



FLORENCE CITY COUNCIL
Regular Meeting Agenda
Monday, November 2, 2026, 6:30 PM

Watch this meeting live on the City's YouTube channel at
<https://www.youtube.com/@CityofFlorenceCO>

1) CALL TO ORDER & PLEDGE OF ALLEGIANCE

City Council Chambers, 600 W. 3rd Street, Florence, CO 81226

2) ROLL CALL:

Mayor Wolfe
Councilman Vanhoutan
Councilman Stiefel
Councilwoman Stone
Councilman Mergelman
Councilwoman Gardner
Councilwoman MacKinnon

3) PRESENTATIONS

- a) Veterans Day Proclamation

4) PUBLIC COMMENTS

Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion (three minutes).

5) CONSENT AGENDA

- a) Consider approving the minutes as written for the Regular City Council Meeting on October 19, 2026
- b) Consider approving City expenditures prepared on October 21, 2026, in the amount of \$118,112.36, on October 28, 2026, in the amount of \$79,307.51.
- c) Consider selecting an applicant(s) for the upcoming Historic Preservation Commission vacancy
- d) Consider approving the Temporary Use Permit for the Florence Chamber of Commerce's Holly Jolly Christmas Parade

1) COUNCIL REPORTS

- a) City Council Reports
- b) City Manager Report

2) EXECUTIVE SESSION

Pursuant to C.R.S. § 24-6-402(4)(a), (b), and (e), the City Council will convene in Executive Session with the City Attorney, City Manager, and designated staff for the following purposes:

Sumo Golf Course/5201 Gary Player Drive -- Receiving legal advice, determining negotiation positions, and instructing negotiators regarding water rights, municipal utility service and billing, PUD compliance, and rights-of-way and access matters (C.R.S. § 24-6-402(4)(a), (b), (e)).

3) ADJOURNMENT: Adjournment until the regular City Council Meeting Monday, November 16, 2026.

PROCLAMATION

WHEREAS, the greatest acknowledgement of our freedom is to honor Our armed forces veterans who have sacrificed and in many instances paid the ultimate price for our freedom; and

WHEREAS, in 1919, President Wilson proclaimed November 11 as the first commemoration of Armistice Day stating "To us in America, the reflections of Armistice Day will be filled with solemn pride in the heroism of those who died in the country's service and with gratitude for the victory, both because of the thing from which it has freed us and because of the opportunity it has given America to show her sympathy with peace and justice in the councils of the nations..." , and

WHEREAS, City of Florence citizens, along with millions of other Americans, can attest to the importance of veterans' sacrifices for and contributions to our freedom and security; and

WHEREAS, the City of Florence realizes many veterans who gave so much of themselves came home without any recognition and were denied educational and occupational opportunities; and

WHEREAS, both men and women of our armed forces continue to be an inspiration to all of us through their demonstration of courage, leadership and commitment in service to our community and country, and

WHEREAS, we in the City of Florence always will remember and pay respect to our military community, both active and inactive, for their contribution, dedication and commitment to the cause of our freedom; and

WHEREAS, the City of Florence would like to specifically recognize the veterans who currently serve as City of Florence Employees:

Aaron Jackson, Sergeant, US Army
Tom Piltingsrud, Lieutenant Colonel, US Army
Tom Danler, Corporal, US Marines
Richard Brown. Specialist 4, US Army
Jacob Goode, Corporal, US Marines, & Specialist, US National Guard

NOW, THEREFORE, LET IT BE PROCLAIMED by the City of Florence City Council, that in observance of Veterans' Day, on Wednesday, November 11, 2026, Florence proudly joins the rest of our nation to salute and give special honor and recognition to the men and women who served us in our armed forces.

In witness whereof, I have hereunto set my hand and caused the Seal of the City of Florence, Colorado to be affixed this 2nd day of November 2026.

CITY OF FLORENCE, COLORADO

Steve Wolfe, Mayor

Attest:

Cortlyne Huppe, City Clerk

(SEAL)



FLORENCE CITY COUNCIL
Regular Meeting Minutes
Monday, October 19, 2026, 6:30 PM

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1) CALL TO ORDER & PLEDGE OF ALLEGIANCE

City Council Chambers, 600 W. 3rd Street, Florence, CO 81226

Mayor Wolfe called the meeting to order at 6:30 p.m. with the Pledge of Allegiance.

2) ROLL CALL:

Mayor Wolfe	Present
Councilman Vanhoutan	Present
Councilman Stiefel	Present
Councilwoman Stone	Present
Councilman Mergelman	Absent
Councilwoman Gardner	Present
Councilwoman MacKinnon	Present

OTHERS PRESENT: Deputy City Clerk Quiana Hess, City Manager Lori Cobler, City Attorney Dan Findlay, Water Consultant Tom Piltingsrud, Planning Director Ashley Fox, and Chief of Police Sean Humphrey.

3) PUBLIC HEARING

- a) Consider holding a public hearing to receive public input regarding the proposed FY 2027 budget

Mayor Wolfe opened the public hearing for input.

No public input.

Mayor Wolfe closed the public hearing.

4) PUBLIC COMMENTS

Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion (three minutes).

Mary Anne Komar- 4346 County Road 15

Presented the idea of a Florence Strong Community Dinner and sought collaboration.

Dave Patch-713 West 7th

Manages the SUMO Golf Course and elaborated on the business and importance of the facility to the community. Sought to convince the City Council to revert the water rates of the golf course to the original MOU pricing.

Michael Drake- 5015 County Road 19

Utilizes the SUMO golf course and suggested the City not intervene with its operations.

Jay Price- 803 W 6th

Expressed concerns over the closure of SUMO golf course and its impact to the local ecosystem and local employment.

John Merriam- 600 N McCandless

Voiced the value of SUMO Golf Course and its importance to the community.

Larry Lasha- 713 W 7th

Voiced the value of SUMO Golf Course and its importance to the community.

Joel Elliott- Florence Chamber of Commerce

Announced upcoming the Halloween, Thanksgiving, and Holly Jolly Christmas events.

Paul Villagrana- 214 E 2nd

Expressed concern over the vacant buildings on Main Street, and the potential loss of SUMO Golf Course.

5) CONSENT AGENDA

- a) Consider approving the minutes as written for the Regular City Council Meeting on October 5, 2026
- b) Consider approving City expenditures prepared on October 7, 2026, in the amount of \$282,281.61, on October 14, 2026, in the amount of \$98,628.56
- c) Consider approving the Special Events Permit for the Royal Gorge Chamber Alliance
- d) Ratification and Adjustment of Police Department Vehicle Purchase Amount

Councilor Stone motioned to approve the Consent Agenda. Councilor Gardner seconded. With the Councilmembers voting in favor of the motion, the motion carried.

6) NEW BUSINESS

- a) Consider passing Ordinance No. 11 – 2026, on First Reading by Title only, an Ordinance authorizing the termination of a 1964 Trust Agreement and conveyance of real property located at 100 East Front Street

City Manager Lori Cobler elaborated on the history of the Florence Pioneer Museum and Research Center's ownership, and the specifics regarding the building's transfer from the City to the organization.

Councilor Stone moved to approve Ordinance No. 11– 2026 on First Reading by title only, an ordinance authorizing the termination of a 1964 trust agreement and the conveyance of real property located at 100 East Front Street

Seconded by: Councilor Vanhoutan

5 Ayes, 1 Abstain MacKinnon

Motion Passed: 5 – 0

- b) Consider approving Resolution No. 12 – 2026, a Resolution establishing a Volunteer Firefighter Emergency Response Leave policy within the City of Florence Personnel Policy

City Manager Cobler elaborated on the reason for the amended Personnel Policy. Florence has recently employed multiple Florence Fire Protection District volunteers, and Staff sought to ensure their rights and responsibilities as firefighters were still respected while working for the City.

Mayor Wolfe questioned Worker's Comp specifics.

Councilor MacKinnon shared history on the Florence Fire Protection District and the importance of volunteers protecting our community.

Councilor MacKinnon moved to adopt Resolution No. 12 - 2026, a Resolution providing for the adoption of a revised Personnel Policy Document for the City of Florence, Colorado.

Seconded by: Councilor Gardner

6 Ayes

Motion Passed: 6 – 0

- c) Consider authorizing the release of Certificate of Occupancy restrictions for the Pike View Subdivision upon receipt and acceptance of an acceptable performance bond for required sidewalk public improvements

Planning Director Ashley Fox stated the Pike View developer was requesting a release of restrictions on Certificates of Occupancy for lots within Phase 1 of the development prior to the final completion of all required public sidewalk improvements. Under Section IX of the Subdivision Improvement Agreement for Pike View, the restriction on the issuance of Certificates of Occupancy or temporary Certificates of Occupancy may be released on all or part of the lots in a phase upon recommendation of the City Manager and formal determination by the City Council upon provision of acceptable collateral. In accordance with Section IX of the governing agreement, the required collateral must be an amount not less than 125% of the estimated cost of construction for the remaining sidewalk public improvements, which is \$73,280. A performance bond has been submitted by the developer.

Councilor Stone moved to authorize the release of Certificate of Occupancy restrictions for the applicable lots in the Pike View Subdivision Phase 1 pursuant to Section IX of the Subdivision Improvement Agreement.

Seconded by: Councilor Gardner

6 Ayes

Motion Passed: 6 – 0

7) COUNCIL REPORTS

- a) City Council Reports

Councilor Stone reported on the previous Fall Festival event and attended the Safe Streets and Roads for All which need more public attendance. She also attended the 150/250 Tavern Talks in Canon City.

Councilor Gardner attended the Fall Festival.

Councilor Steifel attended an additional Land Use Review meeting and commented on the smooth process.

Mayor Wolfe attended the Fremont County Tourism Council meeting, the Fall Festival, Mayors Round Table, and the Safe Streets and Roads for All meetings.

- b) City Manager Report

City Manager Cobler reported on the upcoming back flow testing due December 1, the East Florence Water project's successful bidding process, the Sunny Side Street's ongoing construction project, the airport project was underway and able to save rate payers \$20,000, and communicated the importance of Safe Streets and Roads for All.

City Attorney Dan Findaly stated the Notice to Proceed was still being drafted for the East Florence Water project.

8) EXECUTIVE SESSION

Pursuant to C.R.S. § 24-6-402(4)(a), (b), and (e), the City Council will convene in Executive Session with the City Attorney, City Manager, and designated staff for the following purposes:

Sumo Golf Course/5201 Gary Player Drive -- Receiving legal advice, determining negotiation positions, and instructing negotiators regarding water rights, municipal utility service and billing, PUD compliance, and rights-of-way and access matters (C.R.S. § 24-6-402(4)(a), (b), (e)).

Councilor Stiefel motioned to enter into executive session at 7:20 p.m., Pursuant to C.R.S. § 24-6-402(4)(a), (b), and (e), for a conference with the City Attorney, City staff, and City Council for the purpose of receiving legal advice, determining negotiation positions, and instructing negotiators regarding water rights, municipal utility service and billing, PUD compliance, and rights-of-way and access matters.

Seconded by: Councilor Vanhoutan

6 Ayes

Motion Passed: 6 – 0

Attendees of the executive session were the City Council, the City Attorney, the City Manager, Tom Piltingsrud, Planning Director, and Renee Congdon. The executive session adjourned at 8:03 p.m.

Mayor Wolfe stated the City and Legal Council would continue to make attempts to connect with SUMO Golf Course in an effort to make a resolution.

9) ADJOURNMENT: Adjournment until the regular City Council Meeting Monday, November 2, 2026.

Councilor Stiefel motioned to adjourn the meeting. Councilor Vanhoutan seconded. With all of the Councilmembers voting in favor of the motion, the motion carried.

Mayor Wolfe adjourned the City Council Meeting at 8:06 p.m.

CITY OF FLORENCE, CO

BY: _____
Steve Wolfe, Mayor

RESPECTFULLY SUBMITTED: _____
Cortlyne Huppe, City Clerk

Report Criteria:
Detail report type printed

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
201	ATMOS ENERGY	3016435394	0140608751	MUNI CENTER	1	10/09/2026	93.85	.00	93.85	202608186	10/21/2026
		3016936816	0243607710	Filtration Plant	1	10/09/2026	45.80	.00	45.80	202608185	10/21/2026
Total 201:							139.65	.00	139.65		
861	CIRSA	INV1005277	0141106700	Special Events- Pioneer D	1	10/20/2026	325.17	.00	325.17	47122	10/21/2026
Total 861:							325.17	.00	325.17		
916	MARTIN AND WOOD	29271	0243707890	ENG fees	1	09/30/2026	15,502.28	.00	15,502.28	47128	10/21/2026
		29272	0243707890	ENG fees	1	09/30/2026	323.75	.00	323.75	47128	10/21/2026
Total 916:							15,826.03	.00	15,826.03		
1160	RIVER VALLEY PLUMBIN	I-52438-1 2.0	0140608750	new press fittings and pipe	1	09/14/2026	802.00	.00	802.00	47131	10/21/2026
Total 1160:							802.00	.00	802.00		
1254	AT & T	2872703950	0241505000	water tower	1	10/06/2026	90.96	.00	90.96	47121	10/21/2026
Total 1254:							90.96	.00	90.96		
1281	HD Supply, Inc	INV01185440	0243707840	EQUIPMENT	1	10/08/2026	3,114.00	.00	3,114.00	47125	10/21/2026
Total 1281:							3,114.00	.00	3,114.00		
1718	BLACK HILLS ENERGY	1225088862	0140608600	CEMETERY HOUSE	1	10/13/2026	67.35	.00	67.35	202608187	10/19/2026
		1944485829	0145207830	RIVER PARK	1	10/12/2026	84.15	.00	84.15	202608184	10/21/2026
		5796648483	0140608751	MUNI CENTER	1	10/07/2026	3,422.46	.00	3,422.46	202608188	10/19/2026
Total 1718:							3,573.96	.00	3,573.96		
2104	UMB Card Services	EVANS SEP	0142104600	steel for bars PD	1	09/01/2026	456.92	.00	456.92	47133	10/21/2026
		EVANS SEP	0143104500	MIG wire spool welder	2	09/01/2026	57.99	.00	57.99	47133	10/21/2026
		EVANS SEP	0145204500	nuts, bolts, washers	3	09/01/2026	12.06	.00	12.06	47133	10/21/2026
		EVANS SEP	0142104600	specialty drill bits	4	09/01/2026	15.99	.00	15.99	47133	10/21/2026
		EVANS SEP	0143104500	4 trailer tires	5	09/01/2026	691.48	.00	691.48	47133	10/21/2026

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		EVANS SEP	0145204500	oriell's monthly payment pa	6	09/01/2026	22.99	.00	22.99	47133	10/21/2026
		EVANS SEP	0243707861	oriellys monthly payment w	7	09/01/2026	240.87	.00	240.87	47133	10/21/2026
		EVANS SEP	0143104500	oriellys monthy payment P	8	09/01/2026	1,510.59	.00	1,510.59	47133	10/21/2026
		EVANS SEP	0144204500	oriellys monthly payment c	9	09/01/2026	154.71	.00	154.71	47133	10/21/2026
		EVANS SEP	0142104600	oriellys monthly payment P	10	09/01/2026	1,879.73	.00	1,879.73	47133	10/21/2026
		EVANS SEP	0143104500	tools for cleaning patch trail	11	09/01/2026	182.93	.00	182.93	47133	10/21/2026
		FOX SEPT20	0144006000	adobe subscription	1	09/01/2026	19.99	.00	19.99	47133	10/21/2026
		FOX SEPT20	0144006000	adobe subscription-dave	2	09/01/2026	29.99	.00	29.99	47133	10/21/2026
		FOX SEPT20	0144003500	plat recording-treatwell sub	3	09/01/2026	44.50	.00	44.50	47133	10/21/2026
		FOX SEPT20	0144006000	canon city daily record sub	4	09/01/2026	14.99	.00	14.99	47133	10/21/2026
		FOX SEPT20	0144003500	t-shirt pioneer day parade	5	09/01/2026	17.50	.00	17.50	47133	10/21/2026
		FOX SEPT20	0144003500	candy for pioneer day	6	09/01/2026	95.02	.00	95.02	47133	10/21/2026
		FOX SEPT20	0144003500	snacks for consultant/interv	7	09/01/2026	41.02	.00	41.02	47133	10/21/2026
		FOX SEPT20	0144006000	adobe computer software	8	09/01/2026	19.99	.00	19.99	47133	10/21/2026
		FOX SEPT20	0144003500	dinner for steering committ	9	09/01/2026	106.00	.00	106.00	47133	10/21/2026
		FOX SEPT20	0144003500	lunch for consultants LUR	10	09/01/2026	46.94	.00	46.94	47133	10/21/2026
		FOX SEPT20	0144003500	recorded ordinances	11	09/01/2026	178.02	.00	178.02	47133	10/21/2026
		HARRIS SEP	0243302000	uniform hats embroidering	1	09/01/2026	144.50	.00	144.50	47133	10/21/2026
		HARRIS SEP	0243707711	Computer keyboard and m	2	09/01/2026	39.99	.00	39.99	47133	10/21/2026
		HARRIS SEP	0243707711	Computer mouse and keyb	3	09/01/2026	23.99	.00	23.99	47133	10/21/2026
		HARRIS SEP	0241505000	starlink monthly internet se	4	09/01/2026	55.00	.00	55.00	47133	10/21/2026
		HARRIS SEP	0243707711	laptop charger	5	09/01/2026	23.69	.00	23.69	47133	10/21/2026
		HARRIS SEP	0144003500	toner for planning	6	09/01/2026	296.99	.00	296.99	47133	10/21/2026
		HARRIS SEP	0243302000	uniform shirts embroidering	7	09/01/2026	91.50	.00	91.50	47133	10/21/2026
		HARRIS SEP	0243707711	licensing for SCADA softwa	8	09/01/2026	2,489.00	.00	2,489.00	47133	10/21/2026
		HARRIS SEP	0243302000	uniform pants	9	09/01/2026	89.97	.00	89.97	47133	10/21/2026
		HARRIS SEP	0243707861	truck console cover	10	09/01/2026	39.99	.00	39.99	47133	10/21/2026
		HESS B SEP	0243707861	Mower belt for bagger	1	09/01/2026	22.99	.00	22.99	47133	10/21/2026
		HESS B SEP	0243707861	Mower belt and grass seed	2	09/01/2026	48.97	.00	48.97	47133	10/21/2026
		HESS B SEP	0243707861	Mower belt for bagger retur	3	09/01/2026	22.99-	.00	22.99-	47133	10/21/2026
		HUMPHREY	0142107410	CPR/first aid	1	09/01/2026	330.00	.00	330.00	47133	10/21/2026
		HUMPHREY	0142104500	badgy ID renewal	2	09/01/2026	499.99	.00	499.99	47133	10/21/2026
		HUMPHREY	0142104500	locks	3	09/01/2026	44.99	.00	44.99	47133	10/21/2026
		HUPPE SEP	0141505800	admin supplies	1	09/01/2026	13.49	.00	13.49	47133	10/21/2026
		HUPPE SEP	0144003500	Computer supplies-dave	2	09/01/2026	27.16	.00	27.16	47133	10/21/2026
		HUPPE SEP	0140608750	Gasket set-bathroom	3	09/01/2026	15.99	.00	15.99	47133	10/21/2026
		HUPPE SEP	0143104500	pW vehicle	4	09/01/2026	16.88	.00	16.88	47133	10/21/2026
		HUPPE SEP	0141503000	director budget meeting	5	09/01/2026	106.28	.00	106.28	47133	10/21/2026
		HUPPE SEP	0141106500	meeting supplies	6	09/01/2026	49.52	.00	49.52	47133	10/21/2026
		HUPPE SEP	0141505050	Constant Contact, comm. p	7	09/01/2026	162.00	.00	162.00	47133	10/21/2026

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		HUPPE SEP	0142103100	pD overnight room	8	09/01/2026	46.69	.00	46.69	47133	10/21/2026
		HUPPE SEP	0141505800	admin supplies	9	09/01/2026	251.99	.00	251.99	47133	10/21/2026
		HUPPE SEP	0141106500	mayors round table	10	09/01/2026	29.99	.00	29.99	47133	10/21/2026
		HUPPE SEP	0145204550	solar light	11	09/01/2026	25.49	.00	25.49	47133	10/21/2026
		HUPPE SEP	0141505800	leadership program	12	09/01/2026	800.00	.00	800.00	47133	10/21/2026
		HUPPE SEP	0141106500	workshop meal	13	09/01/2026	54.99	.00	54.99	47133	10/21/2026
		HUPPE SEP	0145204581	pioneer park supplies	14	09/01/2026	33.34	.00	33.34	47133	10/21/2026
		HUPPE SEP	0141505800	admin storage shelf	15	09/01/2026	69.99	.00	69.99	47133	10/21/2026
		HUPPE SEP	0141505700	shred service	16	09/01/2026	124.22	.00	124.22	47133	10/21/2026
		HUPPE SEP	0141505050	podcast	17	09/01/2026	750.00	.00	750.00	47133	10/21/2026
		HUPPE SEP	0141106500	bAH event	18	09/01/2026	109.58	.00	109.58	47133	10/21/2026
		HUPPE SEP	0144003500	battery backup	19	09/01/2026	103.54	.00	103.54	47133	10/21/2026
		HUPPE SEP	0142103100	background check	20	09/01/2026	6.00	.00	6.00	47133	10/21/2026
		HUPPE SEP	0141505800	admin storage	21	09/01/2026	178.37	.00	178.37	47133	10/21/2026
		JACKSON S	0243407520	Copper sullfate	1	09/01/2026	2,460.00	.00	2,460.00	47133	10/21/2026
		JACKSON S	0243807910	aSCO rebuild kit	2	09/01/2026	765.95	.00	765.95	47133	10/21/2026
		JACKSON S	0243707810	sample shipping	3	09/01/2026	151.22	.00	151.22	47133	10/21/2026
		JACKSON S	0243707810	sample shipping	4	09/01/2026	352.03	.00	352.03	47133	10/21/2026
		JACKSON S	0243707861	parts for john deer	5	09/01/2026	685.95	.00	685.95	47133	10/21/2026
		JONES SEP	0142103100	Walmart refund	1	09/01/2026	19.76-	.00	19.76-	47133	10/21/2026
		JONES SEP	0142104500	Mini fridge	2	09/01/2026	152.99	.00	152.99	47133	10/21/2026
		JONES SEP	0142107410	donation	3	09/01/2026	50.00	.00	50.00	47133	10/21/2026
		JONES SEP	0142104500	hDMI adapter	4	09/01/2026	39.66	.00	39.66	47133	10/21/2026
		JONES SEP	0142102000	dry cleaning	5	09/01/2026	36.00	.00	36.00	47133	10/21/2026
		JONES SEP	0142107410	fall conference	6	09/01/2026	275.00	.00	275.00	47133	10/21/2026
		JONES SEP	0142103100	Notebooks	7	09/01/2026	13.74	.00	13.74	47133	10/21/2026
		JONES SEP	0142107410	Gravity Haus hotel	8	09/01/2026	515.01	.00	515.01	47133	10/21/2026
		KELSO SEP	0249509019	2x 50' extention cords	1	09/01/2026	109.98	.00	109.98	47133	10/21/2026
		KELSO SEP	0444152200	8 RV antifreeze jugs	2	09/01/2026	32.00	.00	32.00	47133	10/21/2026
		LANCASTER	0143104550	misc- walmart	1	09/01/2026	66.88	.00	66.88	47133	10/21/2026
		LANCASTER	0143103500	hardware	2	09/01/2026	2.40	.00	2.40	47133	10/21/2026
		LANCASTER	0143107600	Chainsaw	3	09/01/2026	567.59	.00	567.59	47133	10/21/2026
		LANCASTER	1743107545	Paint strainers	4	09/01/2026	59.80	.00	59.80	47133	10/21/2026
		LANCASTER	0143103500	flagging tape	5	09/01/2026	35.91	.00	35.91	47133	10/21/2026
		LANCASTER	1743107565	lunch for crew	6	09/01/2026	175.06	.00	175.06	47133	10/21/2026
		LANCASTER	0143104000	white deisel	7	09/01/2026	162.97	.00	162.97	47133	10/21/2026
		LANCASTER	1743107520	Cold patch	8	09/01/2026	1,258.11	.00	1,258.11	47133	10/21/2026
		LANCASTER	0145203500	batteries	9	09/01/2026	59.97	.00	59.97	47133	10/21/2026
		LANCASTER	0143103500	paint rollers	10	09/01/2026	7.99	.00	7.99	47133	10/21/2026
		LANCASTER	0143104550	adobe computer software	11	09/01/2026	6.99	.00	6.99	47133	10/21/2026

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		LANCASTER	0143104550	adobe subscription	12	09/01/2026	29.99	.00	29.99	47133	10/21/2026
		MONTOYA S	0143202000	blauer uniforms	1	09/01/2026	294.81	.00	294.81	47133	10/21/2026
		MONTOYA S	0141207500	blackie police equipment	2	09/01/2026	79.96	.00	79.96	47133	10/21/2026
		MONTOYA S	0142104600	Carwash	3	09/01/2026	5.00	.00	5.00	47133	10/21/2026
		NELSON SE	0142103100	police party decor	1	09/01/2026	9.99	.00	9.99	47133	10/21/2026
		NELSON SE	0142104550	Computer data	2	09/01/2026	134.00	.00	134.00	47133	10/21/2026
		NELSON SE	0142104550	external drive/hard drive ca	3	09/01/2026	103.97	.00	103.97	47133	10/21/2026
		NELSON SE	0142104500	portable drive	4	09/01/2026	131.99	.00	131.99	47133	10/21/2026
		NELSON SE	0142103100	halloween/christmas decor	5	09/01/2026	171.01	.00	171.01	47133	10/21/2026
		NELSON SE	0142104550	laptop charger	6	09/01/2026	75.07	.00	75.07	47133	10/21/2026
		NELSON SE	0142103100	Mouse pad	7	09/01/2026	12.34	.00	12.34	47133	10/21/2026
		NELSON SE	0141203500	business services	8	09/01/2026	59.63	.00	59.63	47133	10/21/2026
		NELSON SE	0142103000	forensic exam	9	09/01/2026	400.00	.00	400.00	47133	10/21/2026
		NELSON SE	0142103100	Mouse pad	10	09/01/2026	11.39	.00	11.39	47133	10/21/2026
		NELSON SE	0142103100	Mens polo shirts	11	09/01/2026	27.98	.00	27.98	47133	10/21/2026
		NELSON SE	0142103000	NARK20015 test 15 Meth/1	12	09/01/2026	296.50	.00	296.50	47133	10/21/2026
		NELSON SE	0142103100	amazon/ no receipt	13	09/01/2026	8.34	.00	8.34	47133	10/21/2026
		NELSON SE	0142103100	office supplies	14	09/01/2026	67.66	.00	67.66	47133	10/21/2026
		NELSON SE	0142103000	Medical supplies	15	09/01/2026	448.50	.00	448.50	47133	10/21/2026
		NELSON SE	0142107500	badge and coins	16	09/01/2026	399.30	.00	399.30	47133	10/21/2026
		NELSON SE	0142103100	amazon no receipt	17	09/01/2026	11.25	.00	11.25	47133	10/21/2026
		NELSON SE	0142104500	paper shredder	18	09/01/2026	196.99	.00	196.99	47133	10/21/2026
		NELSON SE	0142104500	flourescent light cover	19	09/01/2026	36.99	.00	36.99	47133	10/21/2026
		NELSON SE	0142103100	disinfection wipes	20	09/01/2026	23.94	.00	23.94	47133	10/21/2026
		NELSON SE	0142102000	Mens polo shirt	21	09/01/2026	25.99	.00	25.99	47133	10/21/2026
		NELSON SE	0142103100	lysol disinfection spray	22	09/01/2026	90.35	.00	90.35	47133	10/21/2026
		NELSON SE	0142103100	swiffer wet jet	23	09/01/2026	45.97	.00	45.97	47133	10/21/2026
		NELSON SE	0142103100	swiffer wet jet refills	24	09/01/2026	92.80	.00	92.80	47133	10/21/2026
		REEDER SE	0144207750	wash hose filter/rope/anti s	1	09/01/2026	30.56	.00	30.56	47133	10/21/2026
		REEDER SE	0144207750	sprinkler fixes	2	09/01/2026	9.36	.00	9.36	47133	10/21/2026
		REEDER SE	0144203500	Gas spout	3	09/01/2026	15.98	.00	15.98	47133	10/21/2026
		REEDER SE	0144207750	pvc glue/primer pipetape	4	09/01/2026	38.76	.00	38.76	47133	10/21/2026
		REEDER SE	0144203500	saw blades/water/papertow	5	09/01/2026	64.96	.00	64.96	47133	10/21/2026
		RUDNIK SE	0142103100	Constuction materials	1	09/01/2026	15.96	.00	15.96	47133	10/21/2026
		SHEETS SE	0241503000	CBI New hire water	1	09/01/2026	6.00	.00	6.00	47133	10/21/2026
		SHEETS SE	0142103100	CBI new hire PD	2	09/01/2026	6.00	.00	6.00	47133	10/21/2026
		SHEETS SE	0142103100	CBI new hire PD	3	09/01/2026	6.00	.00	6.00	47133	10/21/2026
		SHEETS SE	0142103100	uSPS certified term mail C	4	09/01/2026	6.66	.00	6.66	47133	10/21/2026
		VERNETTI S	0144204500	submersible pump	1	09/01/2026	159.00	.00	159.00	47133	10/21/2026
		VERNETTI S	0143104000	fuel for 1 ton	2	09/01/2026	76.49	.00	76.49	47133	10/21/2026

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		VERNETTI S	0145204581	Cleaning tools-pioneer par	3	09/01/2026	49.16	.00	49.16	47133	10/21/2026
		VERNETTI S	0145204581	tools and parks-vandalism	4	09/01/2026	137.80	.00	137.80	47133	10/21/2026
		VERNETTI S	0145204581	sign-pioneer park	5	09/01/2026	49.50	.00	49.50	47133	10/21/2026
		VERNETTI S	0145204581	tools-pioneer park	6	09/01/2026	30.89	.00	30.89	47133	10/21/2026
		VERNETTI S	0143107565	fed crew	7	09/01/2026	179.69	.00	179.69	47133	10/21/2026
		VERNETTI S	0140608420	police dept bars	8	09/01/2026	29.76	.00	29.76	47133	10/21/2026
		VERNETTI S	0140608420	police dept bars	9	09/01/2026	13.02	.00	13.02	47133	10/21/2026
		VERNETTI S	0145204581	vandalism repair, pioneer p	10	09/01/2026	52.18	.00	52.18	47133	10/21/2026
		VERNETTI S	0145204581	return of emergency lights	11	09/01/2026	115.18-	.00	115.18-	47133	10/21/2026
		VERNETTI S	0143107410	CPR class 2 employees	12	09/01/2026	110.00	.00	110.00	47133	10/21/2026
		VERNETTI S	0145204581	toiler paper-pioneer park	13	09/01/2026	19.67	.00	19.67	47133	10/21/2026
		WOOD SEP	0249509019	shovel, tire repair	1	09/01/2026	38.98	.00	38.98	47133	10/21/2026
		WOOD SEP	0243658760	Compressor parts	2	09/01/2026	357.21	.00	357.21	47133	10/21/2026
		WOOD SEP	0243607731	pump packing	3	09/01/2026	242.39	.00	242.39	47133	10/21/2026
		WOOD SEP	0243707851	Generator batteries	4	09/01/2026	1,592.60	.00	1,592.60	47133	10/21/2026
		WOOD SEP	0243707845	brass fittings	5	09/01/2026	11.18	.00	11.18	47133	10/21/2026
		WOOD SEP	0243607731	pump packing	6	09/01/2026	220.95	.00	220.95	47133	10/21/2026
Total 2104:							27,804.98	.00	27,804.98		
2194	Twin Enviro Services-Recy	10216742 20	0143203500	Recycling Services	1	10/02/2026	35.57	.00	35.57	202608189	10/21/2026
		10216823 20	0143203500	Recycling Services	1	10/02/2026	48.00	.00	48.00	202608190	10/21/2026
Total 2194:							83.57	.00	83.57		
2276	KUBWATER RESOURCES	13904	0243458540	POLY ALUM CHLORIDE	1	10/13/2026	46,884.00	.00	46,884.00	47127	10/21/2026
Total 2276:							46,884.00	.00	46,884.00		
2467	Century Link	334006856 2	0241505000	SOUTH PLANT	1	10/13/2026	138.83	.00	138.83	202608192	10/21/2026
		334009996 2	0141505000	CITY HALL	1	10/13/2026	326.79	.00	326.79	202608191	10/21/2026
Total 2467:							465.62	.00	465.62		
2468	SGS ACCUTEST	5216017790	0243707810	LAB RESULTS	1	10/16/2026	198.00	.00	198.00	47132	10/21/2026
Total 2468:							198.00	.00	198.00		
2614	Amnet Inc.	20070	0141506600	admin	1	10/15/2026	214.60	.00	214.60	47120	10/21/2026
		20070	0142106600	pd	2	10/15/2026	214.60	.00	214.60	47120	10/21/2026

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		20070	0241506600	water	3	10/15/2026	214.60	.00	214.60	47120	10/21/2026
		20070	0444152000	pool	4	10/15/2026	214.60	.00	214.60	47120	10/21/2026
		20070	0141506600	pw	5	10/15/2026	214.60	.00	214.60	47120	10/21/2026
Total 2614:							1,073.00	.00	1,073.00		
2871	Core & Main	Z894426	0243807950	materials	1	10/09/2026	470.19	.00	470.19	47123	10/21/2026
		Z895291	0243807950	materials	1	10/09/2026	1,644.00	.00	1,644.00	47123	10/21/2026
Total 2871:							2,114.19	.00	2,114.19		
3110	Old School Concrete & Re	219909	1743107510	Gumaer Alley	1	10/12/2026	3,800.00	.00	3,800.00	47129	10/21/2026
Total 3110:							3,800.00	.00	3,800.00		
3171	PVS DX INC.	737003535-2	0243458510	Sodium Hypo 10%	1	10/14/2026	7,087.23	.00	7,087.23	47130	10/21/2026
Total 3171:							7,087.23	.00	7,087.23		
3233	Down to Earth Tree Servic	10/12/2026	0143107571	527 Frazier	1	10/12/2026	3,200.00	.00	3,200.00	47124	10/21/2026
Total 3233:							3,200.00	.00	3,200.00		
3260	Waters Edge Aquatic Desig	11565	0444152500	Constructions/administratio	1	10/16/2026	1,475.00	.00	1,475.00	47134	10/21/2026
Total 3260:							1,475.00	.00	1,475.00		
3341	INSCCU-ASFE	8680595	0243301100	INSCCU- ASFE Annual su	1	10/21/2026	55.00	.00	55.00	47126	10/21/2026
Total 3341:							55.00	.00	55.00		
Grand Totals:							118,112.36	.00	118,112.36		

Report Criteria:

Detail report type printed

Report Criteria:
Detail report type printed

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
26	ACE EQUIPMENT COMPA	180967	0143104500	BROOMS	1	09/22/2026	1,366.00	.00	1,366.00	47158	10/28/2026
Total 26:							1,366.00	.00	1,366.00		
923	ALSCO	LDEN336477	0140608750	MATS	1	10/21/2026	53.90	.00	53.90	47159	10/28/2026
		LDEN336477	0143102000	UNIFORM RENTAL	1	10/21/2026	237.45	.00	237.45	47159	10/28/2026
Total 923:							291.35	.00	291.35		
1133	TRUE VALUE HARDWAR	A328642	0143103500	tie downs	1	10/08/2026	45.00	.00	.00	47116	Multiple
		A328642	0143103500	tie downs	2	10/08/2026	45.00-				
Total 1133:							.00	.00	.00		
1203	SE WATER ACTIVITY ENT	ECMC2709-0	0249509063	excess cap	1	09/01/2026	1,046.80	.00	1,046.80	47148	10/28/2026
		EN3Q26-04	0249509062	ENLARGEMENT	1	10/21/2026	807.57	.00	807.57	47148	10/28/2026
		MC3Q26-11	0249509063	excess cap	1	10/21/2026	866.48	.00	866.48	47148	10/28/2026
Total 1203:							2,720.85	.00	2,720.85		
1281	HD Supply, Inc	INV01192543	0243658760	Turbidmeter	1	10/19/2026	7,244.10	.00	7,244.10	47142	10/28/2026
		SCN0105744	0243707840	PAcking CREDIT	1	10/15/2026	220.95-	.00	220.95-	47142	10/28/2026
Total 1281:							7,023.15	.00	7,023.15		
1496	MPH INDUSTRIES, INC.	6028631	0142104700	Traffic radar Equipment	1	08/27/2026	2,994.00	.00	2,994.00	47144	10/28/2026
Total 1496:							2,994.00	.00	2,994.00		
1718	BLACK HILLS ENERGY	3135165503	0243507660	PUMP @ AIRPORT	1	10/20/2026	990.85	.00	990.85	202608195	10/28/2026
		4197016039	0144207700	CEMETERY SPRINKLERS	1	10/13/2026	94.88	.00	94.88	202608194	10/28/2026
		5278901611	0243557680	COAL CREEK TANK	1	10/19/2026	20.60	.00	20.60	202608193	10/28/2026
Total 1718:							1,106.33	.00	1,106.33		
2220	KAGAN & SON, LLC	19840	0243707900	road base	1	10/09/2026	2,145.70	.00	2,145.70	47143	10/28/2026
		19840	1743107530	road base	2	10/09/2026	2,145.70	.00	2,145.70	47143	10/28/2026

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 2220:							4,291.40	.00	4,291.40		
2468	SGS ACCUTEST	5216017795	0243707810	LAB RESULTS	1	10/20/2026	160.00	.00	160.00	47149	10/28/2026
		5216017797	0243707810	LAB RESULTS	1	10/21/2026	1,261.00	.00	1,261.00	47149	10/28/2026
Total 2468:							1,421.00	.00	1,421.00		
2614	Amnet Inc.	20114	0142105000	Evidence Computer	1	10/27/2026	1,750.13	.00	1,750.13	47155	10/28/2026
Total 2614:							1,750.13	.00	1,750.13		
2693	CH2M Hill Engineers, Inc.	709336CH03	0243707890	Task Order #2 Profession	1	10/28/2026	13,063.40	.00	13,063.40	47140	10/28/2026
Total 2693:							13,063.40	.00	13,063.40		
2778	A-1 Chipseal Co.	15332 7/22/2	1743107573	Florence ChipSeal Project	1	07/22/2026	8,102.24	.00	8,102.24	47157	10/28/2026
Total 2778:							8,102.24	.00	8,102.24		
2898	Superior Acrylic	1879	0143104500	Public Works Truck Upfittin	1	10/20/2026	625.00	.00	625.00	47151	10/28/2026
Total 2898:							625.00	.00	625.00		
2993	SITE INDUSTRIES, LLC	1740	0144203500	cemetery software	1	10/26/2026	1,740.00	.00	1,740.00	47150	10/28/2026
Total 2993:							1,740.00	.00	1,740.00		
3229	TALOS TECHNOLOGIES,	1159	0249509054	SCADA FIREWALL	1	10/20/2026	14,895.00	.00	14,895.00	47152	10/28/2026
Total 3229:							14,895.00	.00	14,895.00		
3245	Rhoades Construction, INC	1022	1743107573	Sunny Side Street Project	1	10/26/2026	16,821.00	.00	16,821.00	47146	10/28/2026
Total 3245:							16,821.00	.00	16,821.00		
3257	Robert S Willett , ESQ	017	0141203700	OCt Prosectuor 2026	1	10/27/2026	390.00	.00	390.00	47147	10/28/2026
Total 3257:							390.00	.00	390.00		

Vendor Number	Name	Invoice Number	GL Account	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
3340	Pikes Peak Outdoor Recre	1368	0141105600	Bighorn Roundtable	1	10/16/2026	531.77	.00	531.77	47145	10/28/2026
Total 3340:							531.77	.00	531.77		
3342	Beau Pfalzgraff	10/22/2026	0234401300	Sold property	1	10/22/2026	.45	.00	.45	47156	10/28/2026
Total 3342:							.45	.00	.45		
3343	Cristelli Insurance Agency,	10/06/2026	0136004320	Prorated Rental Rate	1	10/06/2026	174.44	.00	174.44	47141	10/28/2026
Total 3343:							174.44	.00	174.44		
Grand Totals:							79,307.51	.00	79,307.51		

Report Criteria:

Detail report type printed

COUNCIL ACTION FORM

MEETING DATE: NOVEMBER 2, 2026

STAFF CONTACT: CORTLYNE HUPPE, CITY CLERK

Agenda Item: Consider reappointing applicant(s) to the Historic Preservation Commission

Department: Administration

Staff Recommendation:

It is recommended to fill the upcoming vacancies on the City of Florence Historic Preservation Commission by appointing a qualified applicant(s).

Background/Description of Item:

Following the newly revised Florence Municipal Code 2.20.060(E), the City of Florence has received two (2) Public Service Applications for reappointment to the Historic Preservation Commission.

Per FMC, the City Council shall consider the appointment(s) as part of the Consent Agenda at their first regular meeting after the Interview Team has selected a nominee.

The vacancy was formally announced in May of 2026.

Applicants:

- Millie Wintz
- Sue Kinzer

Suggested Motion:

Motion to re appoint Millie Wintz to the Historic Preservation Commission.

Motion to re appoint Sue Kinzer to the Historic Preservation Commission.

COUNCIL ACTION FORM

MEETING DATE: NOVEMBER 2, 2026

STAFF CONTACT: CORTLYNE HUPPE, CITY CLERK

Agenda Item: Consider approving the Temporary Use Permit for the Florence Chamber of Commerce's Holly Jolly Christmas Parade

Department: Administration

Staff Recommendation:

Approve the Temporary Use Permit for the Florence Chamber of Commerce, as presented

Background/Description of Item:

The Florence Chamber of Commerce has submit a Temporary Use Permit requesting to close specific streets within the City of Florence.

The Temporary Use Permit lists the following dates/times:

- Holly Jolly Christmas Parade: November 28, 2026, 7:00 AM to 11:00 AM

The temporary street closure for the Holly Jolly Christmas Parade would take place on Main Street between the adjacent streets of Maple Avenue and Pikes Peak Avenue. Specifics regarding these modifications can be found on the attached map.

Upon approval, street closure maps and details will be shared with the Colorado State Patrol, Fremont County Emergency Management, Florence Police Department, Fremont County Dispatch, and Florence Fire Protection District.

Financial Impact:

None

Attachments:

- Temporary Use Permit
- Proposed Street Closure Maps

Suggested Motion:

Approve the Temporary Use Permit for the Florence Chamber of Commerce, as presented, contingent upon proof of Special Event coverage.



City of Florence

TEMPORARY USE PERMIT APPLICATION

600 W. Third Street
Florence, CO 81226
www.cityofflorenceco.gov

REQUEST TO USE PUBLIC RIGHT-OF-WAY OR REQUEST FOR SPECIAL EVENT ON PUBLIC PROPERTY

All applications require City Council approval and must be submitted 30 days prior to the event date.

Fee _____

Permit No. _____

APPLICANT INFORMATION

Name(s) Florence Chamber
Contact Joan Elliott
Address 600 W 3rd St
City Florence State CO Zip 81226
Phone 303-880-8146 Email fcocofficemanagement@gmail.com

EVENT COORDINATOR INFORMATION (If different from applicant, contact must be reachable on event day.)

Name(s) Joan Elliott
Contact _____
Address _____
City _____ State _____ Zip _____
Phone _____ Email _____

SITE INFORMATION

Facilities to be utilized 3rd St. / to maple to main to Pikes Peak
Property Address _____ & XUHQW Land
Use _____

USE SPECIFICATIONS

Type of Use/Activities to Take Place _____
Name of Event Holly Jolly Parade
Days and Hours of Operation 11/28 7 - 11 AM
Starting Date/Time 7am Ending Date/Time 11am Include _____
time needed for setup and cleanup
Anticipated # of attendees 1,000 Anticipated # of workers/volunteers 20
Cost of attendance 0 Anticipated # of vendors 0

SIGNATURE

I/We, am/are the applicant for use of the aforementioned property. By execution of my/our signature, I/we do hereby officially apply for a temporary use permit as indicated above.

Joan M. Elliott

Signature Printed Name of owner or tenant Address

1. Linda Lockhart Linda Lockhart 120 1/2 E Main 2.
- Amy Kechavar Amy Kechavar 131 A W - main 3.
- Darcy Moore Darcy Moore 109 W Main 4.
- Paul R. Perry PAUL R. PERRY 131 BW. MAIN ST 5.
- Algas Buzard Algas Buzard 119 W Main St 6.
- Tom Tierney TOM TIERNEY 111 W. MAIN 7.
- Cate Fallon Cate Fallon 105 W. Main 8.
- Tracy Vinton Tracy Vinton 105 W. Main 9.
- Kathie Crawford Kathie Crawford 118 W Main 10.
- John Hegler John Hegler 126 W Main

SIGNATURE OF CIRCULATOR:

Signature: John W. Elliott Date 10/22/26

Resolution XXX Temporary Use Application Page 3 of 6



City of Florence
600 W. Third Street
Florence, CO 81226 www.cityofflorenceco.gov

AFFIDAVIT OF APPLICATION

I, Joan Elliott am authorized to represent and bind the above listed applicant, and certify as follows:

1. That the information contained in this Special Event Application is true and correct to the best of my knowledge.
2. That the applicant, has read, understands and agrees to comply with the rules and regulations governing the proposed special event as set forth by the City of Florence.
3. To comply with all other laws, rules, regulations and requirements of the City, County, State, and Federal governments, and any other applicable entity which may pertain to or govern the use of the event venue and the overall conduct of the special event.
4. The applicant acknowledges that the acceptance of any plans required as a part of the Special Event Application does not constitute an approval or an acknowledgment by the City or the adequacy of the information contained in the plans.
5. To pay all applicable fees and/or taxes, and understands that the payment of any such taxes shall not reduce any consideration paid to the City pursuant to this special event or any other related permit.
6. I/We acknowledge that special events are required to meet all listed regulations and are the responsibility of the applicant.
7. Cancellations requested less than 15 days prior to the event will lose 50% of the deposit. Cancellations requested less than 7 days prior to the event will not receive a refund. The requests for refunds will be considered on an individual basis. Refunds will not be issued due to weather conditions existing on your event date.
8. I/We acknowledge that the Event Coordinator must be on-site of the event at ALL times.

SIGNATURE

I/We, am/are the applicant for use of the aforementioned property. By execution of my/our signature, I/we do hereby officially apply for a temporary use permit as indicated above.

Signature: Joan M. Elliott Date Oct 21, 2026

Print Name of organization contact: _____



Google Maps

Florence

Holly Jolly Parade



Map data ©2026 Google 500 ft

Emergency Action Plan for the Florence Chamber of Commerce: Holly Jolly Christmas 2025

Purpose:

To ensure the safety of participants, vendors, and the public during the annual Christmas event while managing Main Street closures and responding effectively to emergencies.

Event Details:

- Event Name: Holly Jolly Christmas 2026, Florence, CO
- Location: Main Street, Florence
- Dates/Times: On November 28, 8 am - 12:30 pm. December 5, December 12 and December 19, 2026.
- Organizer: Florence Chamber of Commerce
- Contact: Joen Elliott, Florence Chamber of Commerce President - 303-880-8146

I. Pre-Event Planning

1. Coordination with Local Authorities:

- o Notify the Florence Police Department, Fire Department, and EMS about the event details.
- o Obtain necessary permits for street closures and event activities.

2. Main Street Closure Plan:

- o Closure Time: Close Main Street to vehicular traffic at least 2 hours before the event starts and maintain street closure until 2 hours after event ends.
- o Barricades: City of Florence maintenance will set up sturdy barricades at designated intersections to restrict access. Specific placement will block traffic on Main Street (HWY 115) from 300 Main Street (Maple) to 100 East Main Street (Pikes's Peak).
- o Signage: Signs will be posted including "detour" signs and event information at key points.
- o Access Points: Designated entry points for emergency vehicles will be at Florence Fire Department Station 1, 300 Main Street, Florence, CO 81226.

3. Vendor Setup:

- o Assign specific booth locations to vendors.
- o Provide vendors with safety guidelines and emergency contact numbers.

4. Communication Plan:

- o Establish a communication hub for event staff and volunteers.
- o Distribute a contact list of key personnel, including event coordinators, security, and first responders.
- o Equip staff with radios or cell phones for real-time communication.

5. First Aid and Emergency Stations:

- o Set up first aid stations at Florence Fire Department Station 1
- o Ensure first aid kits and AEDs (Automated External Defibrillators) are available.

6. Training:

- o Conduct safety briefings for staff and volunteers.

- o Provide training on emergency procedures, including evacuation and first aid.

II. Emergency Procedures

1. Medical Emergencies:

- o Notify the nearest first aid station or call 911.
- o Event staff should clear the area and provide assistance as needed.
- o Document the incident for post-event reporting.

2. Fire or Hazardous Incidents:

- o Evacuate the immediate area.
- o Contact the Fire Department at [Insert Number].
- o Use fire extinguishers if safe to do so.
- o Alert vendors and attendees through public address systems.
- o

3. Weather Emergencies:

- o Monitor weather forecasts throughout the event.
- o In case of severe weather (e.g., thunderstorms, high winds):
 - Direct attendees to designated shelters or safe indoor locations.
 - Pause or cancel the event if necessary.

4. Lost Child or Missing Person:

- o Report to the communication hub immediately.
- o Broadcast a description of the individual over the PA system.
- o Deploy event staff to search the area.

5. Traffic or Security Incidents:

- o Notify the Florence Police Department for any security concerns or traffic violations.
- o Maintain barricades and enforce road closures.
- o Document any incidents for follow-up.

III. Post-Event Actions

1. Street Reopening:

- o Ensure all vendors have vacated the street.
- o Remove barricades and signage once cleared by the Police Department.

2. Debrief:

- o Hold a post-event meeting with staff and volunteers to review successes and challenges.
- o Compile an incident report if applicable.

3. Cleanup:

- o Organize a cleanup crew to restore Main Street to its original condition.
- o Dispose of waste properly and recycle where possible.

4. Feedback:

- o Collect feedback from attendees, vendors, and staff to improve future events.

Emergency Contacts:

- Florence Police Department: 719.784.3411
- Florence Fire Department Station 1: 719.784.3611
- EMS: 719.784.3611
- Event Coordinator: Joen Elliott 303.880.8146
- First Aid Station: 300 W. Main Street, Florence, CO 81226

Prepared and Approved by

Joel M. Elliott , October 25, 2026.
President, Florence Chamber of Commerce

HOLLY JOLLY CHRISTMAS PROGRAM, Florence, CO 81226

November 28, 2026

Line up for Parade 9:00 AM

2nd and Maple

Parade Starts 11:00 AM

Proceed on Maple, right on Main and turns left on Pike's Peak

Delivers Mr and Mrs Clause to Winter Wonderland

Parade Ends

Kids meet Mr. and Mrs Claus 11:00 - 3:00

Kids Crafts and Photo Opportunities

Living Nativity

3:00 PM - Event Ends

December 5

Winter Wonderland opens 11:00 am - 3 pm

Mr and Mrs Claus greeting kids.

Kids Crafts, Photos and Hot Chocolate

Living Nativity

Florence High School Band Performs from 11:00 am - 1 pm

Nutcracker Tea - Old Florence Hotel 2:00 pm - 4 pm

December 12 11:00 am- 3 pm

Winter Wonderland Mr. and Mrs. Claus with the kids

Christmas Crafts, hot chocolate and photo ops

Elfs Run

Living Nativity

Announcement - Window Display- Downtown - Winner

FundueFondue at participating merchants

December 19

Children's Christmas Party - On the Other Side - Florence Brewery 11- 1 pm

Winter Wonderland 1:00 pm - 3:00 pm

Christmas Kaoroke

Santa and Ms

Living Nativity

I, Joan Elliott am authorized to represent and bind the above listed applicant, and certify as follows:

1. That the information contained in this Special Event Application is true and correct to the best of my knowledge.
2. That the applicant, has read, understands and agrees to comply with the rules and regulations governing the proposed special event as set forth by the City of Florence.
3. To comply with all other laws, rules, regulations and requirements of the City, County, State, and Federal governments, and any other applicable entity which may pertain to or govern the use of the event venue and the overall conduct of the special event.
4. The applicant acknowledges that the acceptance of any plans required as a part of the Special Event Application does not constitute an approval or an acknowledgment by the City or the adequacy of the information contained in the plans.
5. To pay all applicable fees and/or taxes, and understands that the payment of any such taxes shall not reduce any consideration paid to the City pursuant to this special event or any other related permit.
6. I/We acknowledge that special events are required to meet all listed regulations and are the responsibility of the applicant.
7. Cancellations requested less than 15 days prior to the event will lose 50% of the deposit. Cancellations requested less than 7 days prior to the event will not receive a refund. The requests for refunds will be considered on an individual basis. Refunds will not be issued due to weather conditions existing on your event date.
8. I/We acknowledge that the Event Coordinator must be on-site of the event at ALL times.

SIGNATURE

I/We, am/are the applicant for use of the aforementioned property. By execution of my/our signature, I/we do hereby officially apply for a temporary use permit as indicated above.

Signature: Joan M. Elliott Date 10/22/26
Print Name of organization contact: Joan M. Elliott





CITY OF FLORENCE

600 West 3rd Street
Florence, Colorado 81226
(719) 784-4848
cityofflorence@florencecolorado.org

City Manager Report November 2, 2026

Meetings with Agencies, Boards, and Committees

- The 81226 Report Podcast- How to Make Florence Streets Safer
- Met with Several Citizens on several issues
- Coordinated personnel management and support Director's in various projects/conflicts
- Attended a UACOG webinar with CDOT
- Attended Senior Coffee Chat
- Judged County Door Decorating Contest
- Attended and Presented at FEDC monthly meeting
- Attended City/City/County Meeting at Fremont County Building
- City Tour with Police Chief

Discussion Topics & Upcoming Items

- Drought Level 1 – current
- 2026UACOG SS4A Safety Action Plan Survey Still available
- Shop With a Cop Donation Process
- Begin End of Year Reconciliation Process
- Open Enrollment Upcoming Employee Event
- Traffic Control Camera Discussion Update
- Pool Project second phase of project will begin soon, will include ADA handrail and complete chemical controllers, still on task for end of year completion
- 4th of July Parade transition to Americas Parade Committee
- City Inspection of RV Parks
- Hazardous Tree Update- will be presented next council meeting 11/21/2026
- Patrol Office in PD mini remodel, new paint, desks and mini split install.



CITY OF FLORENCE

600 West 3rd Street
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(719) 784-4848
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Budget Expenditure Summary

Through Sept 2026 67% Year
Completed



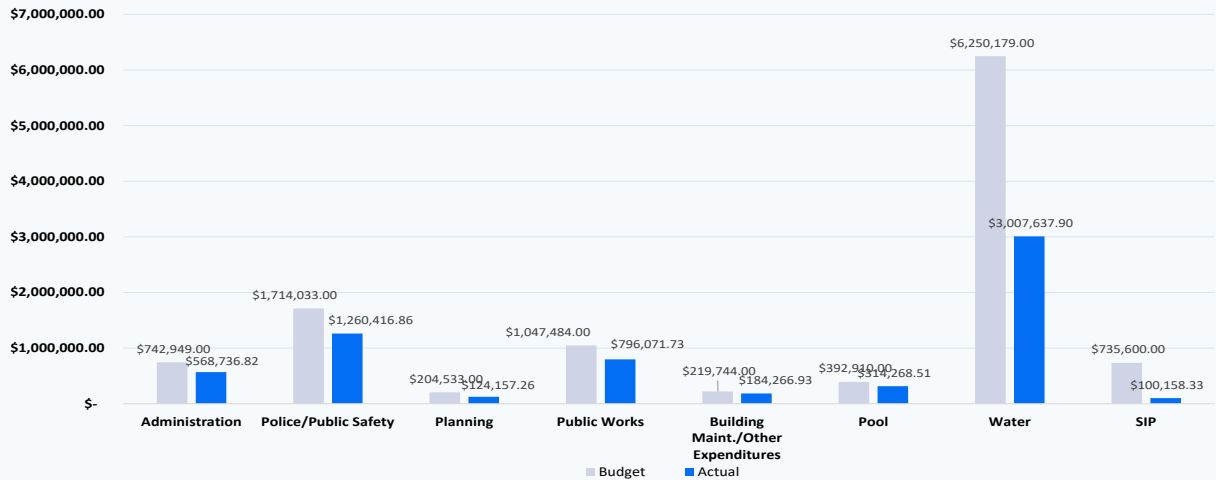
Budget area	Budget	Actual	Difference	% Complete
Administration	\$ 742,949.00	\$ 568,736.82	\$ 174,212.18	68.5%
Police/Public Safety	\$ 1,714,033.00	\$ 1,260,416.86	\$ 448,616.14	73.5%
Planning	\$ 204,533.00	\$ 124,157.26	\$ 80,375.74	38.9%
Public Works	\$ 1,047,484.00	\$ 796,071.73	\$ 251,412.27	75.2%
Building Maint./Other Expenditures	\$ 219,744.00	\$ 184,266.93	\$ 35,477.07	83.9%
Pool	\$ 392,910.00	\$ 314,268.51	\$ 78,641.49	80.0%
Water	\$ 6,250,179.00	\$ 3,007,637.90	\$ 3,242,541.10	48.1%
SIP	\$ 735,600.00	\$ 100,158.33	\$ 635,441.67	13.6%
Balance	\$ 9,593,399.00	\$ 5,095,297.48	\$ 4,496,717.66	53.1%



CITY OF FLORENCE

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Budget overview YTD thru Sept





CITY OF FLORENCE

600 West 3rd Street
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CITY OF FLORENCE					
RETAIL SALES TAX COLLECTIONS					
2026					
2%	#	2023	2024	2025	2026
January		99,189.58	90,822.95	95,681.18	89,038.94
February		109,619.64	95,903.53	99,932.40	113,616.62
March		123,986.88	98,773.30	118,506.34	111,053.54
April		144,684.69	101,339.81	107,694.44	104,886.65
May		119,137.16	105,204.09	113,214.85	102,896.82
June		102,885.38	107,104.34	112,164.41	117,577.07
July		108,618.44	108,236.48	119,603.66	118,725.95
August		110,753.22	112,196.71	115,453.49	110,725.79
September		102,309.41	111,395.25	111,676.13	
October		107,205.55	103,279.55	105,044.14	
November		100,251.74	100,506.18	102,458.39	
December		99,265.30	127,460.35	120,687.61	
TOTAL		1,327,906.99	1,262,222.55	1,322,117.03	868,521.37
% CHG-PRIOR YEAR		10.63	(0.11)	7.65%	-2%
Pool 1/2%	#	2023	2024	2025	2026
January		24,797.39	22,705.74	23,920.29	22,259.73
February		27,404.91	23,975.88	24,983.10	28,404.15
March		30,996.72	24,693.33	29,626.58	27,763.38
April		36,171.17	25,334.95	26,923.61	26,221.66
May		29,784.29	26,301.02	28,303.71	25,724.20
June		25,721.35	26,776.09	28,041.10	29,394.27
July		27,154.61	27,059.12	29,900.92	19,681.29
August		27,688.31	28,049.18	28,863.37	27,681.45
September		25,577.35	27,848.81	27,919.03	
October		26,801.39	25,819.89	26,261.04	
November		25,062.93	25,126.55	25,614.60	
December		24,816.33	31,865.09	30,171.90	
POOL/STREETS		331,976.75	315,555.64	330,529.26	207,130.14
COMBINED TOTAL		1,659,883.74	1,577,778.19	1,652,646.29	1,075,651.51



CITY OF FLORENCE

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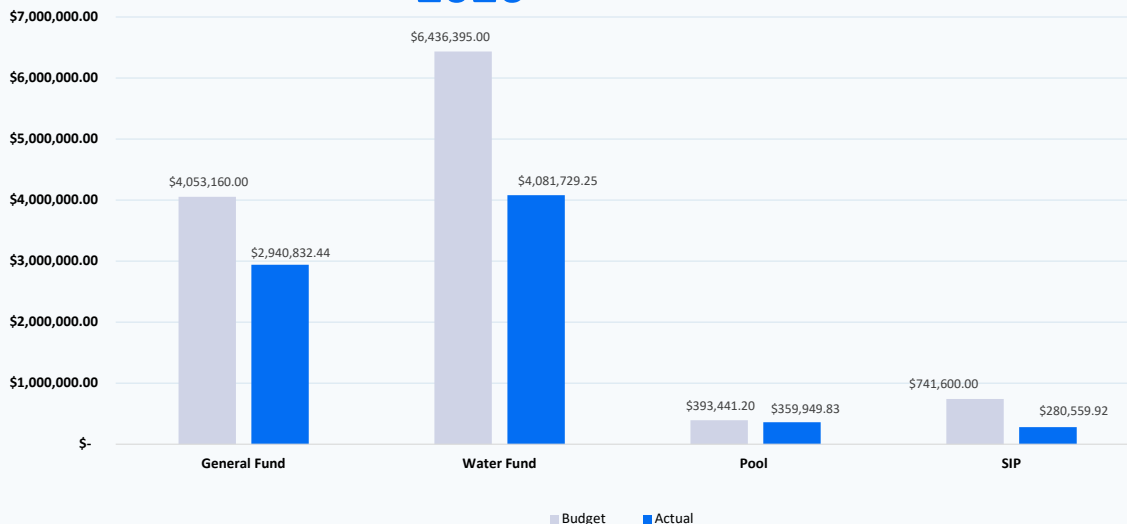
Budget Revenue Summary

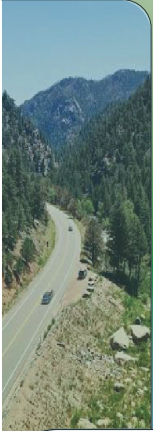
Through Sept 2026 75% Year
Completed



Budget area	Budget	Actual	Difference	% Complete
General Fund	\$ 4,053,160.00	\$ 2,940,832.44	\$ 1,112,327.56	72.6%
Water Fund	\$ 6,436,395.00	\$ 4,081,729.25	\$ 2,354,665.75	63.4%
Pool	\$ 393,441.20	\$ 359,949.83	\$ 461,040.08	91.5%
SIP	\$ 741,600.00	\$ 280,559.92	\$ 461,040.08	37.8%
Balance	\$ 11,624,596.20	\$ 7,663,071.44	\$ 4,389,073.47	65.9%

Budget overview YTD Revenue thru Sept 2026





Safe Streets & Roads for All (SS4A) Safety Action Plan: UAACOG Rural Communities Project

Join us to learn about the SS4A Planning Grant for the UAACOG Rural Communities Project, a regional effort to improve traffic safety across all seven jurisdictions. The project team will review crash data, gather community input, and identify priority safety improvements to help secure future SS4A implementation funding. All community members are encouraged to attend and share their input.



Questions or Comments?

Please Contact:

Lori Cobler, Florence City Manager

✉ lori.cobler@florencecolorado.org

☎ 719-784-4848, #9

Beth Lenz, SS4A Program Manager

✉ ss4a@uaacog.com

Stefan Escanes, PE, PTOE,

Project Manager at Metric Engineering Inc

✉ stefan.escanes@metriceng.com



Scan the QR Code to Sign-up & receive information about the project & share your input online.



uaacog.com/ss4a



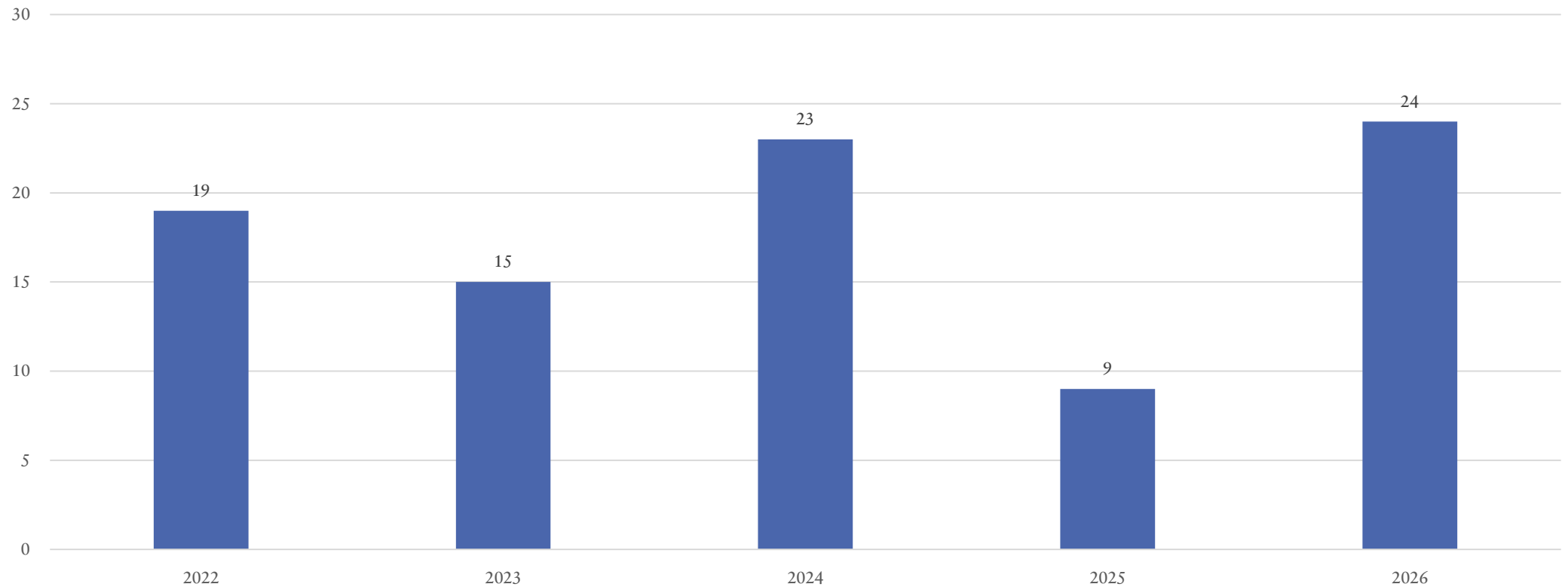
**CITY OF FLORENCE
BUILDING DEPARTMENT
PERFORMANCE**

2022 – 2026(YTD OCTOBER 27TH)



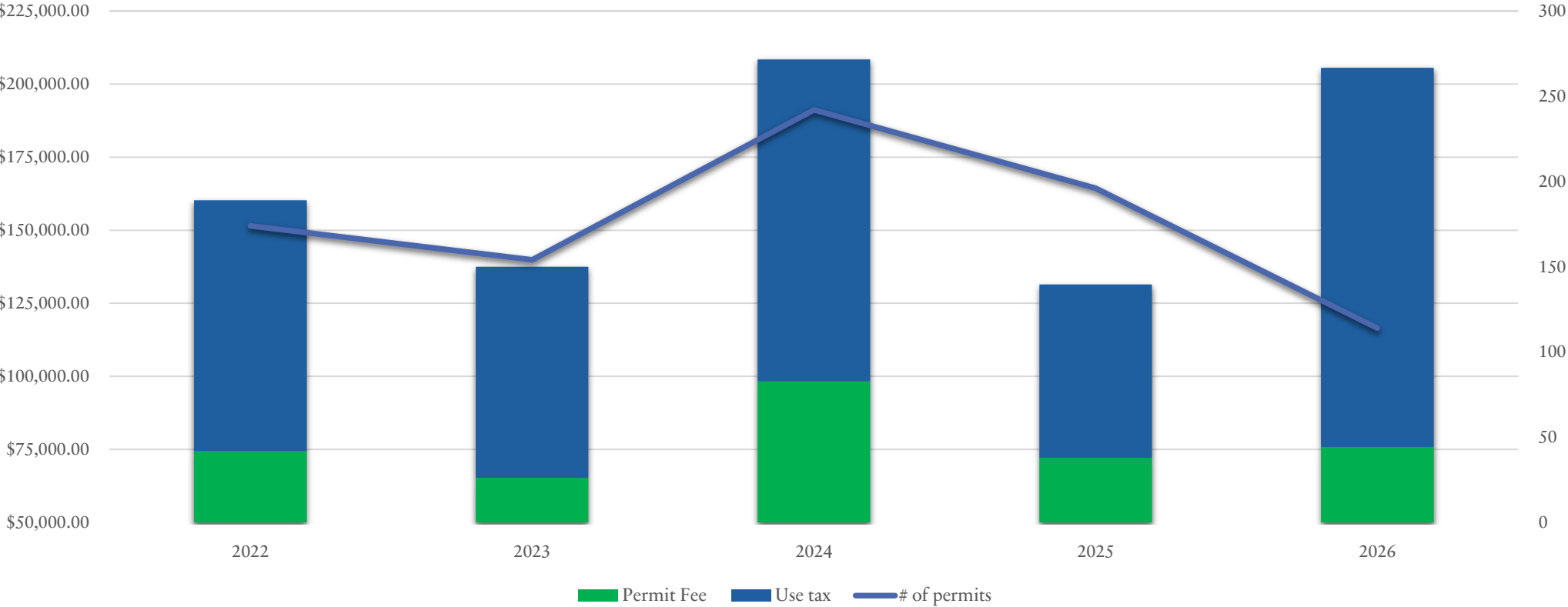
- A total of 90 new home permits issued.
- A total of 880 permits issued.
- Permits are issued for new builds, re-roofing, new heating and cooling equipment, new windows and doors and other new construction and renovations.
- \$843,100.36 worth of revenue generated from permit fees and use tax collected.

NEW HOME PERMITS ISSUED



2026 data through
October 27th.

BUILDING DEPARTMENT REVENUE



Building fees are allocated to the General fund. Use tax is split between the General fund and the Street Improvement fund.

October

[illegible]

	Animal Control	10/22/2026	10/22/2026					
	Vehicle Complaint	10/22/2026						
	6 Violations	10/22/2026	11/5/2026					
	Weed/Trash Removal	10/22/2026	11/5/2026					
	Weed/Trash Removal	10/22/2026	11/5/2026					
	Animal Control	10/22/2026	10/29/2026					

CITY OF FLORENCE

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www.cityofflorenceco.gov
719-784-4848



Finance Department

Brandi Sheets, Finance Manager

Finance • Grants Administration

Economic Development • Community Vitality

Finance Manager, Brandi Sheets-

Meetings and Actions-

- Payroll
- Economic Development/URA/Tiff research
- Hiring, Records Clerk PD accepted role, anticipated start 11/4
- PD Truck actions through expedited part order through Chevy
- Ascend Leadership (7 month Leadership program)
- Blight and Vacant building Workshop and Attorney work through after for proposal of Ordinance

Upcoming-

- Economic Development- Forms and Blight Ordinance presentation/workshop
- Economic Development grants research- Small Business, Downtown, Historic, Cemetery, Manor
- HR Training
- Benefits Fair (will be held Nov. 3rd)** Flu clinic presented by Fox Drug at same time Council and City families welcome to participate



CITY OF FLORENCE

City Clerk

November 2, 2026

Over the past month, the Clerk's Office continued to provide timely and efficient support to all departments, ensuring accurate recordkeeping, agenda preparation, and public meeting coordination. We maintained compliance with statutory requirements and continue to remain committed to improving internal workflows and supporting the City's operational needs.

Accomplishments

- Successfully completed multiple Colorado Open Records Act (CORA) requests by coordinating cross-departmental responses, organizing and verifying all required records, and ensuring timely, accurate, and fully statute-compliant delivery of information to requestors.
- Provided extensive cross-departmental support through regular meetings, policy implementation, project coordination, and collaborative problem-solving to enhance organizational efficiency and alignment.
- Made key contributions to the City's official podcast, *The 81226 Report*, helping deliver informative and engaging content to the community.
- Represented the City at the 2026 Colorado Municipal Clerks Association Conference by participating in discussions with fellow clerks on municipal best practices.
- Continued progressing toward the Master Municipal Clerk designation through active service on two CMCA committees—Communications and Membership—supporting statewide professional development initiatives.
- Successfully hosted a Business After Hours networking event, fostering meaningful connections among local business owners and community members.

Upcoming/ Ongoing

- Leading the modernization and advancement of the City's fee schedule to ensure accuracy, transparency, and alignment with current operational needs.
- Overseeing and preparing for the 2026 lien season, ensuring compliance with statutory timelines and strengthening internal processes for efficiency and reliability.
- Extending and elevating the Clerk's Department services and operations through improved workflows, expanded public services, and enhanced departmental performance standards.
- Overseeing strategic planning and operational readiness for the 2027 election, strengthening internal processes, enhancing documentation, and ensuring all statutory requirements and timelines are met.



City of Florence

Water Treatment Plant

571 County Road 100

Florence, CO 81226

Water Treatment Plant (719) 784-0618- City Hall (719) 784-4848



11-2-2026

Water Department Report

The Water Department continues routine treatment-plant and distribution system operations to provide safe, reliable water service while advancing key projects and initiatives that support the City's water infrastructure. This report highlights significant activities, major project updates, and other noteworthy accomplishments from the past month, along with any important issues requiring attention or follow-up.

Water Department Projects & Major Initiatives

💧 Fremont County Airport Storm Drainage Project

- The Water Department has completed the first of four planned water line relocations. The first relocation was located at the intersection of Shoop and Decker. Work included installing an isolation valve and lowering the existing water main approximately four feet to accommodate the proposed storm drainage culvert being installed by Fremont County.
- During planning for the second water line relocation, the Water Department identified that the affected section of water main was part of a loop within the airport water distribution system. After evaluating the existing infrastructure and available alternatives, the we determined that a full relocation could be avoided by cutting and capping one end of the existing line and installing a blow-off assembly on the opposite end. This approach provides a practical operational solution while avoiding unnecessary construction and generating significant cost savings for the City.
- Excavation has begun for the third water line relocation. The Department anticipates completing both the alternative work for the second relocation and the third relocation during the week of November 2nd. The fourth and final relocation remains to be completed.

💧 Risk & Resilience Assessment / Emergency Response Plan Updates

- The updated Risk and Resilience Assessment has been completed, and certification has been submitted to the United States Environmental Protection Agency.

- We are continuing to work with HR Green to update the Emergency Response Plan for submission to the EPA by December 31, 2026.

💧 East Florence Master Meter Replacement Project

- The City issued the Request for Proposals (RFP) for the East Florence Master Meter Replacement Project on October 1st, 2026. A mandatory pre-proposal meeting was held on October 12th, with four contractors in attendance. Proposals were due October 15th.
- Rhoades Construction was selected for the project with a proposal of \$48,275.15 which is significantly lower than the previously estimated project cost of \$77,000.
- The City issued the Notice of Award to Rhoades Construction on October 19th, followed by the Notice to Proceed on October 27th.
- The contractor anticipates beginning the initial project requirements during the week of November 2nd.

💧 System-Wide Radio & Communications Upgrade

- The City has completed the Request for Proposals process for the system-wide radio and communications upgrade and has awarded the project to Talos Technologies. The contract has been executed, and the Notice to Proceed has been issued.
- Talos Technologies is scheduled to be on-site during the week of November 2, 2026, to begin implementation. The project is anticipated to take approximately one week to complete.

Significant Events & Unplanned Activities

💧 Water Leak Repair – West Third Street (Highway 115)

- The Water Department identified a water leak on West Third Street, which is also designated as State Highway 115. After confirming the leak, the we promptly initiated the process of obtaining the necessary Colorado Department of Transportation (CDOT) permit because the affected infrastructure was located within the CDOT right-of-way.
- On October 28, 2026, the Department temporarily closed a small section of Highway 115 and established a traffic detour around the work area to safely investigate and repair the leak.
- We were able to locate the leak without cutting into or excavating the highway asphalt, which allowed us to avoiding additional roadway restoration work.

- The water distribution crew successfully repaired the leak, and the highway was reopened at approximately 2:30 p.m.

💧 North Raw Water Pump Station – VFD Cabinet Cooling Unit

- The air conditioning unit inside the VFD cabinet at the North Raw Water Pump Station failed approximately one year ago. The unit is critical for cooling the variable frequency drives (VFDs) that operate our vertical turbine pumps and preventing damage to this expensive equipment.
- Assistant Superintendent Aaron Wood worked with multiple vendors to locate replacement parts or a suitable replacement unit. After extensive research, it was determined that the original unit and its replacement parts were no longer in production and that there is no available direct replacement unit.
- Aaron obtained multiple quotes for a comparable replacement unit, with two vendors quoting over \$11,000. After seeking an additional option, he obtained a quote for \$6,720 for the same replacement unit.
- **Cost savings:** Through his diligence and persistence, Aaron secured a replacement option that will save the City more than \$5,000 compared to the higher quotes.

Brandon Harris
Regional Water Superintendent



CITY OF FLORENCE
PUBLIC WORKS DEPARTMENT
310 MICA STREET
FLORENCE, CO 81226
CITY HALL (719) 784-4848 OPTION 4



10-27-2026

Public Works Director Report

The Public Works Department continues to provide essential services supporting the City's streets, fleet, parks, cemetery, public facilities, and grounds. Over the past month, staff have remained focused on routine maintenance, infrastructure upkeep, and responding to operational needs while also advancing ongoing projects and addressing maintenance priorities. Below is a summary of recent activities, completed work, and items requiring follow-up.

Projects: Progress and Milestones

❖ Sunny Side Street Project

- Project underway. Curb and gutter started and ongoing
- Compaction tests passed for soil

❖ Fiber to Federal Credit Union

- Fiber installed
- Concrete being replaced in affected areas (should be totally completed next week)
- Was complimented by the Foreman of AH Underground that Florence is one of the cleanest cities he has ever worked in.

❖ Public Works Break room

- Insulated
- Electrical complete
- Painted
- Flooring complete
- Heating to be installed next week

❖ Asphalt patching

- Approximately 600 lbs of cold patch placed on various roads in City.

❖ Clean up of fallen leaves throughout City

- Raking, street sweeper

❖ Ditches

- Tree removal, weed eating

Completed Projects

❖ New lighting in Mechanic Shop area at City Shop

- ½ paid for through energy grant with Black Hills Energy

❖ Found Solution to gas piping for Pioneer Park Restrooms

- Met with Atmos Energy and State Plumbing inspector.
- Atmos installed new regulator to boost pressure
- Passed State inspection
- Pressure regulators installed on each appliance (pool boiler, water heater, restroom furnace.)

Upcoming Projects

❖ Coal Creek Ditch

- Cleaning out debris, rocks, trees, and trash

❖ Upcoming Main Street events (Halloween)

- Road Closure for Trick or Treat
- Street sweeping
- Drain cleaning ongoing

❖ Quartz Park Improvement

- New slide to be installed after area is prepped
- Playground enlargement (moving rocks, dirt, grass) in progress

John Verneti
Director of Public Works