8-inch through 12-inch meters for line distances less than 100 feet:

Installation fee required:	Deposit determined at time of application
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Note:

Distances are for City installation from the main line to the discharge of the metering device.

Definitions and Notes:

Short Tap- City of Florence installing service line from curb stop to meter pit.

Full Tap- City of Florence installing service line from water main to meter pit.

Installation fees for taps larger than 2 inches shall be determined based on the specific installation requirements, including tap saddle size and type, equipment and specialized tools required, and the size and type of materials, fittings, and other components necessary to complete the installation.



CITY OF FLORENCE

City Wide Fee Schedule

"Exhibit A" to Resolution No. 8 - 2026



CITY OF FLORENCE

FEE SCHEDULE TABLE OF CONTENTS

Department	Page #
Building/ Planning	
City Clerk	
• Contractors Licensing	
• Liquor Licensing	
• Public Records Request	
City Rentals, Equipment, & Usage Fees	
Police	
Public Works	
Utility Billing	
Water Department	
• Water Tap Fees & Charges	
• Water Tap Installation Fees & Charges	



WATER DEPARTMENT FEE SCHEDULE

Water Tap Fees & Charges	Inside City Limits	Outside City Limits	Policy
3/4 Inch Tap Size	\$8,526.01	\$17,052.02	RESOLUTION NO. 11-2026
1 Inch Tap Size	\$15,150.72	\$30,301.44	RESOLUTION NO. 11-2026
2 Inch Tap Size	\$60,587.73	\$121,175.46	RESOLUTION NO. 11-2026
4 Inch Tap Size	\$242,350.91	\$484,701.83	RESOLUTION NO. 11-2026
6 Inch Tap Size	\$545,289.56	\$1,090,579.11	RESOLUTION NO. 11-2026
8 Inch Tap Size	\$968,979.54	\$1,937,959.08	RESOLUTION NO. 11-2026
10 Inch Tap Size	\$1,514,030.53	\$3,028,061.06	RESOLUTION NO. 11-2026
12 Inch Tap Size	\$2,180,203.96	\$4,360,407.93	RESOLUTION NO. 11-2026

* Effective October 1, 2026 pursuant to Resolution No. 11-2026. Effective January 1, 2027, and every six months thereafter, all baseline water tap fees set forth above shall automatically increase by 3% on January 1 and July 1 of each calendar year to reflect capital, operational, and system capacity cost adjustments, unless otherwise modified or suspended by resolution of the City Council.



WATER DEPARTMENT FEE SCHEDULE

Water Tap Installation Fees & Charges		Fee	Policy
¾ inch meters for line distances less than 100 feet	Full Tap	\$3,601.19	RESOLUTION NO. 11-2026
	Short Tap	\$1,929.01	
1-inch meters for line distances less than 100 feet:	Full Tap	\$3,954.19	RESOLUTION NO. 11-2026
	Short Tap	\$2,113.75	
2-inch meters for line distances less than 100 feet:	Full Tap	\$9,046.27	RESOLUTION NO. 11-2026
	Short Tap	\$6,167.08	
3-inch through 6-inch meters for line distances less than 100 feet:	Full Tap	Deposit deter- mined at time of	RESOLUTION NO. 11-2026
	Short Tap		
8-inch through 12-inch meters for line distances less than 100 feet:	Full Tap	Deposit deter- mined at time of application	RESOLUTION NO. 11-2026
	Short Tap		

* Effective October 1, 2026 pursuant to Resolution No. 11-2026. All physical connection installation fees set forth above shall automatically and annually increase in January by 10% to reflect direct labor, equipment, and material cost adjustments, unless otherwise modified or suspended by resolution of the City Council.



CITY OF FLORENCE

600 West 3rd Street
Florence, Colorado 81226
(719) 784-4848
cityofflorence@florencecolorado.org

City Manager Report September 21, 2026

Meetings with Agencies, Boards, and Committees

- The 81226 Report Podcast- On Florence's 150/250 Celebrations
- Met with Directors for 2027 budget, and managed all aspects of first draft implementation
- Coordinated personnel management and support Director's in various projects/conflicts
- Met with EFWA on the Master Meter Project
- Met with Directors on Union Pacific Railroad
- Collaborated with local leaders during the Hazard Mitigation Plan Work session
- Attended FEDC Meeting
- Met with Planning Director and Museum Director to discuss upcoming workshop
- Attended Planning Commission Meeting

Discussion Topics & Upcoming Items

- Code Enforcement updates
 - Abatements & Clean Up's Completed -8
 - Over 380 Code Compliance Cards sent out this summer, with an additional 38 in September
- 2027 Important Budget Dates- **Public Meeting and First Reading Oct 19th**
- Finalized overnight officer room
- Emergency Volunteer Policy
- Dilapidated and Blight Building Ordinance Update
- Sunny Side Bid out for RFP- due Weds 9/23
- Grading completed on park roads
- Drought Level 2 – no changes as of 9/17

Farmers Market Schedule: Pioneer Park, 8 AM – 1PM
September 24- Quiana



CITY OF FLORENCE

600 West 3rd Street
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FALL CLEAN UP WEEK 2026

Keeping Florence Clean — Together!

THANK YOU, FLORENCE! ❤️

Fall Clean Up Week is one of the ways we work together to keep our community clean, safe, and looking its best.

 **LOOK WHAT FLORENCE ACCOMPLISHED!**

41 Dump Truck Loads

Approximately **246 TONS** of debris hauled away!



Dumpsters Emptied Twice

Final tonnage coming soon!



OUR CITY CREW

8 Employees

33 Hours of Work

That is approximately **264 employee hours** dedicated to cleaning up Florence!



A COMMUNITY EFFORT

Every load removed represents a cleaner Florence and a community that cares about where we live.

Thank you to everyone who participated in Fall Clean Up Week!

Your efforts — combined with the hard work of our City employees — make a difference.

CITY OF FLORENCE

Working together to keep Florence clean, safe & beautiful.

*****We received a lot of items that were not allowed: tires, electronics and mattresses. Please follow the rules help ensure we can continue this awesome, community event.*



CITY OF FLORENCE

600 West 3rd Street
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CITY OF FLORENCE					
RETAIL SALES TAX COLLECTIONS					
2026					
2%	2022	2023	2024	2025	2026
January	85,329.31	99,189.58	90,822.95	95,681.18	89,038.94
February	81,456.28	109,619.64	95,903.53	99,932.40	113,616.62
March	94,491.07	123,986.88	98,773.30	118,506.34	111,053.54
April	113,046.77	144,684.69	101,339.81	107,694.44	104,886.65
May	46,103.50	119,137.16	105,204.09	113,214.85	102,896.82
June	105,628.35	102,885.38	107,104.34	112,164.41	117,577.07
July	104,660.87	108,618.44	108,236.48	119,603.66	118,725.95
August	102,099.36	110,753.22	112,196.71	115,453.49	
September	108,851.93	102,309.41	111,395.25	111,676.13	
October	105,225.34	107,205.55	103,279.55	105,044.14	
November	118,944.56	100,251.74	100,506.18	102,458.39	
December	120,956.38	99,265.30	127,460.35	120,687.61	
TOTAL	1,186,793.72	1,327,906.99	1,262,222.55	1,322,117.03	757,795.58
% CHG-PRIOR YEAR					
	6.10	10.63	(0.12)	8.40%	-1%
Pool 1/2%	2022	2023	2024	2025	2026
January	21,332.33	24,797.39	22,705.74	23,920.29	22,259.73
February	20,364.07	27,404.91	23,975.88	24,983.10	28,404.15
March	23,622.77	30,996.72	24,693.33	29,626.58	27,763.38
April	28,261.69	36,171.17	25,334.95	26,923.61	26,221.66
May	11,525.87	29,784.29	26,301.02	28,303.71	25,724.20
June	26,407.09	25,721.35	26,776.09	28,041.10	29,394.27
July	26,165.22	27,154.61	27,059.12	29,900.92	29,681.49
August	25,524.84	27,688.31	28,049.18	28,863.37	
September	27,212.98	25,577.35	27,848.81	27,919.03	
October	26,306.33	26,801.39	25,819.89	26,261.04	
November	29,736.14	25,062.93	25,126.55	25,614.60	
December	30,239.10	24,816.33	31,865.09	30,171.90	
	-				
POOL/STREETS					
	296,698.43	331,976.75	315,555.64	330,529.26	189,448.89
COMBINED TOTAL	1,483,492.15	1,659,883.74	1,577,778.19	1,652,646.29	947,244.47

September

Complaint Address	Complaint	First Notice Sent	Comply By	Resolved?	Second Notice Sent	Comply By -	Resolved??	Summons Issued
	Undesirable Growth	9/2/2026	9/12/2026					
	Undesirable Growth	9/2/2026	9/12/2026					
	Undesirable Growth	9/2/2026	9/12/2026					
	Undesirable Growth	9/2/2026	9/12/2026					
	Undesirable Growth	9/2/2026	9/12/2026					
	Undesirable Growth	9/2/2026	9/12/2026					
	Undesirable Growth	9/2/2026	9/12/2026					
	Undesirable Growth	9/2/2026	9/12/2026					
	Accumulation of Trash	9/2/2026	9/12/2026					
	Undesirable Growth	9/2/2026	9/12/2026					
	Undesirable Growth	9/2/2026	9/12/2026					
	Undesirable Growth	9/2/2026	9/12/2026					
	Accumulation of Trash	9/2/2026	9/12/2026					
	Animal Complaint							
	Animal Complaint							
	Undesirable Growth	9/9/2026	9/19/2026					
	Undesirable Growth	9/9/2026	9/19/2026					
	Undesirable Growth	9/14/2026	9/24/2026					
	Site Visit							
	Site Visit							
	Undesirable Growth	9/14/2026	9/24/2026					
	Accumulation of Trash	9/14/2026	9/24/2026					
	Undesirable Growth	9/14/2026	9/24/2026					
	Vicious Dog							
	Animal Bite Report							
	Abandoned Vehicle			Vehicle Towed				
	Abandoned Vehicle			Red Tagged				
	RV Parking							
	Site Visit							
	Abandoned Vehicle			Private Property				
	Animal Complaint							
	Animal Complaint							
	Animal Complaint							
	Accumulation of Trash							
	Undesirable Growth			Yes				
	Liquor License Check							
	Animal Control - DOW							
	Undesirable Growth	9/17/2026	10/1/2026					
	Undesirable Growth	9/17/2026	10/1/2026					